



**BOARD OF TRUSTEES
REGULAR MEETING
MINUTES
May 15, 2018
Oakland Community College
Highland Lakes Campus, Student Center
7350 Cooley Lake Road
Waterford, MI 48327**

1. GENERAL FUNCTIONS

1.1 Call to Order and Welcome

The meeting was called to order at 7:12 p.m. by Chair McCulloch, who welcomed Student Representative Sydney Lawson. Chair McCulloch thanked the Nursing Department for the informative presentation and tour they provided the Board prior to the meeting.

1.2 Attendance

Present

John P. McCulloch, Chair
Pamala M. Davis, Vice Chair
Susan E. Anderson, Treasurer
Christine M. O'Sullivan, Secretary
Kathleen A. Bertolini, Trustee
Shirley J. Bryant, Trustee
Pamela S. Jackson, Trustee

Absent

None

1.3 Approval of Agenda

Trustee Bryant MOVED to approve the agenda, and Trustee Davis seconded.

AYES: Anderson, Bertolini, Bryant, Davis, Jackson, McCulloch, O'Sullivan

NAYS: None Motion Passed

1.4 Approval of April 17, 2018 Regular Board Meeting Minutes

Trustee Jackson MOVED to approve the April 17, 2018 Regular Board Meeting Minutes. Trustee Anderson seconded.

AYES: Anderson, Bertolini, Bryant, Davis, Jackson, McCulloch, O'Sullivan

NAYS: None Motion Passed

1.5 Public Comments

The Nursing Department Chair thanked the Board for attending the nursing presentation and tour prior to this evening's meeting. She expressed how proud she is of the program and the skills the students have when they graduate from OCC.

1.6 Academic Senate Report

Academic Senate Vice Chair John Mitchell provided the Board with the Senate report in Mr. Dry's absence. Some of the projects being worked on by Senate include:

- Reviewing the draft of the assurance argument being prepared for the Higher Learning Commission
- Students in Need ad hoc committee
- June 15 Annual Senate Retreat

Mr. Mitchell informed the Board that effective July 1st he will be the new Senate Chair. He thanked current Senate Chair Shawn Dry for all of his hard work and dedication.

1.7 Labor Organizations and Associations

OCCFA President Robyn Tennison shared some of the activities OCCFA members have/ will be participating in:

- Blessings in a Backpack at Riverside Elementary in Waterford (weekly)
- 37 boxes of donated school supplies delivered to the Pontiac Teachers Association Union (May 11)
- Garden Party Sponsor (June 10)
- Autism Speaks "Powered by Love" Walk at Kensington Metropark (September 15)
- Making Strides Against Breast Cancer Walk in Rochester (October 27)

Ms. Tennison also informed the Board that English/Communication faculty member Carole Bennett will be receiving the Life Time Achievement Award from the Michigan Speech Coaches, Inc.

2. CHANCELLOR'S REPORT

2.1 Chancellor's Comments

Mr. Provenzano commented on the following:

- Retiree Catherine M. Soldan was recognized for her 21 years of service as an Administrative Specialist II at the Auburn Hills Campus.
- New employee Elizabeth Gross, Payroll Supervisor for Financial Services, was welcomed.
- Honors and Appointments:
 - Doug Smith, Executive Director of Economic & Workforce Development was named "Advocate of the Year" by the Asian Pacific American Chamber of Commerce.

- Joe Bommarito, Business Development Economic & Workforce Development, was appointed to the Main Street Pontiac Board.
- OCC's Respiratory Program received the Distinguished RRT Credentialing Success Award by the Commission on Accreditation for Respiratory Care.
- OCC Partnerships:
 - Employer Appreciation Breakfast with Michigan Rehabilitation Services recognized 52 employers.
 - OCC was instrumental in creating Robotic section of Automation Alley's *Industry 4.0 Technology in Industry Report*.
 - Goldman Sachs 10,000 Small Businesses program began its 13th Cohort with instructors from OCC and Macomb Community College in partnership with Wayne State University.
 - A May 23 Open House celebrates our partnership with Asian Pacific American Chamber of Commerce and Counsel Core at the Orchard Ridge Campus.
- OCC and Oakland University Partnerships:
 - Joining Oakland University/Pontiac Initiative
 - Investigating New Articulation Agreements
 - Use of Oakland University's O'rena for OCC Commencement
 - Co-branded billboard – first time for this type of partnership
- The 10th annual OCC Student Leadership Summit was hosted by OU at their Honors College. There were 35 students in attendance from all campuses.
- OCC was part of the statewide steering committee that established a number of events at the FIRST Robotics Championship held at Cobo Hall in April. This was the first time that the global championships were held in Detroit and will be for at least the next two years.
- Phi Theta Kappa – Student Joseph Javier received the 2018 Phi Theta Kappa Distinguished Chapter Officer Award. The ceremony took place during PTK's Centennial Anniversary held in Kansas City, Missouri, April 19-21.
- Admissions Director Laurie Huber represented OCC at the Utica Community Schools' Educational Foundation 25th Annual Career Focus Luncheon. UCS is the second largest school district in Michigan.
- The Spy v. Spy Culinary Studies Dinner held in April was a great success.
- OCC helped sponsor the Oakland County Economic Reception and Luncheon. Speakers at OCC's VIP reception included Salvador Salort-Pons, CEO of Detroit Institute of Arts; John Carter, Board Chair for Forgotten Harvest; and Oakland County Executive Brooks Patterson. The luncheon included a presentation by Chancellor Provenzano entitled "Excellence Empowered," which the Chancellor delivered at this evening's meeting.

(Report on file)

2.2 Staff Report – none

2.3 Introduction of New Staff – (addressed under Chancellor's Comments)

3. ACADEMIC AND STUDENT AFFAIRS

3.1 Student Report – Andrew Muniz, Interim Associate Dean of Student Services, introduced Highland Lakes Campus Student Representative Sydney Lawson.

Ms. Lawson presented her report to the Board on student activities at the Highland Lakes Campus and college-wide.
(Presentation on file)

3.2 Academic Initiatives – Placement Exams – Interim Academic Dean Kenneth Williams and Academic Dean Cindy Carbone

Academic Deans Cindy Carbone and Ken Williams discussed the reasons OCC uses placement testing for their students:

- It assists to determine if students are ready for college.
- It places students in coursework that is neither above nor below their ability to succeed.
- It assists students in managing their financial obligations toward completing their educational goals.

They discussed the benefits and reviewed data why using ALEKS PPL and Accuplacer for Math and English placement testing is the best fit for OCC.

- These tests have better success rates than Compass, the previous testing used.
- Students are able to take practice components prior to the actual test.
- English testing may be taken up to three times and may be taken online or on site.
- Math placement tests may be taken up to four times, with remediation required before each re-test.

(Presentation on file)

4. COLLEGE RESOURCES

4.1 Personnel Monitoring Report

Trustee Anderson MOVED to receive and file the report. Trustee Bertolini seconded.

AYES: Anderson, Bertolini, Bryant, Davis, Jackson, McCulloch, O’Sullivan

NAYS: None

Motion Passed

4.2 Finance Quarterly Report

Trustee Bryant MOVED to receive and file the report. Trustee O’Sullivan seconded.

AYES: Anderson, Bertolini, Bryant, Davis, Jackson, McCulloch, O’Sullivan

NAYS: None

Motion Passed

4.3 College Facilities Quarterly Report

Trustee Bryant MOVED to receive and file the report. Trustee Jackson seconded.

AYES: Anderson, Bertolini, Bryant, Davis, Jackson, McCulloch, O'Sullivan

NAYS: None Motion Passed

4.4 Information Technology Quarterly Report

Trustee O'Sullivan MOVED to receive and file the report. Trustee Anderson seconded.

AYES: Anderson, Bertolini, Bryant, Davis, Jackson, McCulloch, O'Sullivan

NAYS: None Motion Passed

4.5 OCC Foundation Quarterly Report

Trustee Bertolini MOVED to receive and file the report. Trustee Bryant seconded.

AYES: Anderson, Bertolini, Bryant, Davis, Jackson, McCulloch, O'Sullivan

NAYS: None Motion Passed

4.6 Strategic Plan Quarterly Report

Trustee Davis MOVED to receive and file the report. Trustee Jackson seconded.

AYES: Anderson, Bertolini, Bryant, Davis, Jackson, McCulloch, O'Sullivan

NAYS: None Motion Passed

4.7 Contracts and Purchases

CONSENT CALENDAR – CONTRACTS AND PURCHASES

Items 4.7.1 to 4.7.3 listed below on the Consent Calendar – Contracts and Purchases were enacted by one motion. No separate discussions of these items were requested.

Trustee Jackson MOVED to approve items 4.7.1 to 4.7.3 on the Consent Calendar - Contracts and Purchases. Trustee Anderson seconded.

AYES: Anderson, Bertolini, Bryant, Davis, Jackson, McCulloch, O'Sullivan

NAYS: None Motion Passed

5. UNFINISHED BUSINESS – None

6. NEW BUSINESS

6.1 Board of Trustees MCCA Representative and Alternate

Chair McCulloch noted he is currently the MCCA Board of Directors representative, and Trustee Jackson is the alternate. He recommended that Trustee Jackson have the opportunity to serve as the representative, and he will serve as alternate.

Trustee Davis MOVED the Board of Trustees elect Trustee Jackson as representative to the MCCA Board of Directors and that Chair McCulloch be elected as alternate representative to the MCCA Board of Directors for a term beginning July 15, 2018 and ending July 14, 2019. Trustee O'Sullivan seconded.

AYES: Anderson, Bertolini, Bryant, Davis, Jackson, McCulloch, O'Sullivan

NAYS: None

Motion Passed

7. BOARD MEMBER REPORTS AND COMMENTS

Chair McCulloch and Trustee Bryant both commented on how informative and insightful the AGB's National Trusteeship Conference was that they both attended in April. Some of the key points Chair McCulloch took away from the conference is the need for more public/private partnerships; as well as with any industry, higher education is going to see consolidation. He expressed he is very pleased with the direction OCC is going. Trustee Bryant has conference materials that she will share with anyone who is interested.

Trustee Jackson commented she found the nursing recognition ceremony to be very exciting. She also complimented OCCFA President Tennison on the school supply donations the faculty made to Pontiac.

Trustee Bertolini expressed she is impressed how quickly our new branding is taking off.

8. ADJOURNMENT

Trustee Davis MOVED to adjourn the meeting, and Trustee Bryant seconded.

AYES: Anderson, Bertolini, Bryant, Davis, Jackson, McCulloch, O'Sullivan

NAYS: None

Motion Passed

Chair McCulloch adjourned the meeting at 8:24 p.m.

Cherie A. Foster

Date

John P. McCulloch, Chair

Christine M. O'Sullivan, Secretary