



OAKLAND  
COMMUNITY  
COLLEGE®

**Royal Oak Campus**

**Winter, 2010**

**Section R1507/R1509**

**Tuesday/Thursday, 8:30-11:25; 12:30-3:25**

**Room A218**

**Instructor**

Carolyn Harrison

**Office Hours**

RO Room B202

Phone number (248) 246-2646

Tuesdays and Thursdays

7:30-8:30 and 3:30-4:30

Wednesdays 9-11 (online office hours)

Also by appointment

E-Mail Addresses: [cdharris@oaklandcc.edu](mailto:cdharris@oaklandcc.edu)

Academic Literacy II

English 1060—6 Credits

**Course Description**

Prerequisite: Appropriate Reading Writing Placement.

Students in this course acquire academic literacy skills (or continue their studies after having completed Academic Literacy I, ENG 1055) by engaging in reading and writing as a holistic process. Further, students will apply reading and writing as processes, working with higher level reading material and producing academic writing. Students will also demonstrate knowledge of the conventions of the English language, develop strategies for locating and correcting their own pattern of error, demonstrate literacy skills appropriate for different audiences and purposes and use computer technology as a literacy tool.

**Texts**

*The Gospel of Food: Why We Should Stop Worrying and Enjoy What We Eat*

By Barry Glassner

*Guide to Reading Textbooks*, 3<sup>rd</sup> edition, by Kanar

*Keys for Writers*, by Ann Raimes

**Required Supplies**

Journal Notebook

Yellow Highlighter

Pen/Pencil

3-ring notebook

### **Class Methodology/Goals**

Students will work with higher level reading material that requires deeper analysis, culminating in the production of more complex pieces of writing. Upon completion of ENG 1060 students will be able to:

- Read a minimum of 250 pages of college-level material, including whole text, and summarize the main ideas in writing.
- Write two or more multi-page, multi-draft papers developing purpose, thesis, logical progression, and audience awareness. In passing work, appropriate and substantial revision should be evident.
- Write additional in-class pieces, including summary and other forms of reader response (that may not be multi-draft)
- Identify individual patterns of error.
- Use multiple reading strategies to enhance comprehension, reflection, and response.

### **Course Outcomes**

When students complete ENG 1060 they will:

- Demonstrate ability to read and write as meaningful processes that include:
  - prewriting, drafting, revising, editing, and proofreading
  - reading using a variety of strategies appropriate to purpose
- Develop an awareness of the conventions of written English along with a set of strategies to locate and correct one's own patterns of error.
- Write for different audiences and purposes, showing the ability to go beyond writer-based exposition and develop reader-based exposition.
- Demonstrate the ability to read, comprehend, and react to texts by professional writers and peers.
- Demonstrate the ability to use appropriate reading strategies for each reading situation.
- Demonstrate proficiency with critical comprehension skills in reading (find main idea(s), improve vocabulary, use resource materials, and understand support).
- Improve critical reading comprehension skills (distinguish between fact and opinion, make predictions, and understand inferences, sequencing and other schemes of development).
- Demonstrate ability to critically analyze text, synthesize multiple reading, and incorporate ideas into academic writing.

- Use computer technology as a tool for reading and writing.
- Indicate commitment to improvement through consistent attendance and completion of all class requirements.

### **General Education Attributes**

General Education is the foundation of every student's program, regardless of area of study and is intended to impart common knowledge, intellectual concepts and attributes. Attributes specifically identified for this course encourage you to:

#### 1. Communicate effectively

We will be teaching and learning this attribute in depth in the class throughout the semester, using learning objectives and activities.

### **Attendance/Participation**

#### **Very Important!**

Since the audience for your writing are the class students and your instructor, attendance and participation are critical to your and to your classmates' development as writers and are required. You will be asked to share your work periodically in groups or with the class. I will take attendance every class session.

Attendance is important for your progress and as a member of a writing team. If you leave early (at break), or consistently arrive late, you will be counted absent. If you have a problem that will affect your attendance, please let me know as soon as possible so that I can work out appropriate actions. **If you miss more than three classes, your final grade will drop one full grade (example: A to B). If you are forced to miss five or more classes, please officially withdraw on or before the 12<sup>th</sup> week of the semester. You must process the official withdrawal by going to the enrollment services offices on campus or by withdrawing online.**

Please be on time. Latecomers disrupt us. Food and drink are not allowed in the writing lab. There will be a break approximately half way through class; you are responsible for returning from break on time, ready to restart class work. Disruptive behavior will not be tolerated and may result in dismissal from the class.

### **Dialectical Journals**

This dialectical journal is a form of note taking. You should have at least 6-10 entries for each chapter of *The Gospel of Food*. Journals are required and will be reviewed. **Dialectical Journals and all essays and drafts must be word-processed.**

### **Weekly Reading Questions and Journal Entries**

Each week you will be assign both reading questions based on our reading assignments and journal entries for in class reading and annotating.

### Portfolio Impromptu

The final Impromptu is part of your Portfolio for review. This is a timed, two-day reading and writing assignment, relating to the book, *The Gospel of Food*. We will have at least two practice Impromptus during the semester.

#### Grade Distribution

Annotations (book & articles)	20 points
Summaries (chapters & articles)	20 points
Dialectical Journal entries	20 points
Portfolio Essays 1 & 2 + Drafts	20 points
Reading Quizzes	10 points
Writing Improvement	10 points
<b>TOTAL</b>	<b>100 points</b>

#### Letter Grades

A = 100-95 points

A- = 94-90 points

B+ = 89-87 points

B = 86-83 points

B- = 82-80 points

C+ = 79-77 points

C = 76-73 points

C- = 72-70 points

D+ = 69-67 points

D = 66-60 points

F = 59-0 points

CP (continuing progress)

#### Criteria for Grading

**The time spent in the English 1051 classroom is necessary to improve students' reading and writing abilities. Success is tied to attendance, participation and demonstrated hard work and commitment.**

**A**=Student was punctual and did not miss classes. Therefore, homework, journal entries, and participation helped contribute to the overall high quality of his/her writing. There is evidence of work outside the classroom that enhanced writing ability.

**B**=Student demonstrated evidence of improvement in reading and writing abilities and created a successful portfolio with drafts of increasing skill and sophistication.

**C**=Student successfully completed portfolio and participated in class to some degree. Patterns of tardiness and/or absence detracted from the quality of work.

**D**=Student successfully completed portfolio. There is not other indication of dedication or contribution to the class. Quality of writing meets minimum standards.

**YOU MUST BE PASSING THE CLASS TO HAVE YOUR COMPLETED PORTFOLIO SUBMITTED. YOU MUST HAVE A COMPLETE/PASSING EXIT PORTFOLIO TO PASS THE COURSE AND MOVE TO THE NEXT LEVEL OF ENGLISH. If the essays or the impromptu are less than the required pages, the portfolio is incomplete and will not be submitted.** Some students may need more than a semester to progress to the next English level; they will be given a CP mark at the end of this semester. This mark does not negatively impact your GPA, but means you do have to register and pay to repeat the class. Students receiving Financial Aid should check with the campus office to understand the CP mark and implications for future awards.

### **Portfolio Contents**

- Two reading/writing essay assignments, created through multiple drafts (at least 3), in response to a reading, of at least **four pages**
- Evidence of two different reading strategies (chapters annotations, summarizing and/or dialectal journal entries)
- A college-wide two-day reading and writing impromptu exam, to be administered near the end of the semester
- A reflective letter on the process of preparing the portfolio and your experience in the class

### **Portfolio Evaluation**

- Portfolios will be rated by a committee consisting of full-time and adjunct professors teaching English 1060 during the current semester. Instructors will not rate their own student's portfolio.
- Students must pass portfolio review in order to pass the course and go on to the next English class.
- Incomplete portfolios will not be submitted to the committee, and the student will fail the class.
- Students who are not passing the class at the time of portfolio review may not submit a portfolio.
- If you are repeating an Academic Literacy course, you must inform the instructor of any materials you created while taking the course in a previous term.

### **Late Papers**

Due to semester/portfolio deadlines, late drafts and papers will not be accepted if more than one week late.

### **ADA Notification**

Students requiring special assistance (including those affected by the Americans with Disabilities Act) should contact the PASS (Program for Academic Support Services) at RO: (248) 246-2480, SF: (248) 233-2780. The coordinator will inform the instructor of any special conditions pertaining to their learning.

## FERPA

IMPORTANT FERPA REMINDER: Per the Family Education Rights and Privacy Act of 1974 (FERPA), college personnel are not allowed to release students' personal information to anyone, including other students. If you have any questions regarding FERPA, please refer to the current College Catalog. <http://www.oaklandcc.edu/Catalog/Experience/CollegePolicies.htm> No information regarding a student's grades or class standing will be given out over the phone or via email or to someone other than the student, unless the student gives prior consent in writing. Students may access the website at [students.oaklandcc.edu](http://students.oaklandcc.edu) for grades.

### Other Policies and Information

- No one may attend class unless he/she is registered. In particular, please do not bring children to this class. Refer to the College Schedule for regulations regarding children on campus.
- A short break will be given each class period. You are expected to leave and to return at the indicated times.
- Do not leave the room during class time unless it is an emergency.
- No food or drink is allowed in the classroom. Please consume all food and beverages outside the room.
- While I may allow some Internet and emailing activities, they may not be utilized during class unless assigned.
- **Turn off cell phones.**
- All audio devices (MP3, IPOD, etc.) are prohibited in class.
- If you have a family emergency, the faculty secretaries or public safety can be called and you will be contacted while in class.

**MLA Format:** All drafts and final papers must be typed (double-spaced in 12 point font), black ink on clean white paper. Number pages with a header. Staple multiple pages.

**Example:**

**Name**

**English 1060**

**Name of Assignment (Essay 1) and Draft # (Draft #2)**

**Date (remember to change the date for each draft) Month, Date, Year**

!!Please turn OFF cell phones while in class; ringing/buzzing calls, texting, disturb me and the class!! **Cell phone use is strictly prohibited in the classroom, even at break. If your cell phone rings during class or if you are observed texting, you may be asked to leave the room for the day; you will receive an absence for that class period. Tell your friends that you are not available during class times.**

Read your semester schedule and learn important dates: **Martin Luther King, Jr. Day, January 18; Mid-Winter Recess March 1-6. Semester instruction ends December 21.**

If you continually fail to hand in assignments, attend class or contact me with problems and do not withdraw, you will have earned an "F." Please bring your syllabus, papers, notebooks, flash drives to every class. **I reserve the right to revise the syllabus and calendar as needed for completion of assignments, reading deadlines, etc. Participating students will be informed.**

If mutually agreeable, exchange phone numbers with classmates for any information you may miss.

- **Call me. E-Mail me.** I want you to succeed. OCC offers many free opportunities to students who need extra help. These include the Academic Support Center (ASC) for grammar, reading, writing practice, tutoring and typing improvement; ACCESS (Accessibility, Compliance Center & Educational Support Services) for tutoring. I will refer you to special services for tutoring and extra assistance if we (you and I) decide it's necessary, or you may stop by one of these centers as a self-referral.

### **Student Code of Conduct**

- Be on time
- Remain in class until dismissed
- Keep classroom corridors quiet
- Maintain civility in the classroom and while on college property by. . .
  - Respecting others
  - Refraining from vulgarities
  - Using class time to learn, not to sleep
  - Listening politely
  - Not harassing others
  - Refraining from cheating or plagiarism
  - Refraining from using cell phone, head phones, pager, or texting during class (seriously!)
  - Respecting classmates and teacher

Consequences:

- Verbal warning or dismissal
- Suspension until reinstatement by dean
- Possible expulsion

**I reserve the right to revise the syllabus and calendar as needed for completion of assignments, reading deadlines, etc.**

## Syllabus Quiz

What is your teacher's name?

How many credits is this class?

How many textbooks are required for this class?

What extra help is available?

What is your teacher's e-mail address?

What are the contents of the portfolio?

How will your journal be used?

What are the criteria for grading? How do you receive a "good" grade?

What is your name?

Will there be a class break?

Are cell phones allowed in class?

Do you like to read?

Is there an attendance policy? What is it?

What is the General Education Attribute for this course?

Do you think you are a skillful writer?

How many times a week does the class meet?

Will you get to know others in the class?

When is the Thanksgiving Recess?

How do you move to the next level of English?

Write two goals you have for yourself in this class.

What questions do you have right now? How can I help you?

