



**BOARD OF TRUSTEES  
REGULAR MEETING  
MINUTES  
November 20, 2018  
Oakland Community College  
2480 Opdyke Road  
Bloomfield Hills, MI 48304**

**1. CALL TO ORDER**

Chair McCulloch called the meeting to order at 7:00 p.m.

**2. ATTENDANCE**

Present:

John P. McCulloch, Chair  
Pamala M. Davis, Vice Chair  
Susan E. Anderson, Treasurer  
Christine M. O'Sullivan, Secretary  
Kathleen A. Bertolini, Trustee  
Shirley Bryant, Trustee  
Pamela S. Jackson, Trustee

Absent:

None

**3. APPROVAL OF AGENDA**

Trustee O'Sullivan MOVED to approve the agenda, and Trustee Bryant seconded.

AYES: Anderson, Bertolini, Bryant, Davis, Jackson, McCulloch, O'Sullivan

NAYS: None

Motion Carried

**4. MINUTES**

4.1 October 16, 2018 Regular Board Meeting Minutes

A – ACTION

Trustee Anderson MOVED to approve the October 16, 2018 Regular Board Meeting Minutes. Trustee Bertolini seconded.

AYES: Anderson, Bertolini, Bryant, Davis, Jackson, McCulloch, O'Sullivan

NAYS: None

Motion Carried

## 5. COMMUNICATIONS

5.1. Community Comments – Four faculty members addressed the Board regarding their concerns of the 2019 health care plan coverage offered to the employees at OCC.

5.2. Student Government Comments

Associate Dean of Student Services Stacey Jackson reported on the college-wide student government redesign initiative. During 2017-2018, the college-wide student leadership requested an inclusive model to share resources and work together across the campuses. SG was formed and is the official student governing body of OCC. Its goals include:

- Promotion of student participation in campus activities and organizations leading to leadership development
- Student recognition and commitment to individual responsibilities according to the policies, procedures, and bylaws of the organization
- Provide activities and programs to benefit the student body academically and socially and to foster college connectivity.

The program will launch during the Winter 2019 semester.

5.3. Academic Report

5.3.1. Academic Senate Update

Academic Senate Chair John Mitchell reported on a variety of topics, including:

- Alternatives to make testing procedures for placement testing and make-up tests more available to students and secure from cheating.
- The ad hoc Constitutional Committee has been created and consists of representation from all campus faculties, academic deans, and general counsel.
- The OCC Bookstores have agreed to take unwanted textbooks and sell them on Amazon

5.4. Chancellor's Comments

Mr. Provenzano commented on the following:

- Associate Dean of Student Services Andrew Muniz was recognized as a full-time OCC employee.
- Board Chair John McCulloch, Vice Chancellor for Legal Affairs Eileen Husband, and Chancellor Provenzano shared OCC's new innovative board policy governance model at the ACCT Leadership Conference in October.
- English instructor Suba Subbarao received the Michigan Developmental Education Consortium's Educator of the Year award in October recognizing the high success rates in her literacy classes.
- OCC and OU signed new articulation agreements on November 1 for the Applied Health Sciences, Nursing, and Social Work degrees.
- The Women's Volleyball Team won the NJCAA Region XII District E Tournament in Port Huron, and moved on to the first round of the NJCAA Division II National Volleyball Tournament in Charleston, West Virginia November 15-18.
- The Theatre Department's *All My Sons* play was a great success at the Royal Oak Campus Theater.
- Our Marketing team earned three bronze awards at the NCMPR District 3 Conference in Toledo for website, social media campaign, and wild card – Oakland County Outlook Event Partnership.
- OCC held a Veterans Day program at the Auburn Hills Campus, which also recognized the 100<sup>th</sup> anniversary of the end of World War I.
- The Global Literacy Endorsement program launched on November 12. Events were held at all five campuses with over 330 students expressing interest and 30 students completing applications.

- National Apprenticeship Week was acknowledged at OCC by hosting 73 employers, apprentices, and guests at an event in partnership with Oakland County/Oakland County Michigan Works!
- OCC's alum and NASA astronaut Drew Feustel recorded his own music video while on the International Space Station in March 2018 where he served as Expedition 56 Commander.  
(Report on file)

#### 5.5. Clery Act and Annual Security Report

Chief of Public Safety Paul Matynka presented OCC's 2018 Department of Public Safety Annual Security Report, which is provided annually to all employees, students, and the community. No acts of violent crime were reported on any of OCC's campuses. Chief Matynka attributes the majority of credit to his responsible staff, each averaging approximately 25 years in law enforcement.

### 6. MONITORING REPORT – no report

### 7. ACTION ITEMS

#### 7.1. Proposed Board of Trustees 2019 Regular Meeting and Conference Schedule **B – ACTION**

Trustee Davis MOVED to approve the 2019 Board of Trustees regular Meeting and Conference Schedule Dates. Trustee Jackson seconded.

A discussion ensued regarding the meeting start times.

Trustee Jackson made a friendly amendment to have meetings scheduled at District Office begin at 6:30 p.m. and meetings scheduled at the campuses begin at 7:00 p.m. Trustee Bertolini seconded.

AYES: Anderson, Bertolini, Bryant, Davis, Jackson, McCulloch, O'Sullivan

NAYS: None

Motion Carried

A vote was taken on the original motion including the amendment.

AYES: Anderson, Bertolini, Bryant, Davis, Jackson, McCulloch, O'Sullivan

NAYS: None

Motion Carried

### 8. INFORMATION ITEMS

#### 8.1. Finance Quarterly Report **C – INFORMATION**

Trustee Anderson MOVED to receive and file the report. Trustee Davis seconded.

AYES: Anderson, Bertolini, Bryant, Davis, Jackson, McCulloch, O'Sullivan

NAYS: None

Motion Carried

#### 8.2. College Facilities Quarterly Report **D – INFORMATION**

Trustee Davis MOVED to receive and file the report. Trustee Bryant seconded.

AYES: Anderson, Bertolini, Bryant, Davis, Jackson, McCulloch, O'Sullivan

NAYS: None

Motion Carried

8.3. Information Technology Quarterly Report

**E – INFORMATION**

Trustee Davis MOVED to receive and file the report. Trustee Bertolini seconded.

AYES: Anderson, Bertolini, Bryant, Davis, Jackson, McCulloch, O'Sullivan

NAYS: None

Motion Carried

8.4. OCC Foundation Quarterly Report

**F – INFORMATION**

Trustee Jackson MOVED to receive and file the report. Trustee Davis seconded.

AYES: Anderson, Bertolini, Bryant, Davis, Jackson, McCulloch, O'Sullivan

NAYS: None

Motion Carried

8.5. Strategic Plan Quarterly Report

**G - INFORMATION**

Trustee Jackson MOVED to receive and file the report. Trustee Anderson seconded.

AYES: Anderson, Bertolini, Bryant, Davis, Jackson, McCulloch, O'Sullivan

NAYS: None

Motion Carried

**9. BOARD COMMENTS**

Trustees Bryant and Jackson discussed comments from the faculty regarding health insurance. Chair McCulloch indicated the Chancellor will disseminate the information to the Board.

Trustee Jackson noted she attended the ACCT conference in October and commented on the wonderful job Chair McCulloch, Chancellor Provenzano, and General Counsel Eileen Husband did on their Policy Governance presentation.

Trustee Davis MOVED the Board of Trustees go into Closed Session pursuant to MCL 15.268(a) for the purpose of discussing the Chancellor's Evaluation and Pursuant to MCL 15.268(d) to discuss the purchase of real property. Trustee Jackson seconded.

ROLL CALL VOTE:

AYES: Anderson, Bertolini, Bryant, Davis, Jackson, McCulloch, O'Sullivan

NAYS: None

Motion Carried

The Board returned to Open Session at 9:32 p.m.

## 10. ADJOURNMENT

Trustee Davis MOVED to adjourn the meeting, and Trustee Jackson seconded.

AYES: Anderson, Bertolini, Bryant, Davis, Jackson, McCulloch, O'Sullivan

NAYS: None

Motion Carried

Chair McCulloch adjourned the meeting at 9:32 p.m.

---

Cherie A. Foster

---

Date

---

John P. McCulloch, Chair

---

Christine M. O'Sullivan, Secretary

**Mission:** OCC is committed to empowering our students to succeed and advancing our community.