



OAKLAND
COMMUNITY
COLLEGE ®



Issue 7
Winter 2007

The Internship and Co-op Corner

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Cooperative Education Lecture Series in cooperation with the Student Life Committee presented **"Facts, Myths and Fantasies: *What Is* versus *What You Think*"**

Speaker, Lyn Lewis, PhD, and Professor in the Sociology & Criminal Justice Department at the U of Detroit-Mercy. Dr. Lewis, is a professional speaker, educator, evaluator, therapist, and consultant. The objective of the series presented at the Auburn Hills campus on Fri, Oct. 20 & 27 4:00-6:00 p.m. was to "focus on the challenges a beginner in the workplace will face upon entering into their first professional placement." Students learned how to resolve conflict through character building, what professionalism looks, feels, and acts like, and what is considered realistic behavior in the workplace. At the end of the series, participants also learned what a "Reality Check" means and how to overcome that which is out of our control, even after doing all the right things.



Brenden: The series helped me learn how to communicate with others.

Participant Quotes

Mona: The series helped me to understand the importance of understanding and adapting to other



Chuck: The series helped me with time management and organization skills.



Zora: The more you learn, the more you discover how much you don't know.



Kendra: The series helped me to understand that listening more and taking constructive criticism is helpful and can make life easier.



Dress For Success

First impressions have a big impact on interviewers. Do you need professional clothing for an upcoming interview? We may be able to assist you in securing career-wear which can help in landing the job. An inventory of suits, sports coats, ties, skirts and slacks in various sizes for both men and women is available year round. Call a Co-op Coordinator for more information . To maintain our collection, a Suit Drive will take place January 16 through January 30, 2007.

Workforce Recruitment Program For Students with Disabilities



This program is offered in cooperation with the US Department of Labor. It links college students who have disabilities with nationwide employers seeking to hire summer interns or recent graduates. Jobs can be located any where in the U.S., including Michigan. A federal recruiter will be interviewing qualified students at the Orchard Ridge Campus on Friday, Feb 2, 2007. Employment begins Summer '07 for students selected for hire. Students must meet eligibility criteria to participate in this program. Contact Lisa at 248 522-3699 if you are interested in learning more about this opportunity.

We're on the Web at www.oaklandcc.edu/coop



Internship & Co-op Program Winter 2007 Workshop Schedule



Internship & Co-op Informational Meetings

Attend a one hour meeting to learn how you can participate in the co-op program and earn academic credit for hands-on work experience in your field of study. Prerequisites and program requirements will be discussed. Please call 248-522-3699 at Orchard Ridge or 248-232-4140 at Auburn Hills to reserve a seat.

Jan. 5	Fri.	10:00 a.m.	OR	M-146
Jan. 9	Tues.	3:00 p.m.	OR	M-146
Jan. 11	Thurs.	11:00 a.m.	AH	A-362
Feb. 14	Weds.	2:00 p.m.	AH	A-362
Mar. 8	Thurs.	11:00 a.m.	AH	A-362
Mar. 21	Weds.	11:00 a.m.	OR	M-146
Mar. 30	Fri.	10:00 a.m.	OR	M-146
Apr. 12	Thurs.	2:00 p.m.	AH	A-362
Apr. 20	Fri.	10:00 a.m.	OR	M-146

Resume Clinics

In preparation for employment, we invite current students and alumni to meet with a Program Coordinator who will critique your resume; so bring a working draft. Please call 248-522-3699 at Orchard Ridge or 248-232-4140 at Auburn Hills to reserve a seat

Jan. 16	Tues.	9:00 a.m. – 12 noon	OR	M-113
Jan. 17	Weds.	3:00 p.m. – 4:00 p.m.	AH	A-362
Feb. 8	Thurs.	10:00 a.m. – 11:00 a.m.	AH	A-362
Feb. 14	Weds.	2:00 p.m. – 5:00 p.m.	OR	M-113
Mar. 21	Weds.	3:00 p.m. – 4:00 p.m.	AH	A-362
Mar. 29	Thurs.	9:00 a.m. – 12 noon	OR	M-113
Apr. 18	Weds.	10:00 a.m. – 11:00 a.m.	AH	A-352
Apr. 23	Mon.	9:00 a.m. – 11:00 a.m.	OR	M-113

Interviewing Workshops

This workshop is designed for individuals who have never experienced a professional interview before, and for those who want to improve their interviewing skills. Learn how to prepare for a behavioral interview and have good answers ready for potential employers! Please call 248-522-3699 at Orchard Ridge or 248-232-4140 at Auburn Hills to reserve a seat.

Jan. 5	Fri.	11:00 a.m.	OR	M-146
Jan. 10	Weds.	11:00 a.m.	OR	M-146
Jan. 23	Tues.	11:00 a.m.	AH	A-362
Feb. 22	Tues.	12:00 noon	AH	A-362
Mar. 27	Tues.	3:00 p.m.	AH	A-362
Mar. 30	Fri.	11:00 a.m.	OR	M-146
Apr. 20	Fri.	11:00 a.m.	OR	M-146
Apr. 24	Tues.	4:00 p.m.	AH	T-362

You may have questions about your job search or need some individual assistance. If you are a single parent, have a disability, limited financial resources, or a non-native speaker of English, you may receive support from the Internship and Co-op Office. A Coordinator can assist you in identifying personal challenges to employment, and work with you in managing these challenges toward achieving your career goals!