



**BOARD OF TRUSTEES
AMENDED SPECIAL MEETING MINUTES
August 16, 2018
Oakland Community College
2480 Opdyke Road
Bloomfield Hills, MI 48304**

1. GENERAL FUNCTIONS

1.1 Call to Order and Welcome

Chair McCulloch called the special meeting to order at 6:00 p.m. for the purpose of discussing proposed forms to be used when evaluating the performance of the Chancellor and the Board of Trustees.

1.2 Attendance

Present

John P. McCulloch, Chair
Pamala M. Davis, Vice Chair
Susan E. Anderson, Treasurer
Kathleen A. Bertolini, Trustee
Shirley J. Bryant, Trustee
Pamela S. Jackson, Trustee

Absent

Christine M. O'Sullivan, Secretary

1.3 Proposed Evaluation Forms for the Chancellor's and Board of Trustees

Chair McCulloch asked for a motion to approve the Chancellor's evaluation form. Trustee Davis so MOVED, and Trustee Bryant seconded.

Trustee Anderson, who served on the evaluation committee, explained the form is based on the Board policies and is grouped into sections. The form will be completed individually and summarized into one document listing the average of each section, as well as listing all comments.

A discussion took place as to when the evaluation should be addressed. Chancellor Provenzano suggested he could present his annual report at the October regular meeting, which is when the Board receives the audit's annual review. Chair McCulloch proposed the trustees could then complete the evaluations and forward to OCC's Board attorney George Butler for

summarizing into one document. The evaluation could then take place at the November regular meeting in a closed session if requested by the Chancellor. Chair McCulloch will talk to Mr. Butler regarding this.

AYES: Anderson, Bertolini, Bryant, Davis, Jackson, McCulloch

NAYS: None Motion Carried

Chair McCulloch asked for a motion to approve the Board of Trustees' evaluation form. Trustee Davis so MOVED, and Trustee Anderson seconded. A discussion took place.

Eileen Husband, Vice Chancellor for Legal Affairs, reviewed the Board's evaluation form. Trustee Anderson suggested for this year the Board's evaluation be addressed at the December regular meeting.

AYES: Anderson, Bertolini, Bryant, Davis, Jackson, McCulloch

NAYS: None Motion Carried

1.4 Public Comments/Petitions – None

2. ADJOURNMENT

Chair McCulloch adjourned the meeting at 6:55 p.m.

Cherie A. Foster

Date

John P. McCulloch, Chair

Pamala M. Davis, Vice Chair