

MAT 1050 -- Preparation For Algebra
WINTER 2009

INSTRUCTOR: Karen L. Murany **SECTION:** R1510 **TIME:** M 9:00-12:55
OFFICE: B 231
PHONE: 248- 246-2682 **EMAIL:** www.klmurany@oaklandcc.edu

TEXT: Basic Mathematics and Algebra custom edition
By Lial and Hornsby. Scientific calculator is needed.
Prerequisite is appropriate COMPASS placement score in the last 2 years.

OFFICE HOURS: **M** 8:00 – 9:00
 T 8:00 – 8:30; 12:30 – 1:00; 1:00 – 2:00 (**Math lab**)
 W 8:00 – 9:00; 1:00 - 1:30
 Th 8:00 – 8:30

GRADING SCALE: 90 - 100 A 60 – 69 D
 80 - 89 B 0 – 59 F
 70 - 79 C

Plus and minus grades will be given at the discretion of the instructor.

Course Goals that Include General Education Attributes:

- ❖ To solve problems analytically, systematically and insightfully
- ❖ To be technologically and scientifically literate

EVALUATION: There will be 6 tests and a final exam. The final is cumulative and will count 20% of your total grade.

MISSING A TEST: If you miss an exam, a score of zero is recorded for your grade. If an emergency occurs, call me BEFORE your class meets. Email is not considered a phone call request. If you have a valid excuse, we will discuss the options available to you. You may be asked to document your emergency and/or illnesses. This is possible one time only.

EMERGENCY SCHOOL CLOSING: If an exam is scheduled on a day that the college is closed, the exam will be given the **NEXT** class meeting.

W or I GRADE: Do **NOT** stop attending class without discussing it with me. If you do, you will receive an "F". A grade of "I" is reserved for very exceptional circumstances. Faculty can no longer give a "W". We can give only a "WP" (withdrawal passing) and a "WF"(withdrawal failing). To receive a WP or WF you must **sign** an agreement with me. To receive a "W", you must drop with the registrar by **April 10**.

ASSIGNMENTS: Assignments will be given every class meeting. Generally, I assign the odd numbered problems. The rule of thumb for success in Preparation for Algebra is 2 hours of preparation for 1 hour of lecture. For additional help, feel free to meet with me during my office hours. Also, you can receive help in the math tutor lab located in B123 at RO and in the ASC at SF.

ABSENTEISM: Please get the phone numbers or email addresses of **TWO** students in the class to contact when you have missed class. I am not able to return phone calls regarding home work assignments, work sheets, or material on exams.

STUDENT INSTRUCTOR: Yasmeen Addoby will be the student instructor for MAT 1050. Yasmeen will offer a study session from 8:00 – 9:00 each week before class. During this time Yasmeen can assist students with homework problems and offer additional examples of concepts that are being taught.

CLASSROOM ETIQUETTE: There will be a 15 minute break halfway through the class. Please plan all activities for that time. It is very disruptive to leave the room during lecture. **ALL CELL PHONES MUST BE TURNED OFF AND STOWED AWAY DURING CLASS TIME.** If you are going to be texting, checking your messages or going into the hall to make or receive calls, then you are in the wrong class.

ACADEMIC DISHONESTY will not be tolerated. I expect you to be completely ethical when taking all exams. This means that each student must do his own work. If you give or receive an answer on an exam you will receive an “F” in the course. It is up to my discretion to determine if a student is cheating.

ADA Notification Students requiring special assistance (including those affected by the Americans with Disabilities Act) should contact the ACCESS office at 248-246-2480 at RO or 248-233-2780 at SF.