



Policy Type: Board Management Relationship
Policy Title: Delegation to the CEO
Policy Number: 2.3
Office Responsible: Board and CEO
Related Policies: 2.2 and Executive Limitations
Related Procedures: N/A
Related Laws: Michigan Community College Act
HLC Criterion: 2C

Policy Statement

The CEO is the Board's primary employee and its official link to the administration and operation of the College. The Board will instruct the CEO through written Ends policies and will delegate to the CEO full authority to determine, implement and execute the Means to achieve the Ends, subject to executive limitations. Although the CEO may delegate Means authority to College's employees, the CEO remains accountable to the Board for Means activities and outcomes.

Thus, the Board:

1. Acts as a whole in directing the activities of the CEO through the creation and implementation of Ends policies.
2. Limits the latitude of the CEO in the execution of Means activities through establishment of Executive Limitations policies.
3. Authorizes the CEO to establish all further Administrative policies, all administrative rules, all guidelines, all procedures, make all decisions, take all actions, establish all practices, and develop all activities using the CEO's reasonable interpretation of the Board's Ends and Executive Limitations policies.
4. May change its Ends and Executive Limitations policies, thereby changing the scope of authority delegated to the CEO.
5. Respects and supports any CEO decision that conforms to Ends and Executive Limitation policies.
6. Recognizes that individual directives of Trustees, Board Officers, or Board Committees are not binding on the CEO.
7. May authorize by Board action, a Trustee, Board Officer, or Board Committee to direct the CEO in rare instances.
8. Consider a CEO request to waive a Board policy when it is in the best interest of the College. Waivers shall apply to the specific instance only.

Change Log

| Date of Change | Description of Change | Responsible Party |
|----------------|---------------------------------------------------------------|-------------------|
| 4/17/2018 | Initial policy approved by Board to become effective 7/1/2018 | Board of Trustees |
| 7/1/2018 | Effective date of initial policy | Board of Trustees |
| 4/28/2020 | Revised and adopted | Board of Trustees |
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