



OAKLAND  
COMMUNITY  
COLLEGE®

**ROYAL OAK CAMPUS**  
**COMPOSITION II: ENG 1520 (3 credits)**  
**WINTER 2010**  
**Sections R1536, 1537, 1538**  
**ONLINE**

**INSTRUCTOR:** Carolyn Harrison  
**TELEPHONE:** (248) 246-2646  
**OFFICE:** B202 Royal Oak  
**OFFICE HOURS:** Tuesday 7:30 a.m. - 8:30 a.m.  
3:30 p.m. - 4:30 p.m.  
Wednesday 9-12 (online office hours included)  
Thursday 7:30 a.m. - 8:30 a.m.  
3:30 p.m. - 4:30 p.m.

**E-MAIL:** cdharris@oaklandcc.edu

**TEXTBOOK:** Required: *Dynamic Argument* by Robert Lamm and Justin Everett

You will need to consult *Keys for Writers*, by Ann Raimos (or any fairly current handbook) **AND** the *MLA Handbook*, 7<sup>th</sup> ed. during the term. Handbooks are available at most public and academic libraries.

**CATALOG COURSE DESCRIPTION:**

Prerequisite: ENG 1510

Students will write persuasive and argumentative papers. They will acquire skills in library research and use a process that includes critical thinking, logical reasoning, and the investigation of primary and/or secondary sources. Students will write a documented, academic research paper.

**CLASS METHODOLOGY:** This is an online class. Students must have a specific plan for accessing information and completing projects. Schedule your class work in an organized manner. Be sure to schedule time for the class in your calendar or planner.

**COURSE GOALS:**

To complete this course successfully, the student will

- conceive and research ideas about a topic for the purpose of extended, documented writing;
- select, organize, develop, and support ideas to be presented in an essay report;
- organize ideas in outline form;
- utilize peer review of his/her writing;
- conduct disciplined research, analyze sources, and correctly use the ideas of others in writing for different purposes
- improve writing by restructuring, correcting, and rewriting;
- engage critically and constructively in the exchange of ideas, particularly with classmates and instructor

**GRADE DISTRIBUTION:**

Argumentative Research Paper (10-12 pages)	25 pts.
Short Research Paper (3-5 pages)	10 pts.
Research Proposal	5 pts.
Annotated Works Cited	10 pts.
Research Paper Outline	5 pts.
1 Peer Review	5 pts.
Library Assignment	5 pts.
8 Discussion Board Postings (critical response essays) each)	35 pts (5 pts.

Grading scale

100-95	A	83-80	B-	69-68	D+
94-90	A-	79-77	C+	67-66	D
89-87	B+	76-74	C	65-0	F
86-84	B	73-70	C-		

**GENERAL EDUCATION ATTRIBUTES:**

General Education is the foundation of every student’s program, regardless of area of emphasis, and is intended to impart common knowledge, intellectual concepts and attributes. Attributes specifically identified for this course encourage you:

- 1) To communicate effectively
- 2) To think critically and creatively

**ADA NOTIFICATION:**

Students requiring special assistance (including those affected by the Americans with Disabilities Act) should contact the ACCESS (Accessibility Compliance Center & Educational Support Services) Office, which will inform the instructor of any special conditions pertaining to their learning. RO: (248) 246-2480; SF: (248) 233-2780.

**ASC:**

I want you to succeed. The ASC (Academic Support Center) at both campuses offer FREE tutoring, grammar practice, word processing. RO: (248) 246-2435; SF (248) 233-2735. I will refer you to tutoring if we decide it's necessary; you may also refer yourself.

**IMPORTANT FERPA REMINDER:**

Per the Family Education Rights and Privacy Act of 1974 (FERPA), college personnel are not allowed to release students' personal information to anyone, including other students. No information regarding a student's grades or class standing will be given out over the phone or via email or to someone other than the student, unless the student gives prior consent in writing. By registering for an online class, it is understood that communication will be through the Course Management System Blackboard8 and by email. Students may access the website at [students.oaklandcc.edu](http://students.oaklandcc.edu) for grades at the end of the semester.

If you have any questions regarding FERPA, please refer to the current College Catalog. <http://www.oaklandcc.edu/Catalog/Exerience/CollegePolicies.htm>.

**LATE WORK:**

Respect deadlines, especially important due to the online nature of the class. In most fields, work not completed on time is work not counted. **I cannot accept any assignments after the deadline due dates. Please remember your backup plan in case of computer problems.**

**Non-participating students will be removed from the course and email distribution at mid-semester.**

**PLAGIARISM:**

Plagiarism is stealing, also known as literary theft, using another's words and ideas as your own, without crediting the source. **I am very serious about this issue.** We will be signing an Academic Honesty Pledge to focus on the issue. Plagiarism seems especially problematic for online classes. There are sophisticated ways to find essays on line; there are equally sophisticated ways of checking students' essays. A student who plagiarizes will earn an "F" on an assignment and could face academic discipline. **Avoid the embarrassment; do not plagiarize.**

I expect your work to be your own effort. If you post any work for this course in Blackboard, I assume that you have submitted the following form,

**Academic Honesty and Plagiarism Statement:**

The OCC Student Handbook contains the following statement concerning Academic Honesty:

No student shall engage in behavior which, in the judgment of the instructor of the class, may be construed as cheating. This may include, but it not limited to, plagiarism or other forms of academic dishonesty, such as the acquisition (without permission) of tests and/or other academic materials and/or distribution of the same. This includes students who aid and abet, as well as those who attempt such behavior.

A commitment to the above principles, which is a key element of this course, is shown by signing the Academic Honesty Consent Statement below.

**Academic Honesty Consent Statement:**

Course: \_\_\_\_\_

Term: \_\_\_\_\_

**DIRECTIONS: (1) Read through this statement carefully. (2) Ask questions if there is anything you do not understand. (3) Sign, date and return this sheet to your teacher via email attachment.**

I have heard the teacher's discussion of plagiarism, and I understand that I must use research conventions to cite and clearly mark other people's ideas and words within my paper. I understand that plagiarism is an act of intellectual dishonesty. I understand it is academically unethical and unacceptable to do any of the following acts, either intentionally or unintentionally.

- To submit essays written in whole, or in part, by another student as if it were my own.
- To download information, including essays, from the internet, and then quote or paraphrase from it, in whole or in part, without acknowledging the original source.
  - To fail to place direct quotations – even if only a few key words--in quotation marks.
  - To paraphrase part of another writer's work without acknowledging the source.
- To reproduce the substance of another writer's argument without acknowledging the source.
- To take work originally done for one instructor's assignment and re-submit it to another teacher without prior permission.
- To fail to give the original author credit whenever using another person's ideas, opinions, drawings, or theories as well as any facts or any other pieces of information that are not common knowledge.

I understand that the consequences for committing any of the previous acts of academic dishonesty can include a failing grade for the assignment or quiz, failure in the class as a whole and even expulsion from the college. I will not plagiarize or cheat.

Name (Print Legibly): \_\_\_\_\_

Date \_\_\_\_\_

(Signature) \_\_\_\_\_

Chapter 9 of the textbook contains extensive information on the means to avoid plagiarism.

**CLASS ETIQUETTE:**

This class is a community of writers. Students are expected to show respect for others' opinions and to act to help each other. We will create a professional and academic atmosphere in terms of reviews, deadlines, and communication. Since we cannot see

facial expressions or hear tone of voice, please be mindful of online communication. Be kind and courteous.

### **MISCELLANEOUS:**

If you buy your textbook online, order with plenty of time and make sure it's the student copy, NOT an instructor's copy. Read your semester schedule and learn important dates. If you have to withdraw, you must initiate an official withdrawal in the campus Enrollment Services Office or online at [www.oaklandecc.edu](http://www.oaklandecc.edu) on or before the 12 week of a 15 week semester. If you continually fail to hand in assignments, participate, or contact me with problems and do not drop the class, you will earn an "F." I will remove those students from the class who have had no participation for three assignments at mid-term. A class "incomplete" is by contract arrangement only and is done rarely. For an incomplete, you must have completed 80-90% of the assignments, have a C average or better and can document extenuating circumstances.

### **DISCLAIMER:**

I reserve the right to modify the Syllabus and Assignment Schedule during the semester if necessary; you will be informed.

## **PLEASE REVIEW SURVEY BELOW FOR QUALITIES FOR ONLINE STUDENTS. DO YOU KNOW YOU CAN BE SUCCESSFUL?**

**Are you a good candidate for an online class?**

**1. Do you have regular access to the Internet?**

Do you have your own email account? It is necessary to maintain regular communication with the instructor with whom you are taking the course. You should be able to answer your email quickly during the school week, which means within 24 hours after receipt. This being said, you should be able to successfully send and receive email with attachments. Students must have a RELIABLE Internet Service Provider (ISP) and email account prior to the start of class.

**2. Are you comfortable working on your own? Are you self-motivated?**

You will have a more flexible use of the time to spend on course work. Due dates are set by each individual instructor. Such flexibility and independence is agreeable to some but, for others it is difficult to self start.

**3. Can you make deadlines?**

Your instructor is counting on you to finish your work on time. Your communication may be virtual, but your tasks and assigned deadlines are not. Make sure that you are able to set your own schedule and are able to stick to the timeline.

**4. Is this the right time for you to apply for an online class?**

You should be confident that you can set enough time aside for your online course assignments and study time. You may feel that taking an online course will free up your time for other tasks. If you are feeling overwhelmed by other responsibilities (your work or family obligations), then perhaps you should postpone your involvement. Online courses require as much and often *more*

personal preparation time than on-campus courses. Remember: everything that you would normally communicate by speech in class must be typed in an online course.

**5. Are you sure you are capable of producing first-rate results in your online course?**

You should think about your success with time-management and your ability to feel confident that you are able to achieve success in the course. Otherwise an online course will not help but cause inconvenience.

Be honest with yourself about your capabilities.