



**BOARD OF TRUSTEES  
REGULAR MEETING  
MINUTES  
January 16, 2018  
Oakland Community College  
2480 Opdyke Road  
Bloomfield Hills, MI 48304**

**1. GENERAL FUNCTIONS**

1.1 Call to Order and Welcome

Chair McCulloch called the meeting to order at 7:10 p.m. He congratulated Mr. Provenzano for his appointment to Chancellor effective January 1, 2018. He also extended birthday wishes to Trustee Jackson.

1.2 Attendance

Present

John P. McCulloch, Chair  
Christine M. O'Sullivan, Secretary  
Susan E. Anderson, Treasurer  
Kathleen A. Bertolini, Trustee  
Shirley Bryant, Trustee  
Pamela S. Jackson, Trustee

Absent

Pamala M. Davis, Vice Chair

1.3 Approval of Agenda

Trustee Jackson MOVED to approve the agenda, and Trustee Bertolini seconded.

AYES: Anderson, Bertolini, Bryant, Jackson, McCulloch, O'Sullivan

NAYS: None

Motion Passed

1.4 Approval of Minutes

1.4.1 Approval of November 21, 2017 Regular Board Meeting Minutes

Trustee Anderson MOVED to approve the November 21, 2017 Regular Board Meeting Minutes. Trustee Bryant seconded.

AYES: Anderson, Bertolini, Bryant, Jackson, McCulloch, O'Sullivan

NAYS: None

Motion Passed

#### 1.4.2 Approval of December 13, 2017 Special Board Meeting Minutes

Trustee O'Sullivan MOVED to approve the December 13, 2017 Special Board Meeting Minutes. Trustee Jackson seconded.

AYES: Anderson, Bertolini, Bryant, Jackson, McCulloch, O'Sullivan

NAYS: None

Motion Passed

#### 1.5 Public Comments – None

#### 1.6 Academic Senate Report

Academic Senate Chair Shawn Dry presented his report to the Board providing updates on Senate projects. He noted completed projects include new philosophy of General Education along with Higher Learning Commission-friendly assessment methods; new English competency requirement for occupational program; and discussion groups at Division Day addressed student poverty issues. Mr. Dry stated some of the projects the Senate will be working on during the Winter semester include working with Administration to develop better-shared governance; review Higher Learning Commission Assurance argument; and formation of students in poverty work groups.

#### 1.7 Labor Organizations and Associations

OCCFA President Robyn Tennison reported on some of the philanthropic projects the faculty is working on, including Blessings in a Backpack (Waterford) and Students in Poverty, as well as donations to the Student Success Fund.

She also mentioned the faculty is very excited about working on the VFO initiatives. Enrollment still remains a concern.

Lastly, she was advised there was a time when the Chancellor and OCCFA met on a regular basis and asked if that could be initiated again.

## 2. CHANCELLOR'S REPORT

### 2.1 Chancellor's Comments

Mr. Provenzano commented on the following:

- Three retirees were recognized for their service at OCC:
  - George E. Francisco, 21 years – custodial maintenance at the Auburn Hills

Campus

- Lisa E. Downing, 26 years – mathematics faculty at the Auburn Hills Campus
- Charles G. Reed, 35 years – groundskeeper at the Auburn Hills Campus
- Two new employees were welcomed:
  - Nicole Jennings – admissions coordinator at District Office
  - David Steward – library technician at the Southfield Campus
- Representatives from Wuhan Polytechnic in China visited OCC in December to discuss a potential international partnership. While here, they toured the Auburn Hills Campus, Oakland University, and Walsh College.
- The OCC Raiders Women’s Volleyball team earned the MCCA Eastern Conference Co-Championship ending their season 11-1.
- OCC’s new online, web-based scholarship application program was launched. This program allows students to apply once and select multiple scholarships. The program matches students with scholarships that best suit their needs, as well as allows the College to award the scholarships earlier.
- OCC’s ice carving team placed first, second, and third at the Plymouth Ice Festival’s Saturday individual competition. On Sunday, during team competition, OCC placed first and second.  
Future ice carving competitions will take place in Rochester, Frankenmuth, Utica, Washtenaw, and St. Clair Shores.
- Chancellor Provenzano noted he attended the Wassail dinner and OCC jazz concert that took place the same evening in December at the Orchard Ridge Campus. He stated both events were fantastic.
- Midwest Strategy Group  
Mike Krombeen and Mike Compagnoni presented their winter update to the Board. They touched on the following:
  - January 23, 2018 – Governor Snyder’s Last Address
  - Concealed Carry in Gun-Free Zones
  - Campus Free Speech Bills
  - Access to Wage Data
  - New Jobs Training Program(Report on file.)

2.2 Staff Report – “Strategic Plan”

Nancy Showers, Executive Director of Planning, Quality & Accreditation

Ms. Showers presented the Board with an update on the Strategic Plan, which launched fall of last year. She shared a video regarding the Strategic Plan that appears on InfoMart. In addition to discussing the 12 initiative team objectives, Ms. Showers also indicated these teams comprise members from the faculty, staff, and administration.

Lastly, she reviewed the “Next Steps,” indicating one of the steps includes the Board receiving quarterly updates on the Strategic Plan.

(Report on file.)

2.3 Introduction of New Staff (addressed under Chancellor's Comments)

### **3. ACADEMIC AND STUDENT AFFAIRS**

3.1 Student Report – No report

3.2 Academic Initiatives – “Electric Vehicle Charging Stations” - Judith Matteson, CIS Faculty

Ms. Matteson introduced herself to the Board and indicated she is working toward a Doctorate in Community College Leadership from Ferris State University. As part of these studies, she is currently working on implementing charging stations for electric cars at all campuses and district office. She apprised the Board of a survey she sent to 734 employees, with a response rate of 39.8 percent. Questions posed were whether employees drove electric cars, would they consider driving an electric car, and would they like to see OCC have charging stations for electric cars.

Ms. Matteson concluded although checking with several sources, there is not yet funding available for this project. However, she would like to see the discussion continue.  
(Report on file.)

### **4. COLLEGE RESOURCES**

4.1 Personnel Monitoring Report – There were no questions regarding the Personnel Monitoring Report.

4.2 Business and Finance – no report

4.3 College Facilities – no report

4.4 Information Technology – no report

4.5 OCC Foundation Quarterly Report – no report

4.6 Contracts and Purchases

Trustee Anderson requested items 4.6.3 and 4.6.4 be removed from the Consent Calendar.

#### **CONSENT CALENDAR – CONTRACTS AND PURCHASES**

Items 4.6.1 to 4.6.2 listed below on the Consent Calendar – Contracts and Purchases were enacted by one motion. No separate discussions of these items were requested.

Trustee Bertolini **MOVED** to approve items 4.6.1 to 4.6.2 on the Consent Calendar - Contracts and Purchases. Trustee Bryant seconded.

**AYES:** Anderson, Bertolini, Bryant, Jackson, McCulloch, O’Sullivan

NAYS: None

Motion Passed

4.6.1 CREST Fire Truck (Revised)  
Auburn Hills Campus

The Board of Trustees approved the purchase of a fire truck from Apollo Fire Corporation/Sutphen at a cost of \$300,000.

4.6.2 Bookstore Management System (Revised)  
College-Wide

The Board of Trustees approved the purchase of 16 Point of Sale terminals from Nebraska Book Company at a total cost of \$71,525.

**END OF CONSENT CALENDAR – CONTRACTS AND PURCHASES**

4.6.3 EBRC  
Economic and Workforce Development

Trustee Anderson MOVED the Board of Trustees approve the use of EBRC for training services at a cost not to exceed \$165,000 for training delivered through June 30, 2018. Trustee O’Sullivan seconded.

AYES: Anderson, Bertolini, Bryant, Jackson, McCulloch, O’Sullivan

NAYS: None

Motion Passed

4.6.4 MH Technologies  
Economic and Workforce Development

Trustee Jackson MOVED the Board of Trustees approve the use of MH Technologies for training services at a cost not to exceed \$213,750 for training delivered through June 30, 2018. Trustee Bryant seconded.

AYES: Anderson, Bertolini, Bryant, Jackson, McCulloch, O’Sullivan

NAYS: None

Motion Passed

**5. UNFINISHED BUSINESS – none**

**6. NEW BUSINESS - none**

**7. BOARD MEMBER REPORTS AND COMMENTS**

The Trustees congratulated Mr. Provenzano for his appointment to Chancellor effective

January 1. Trustee Bertolini stated the Chancellor has a stellar team surrounding him, and Trustee Bryant remarked it is a new day. Chair McCulloch stated we are in for a good year.

Trustee Bryant was pleased the Board approved a new fire truck for the CREST facility, and Trustee Jackson echoed her sentiments that we will be using state-of-the-art equipment for training.

Trustee Jackson thanked all those who delivered presentations at the meeting.

## 8. ADJOURNMENT

Trustee Bryant MOVED to adjourn the meeting, and Trustee Anderson seconded.

AYES: Anderson, Bertolini, Bryant, Jackson, McCulloch, O'Sullivan

NAYS: None

Motion Passed

Chair McCulloch adjourned the meeting at 8:20 p.m.

---

Cherie A. Foster

---

Date

---

John P. McCulloch, Chair

---

Christine M. O'Sullivan, Secretary