



Date of Event _____ Date Submitted _____

Course _____ Student _____ or Faculty _____

Purpose

The purpose of the Quality and Safety Reporting Tool (QSRT) is to facilitate reporting of quality and safety concerns. No patient health care data or any data that would identify specific patients, faculty, or students will be collected. The data collected is used to identify trends and provide direction for process improvement, with the overall goal of improving the quality and safety of the clinical practice of students and faculty. The tool was developed to mirror those used in the health care facilities with which our students affiliate and the process is consistent with establishing a culture of safety in health care organizations.

Reports will be reviewed monthly by the members of the Quality and Safety Committee. The committee will make recommendations to the department based upon the monthly review. This tool does not take the place of the Communication Record, which is intended for individual student performance and remediation plans.

Type of Event

- Adverse Event – any undesirable experience associated with the use of a medical product in a patient
- Close Call/Near Miss – an event, situation, or error that took place but was captured before reaching the patient
- Error – failing to provide care or providing the wrong care
- Hazard – dangerous situation that has the potential to cause harm incident care and treatment

Did this event actually “reach” the patient?

Yes No, it was intercepted by: Student Faculty Other

Type of Incident

- | | | |
|--------------------|----------------------|----------------------|
| Care and Treatment | Infection Prevention | Professional conduct |
| Fall | Knowledge Deficit | Security and Safety |
| Food and Nutrition | Lab Event | Other |
| HIPAA Violation | Medication Error | |

Affected Individual

Instructor	Student
Patient	Other



Narrative of Event

Potential or actual consequences of the error

Nursing action taken to address the issue

Submit report to one of the following locations: HL library, nursing office, nursing lab, or email to the Quality and Safety Committee Chairperson.