



**BOARD OF TRUSTEES
REGULAR MEETING
MINUTES**

**December 12, 2018
Southfield Campus,
Rooms A201 and A202
22322 Rutland Drive
Southfield, Michigan**

1. CALL TO ORDER

Chair McCulloch called the meeting to order at 7:10 p.m.

2. ATTENDANCE

Present:

John P. McCulloch, Chair
Pamala M. Davis, Vice Chair
Kathleen A. Bertolini, Trustee
Shirley Bryant, Trustee
Pamela S. Jackson, Trustee (arrived 8:25 p.m.)

Absent:

Susan E. Anderson, Treasurer
Christine M. O'Sullivan, Secretary

3. APPROVAL OF AGENDA

Trustee Davis MOVED to approve the agenda, and Trustee Bertolini seconded.

AYES: Bertolini, Bryant, Davis, McCulloch

NAYS: None

Motion Carried

4. MINUTES

4.1 November 20, 2018 Regular Board Meeting Minutes

A – ACTION

Trustee Bertolini MOVED to approve the November 20, 2018 Regular Board Meeting Minutes. Trustee Bryant seconded.

AYES: Bertolini, Bryant, Davis, McCulloch

NAYS: None

Motion Carried

5. COMMUNICATIONS

5.1. Community Comments – none

5.2. Student Government Comments – no report

5.3. Academic Report

5.3.1. Academic Senate Update

As Academic Senate Chair John Mitchell teaches on Wednesday nights, Shawn Dry provided the report to the Board. Some of the topics already discussed or to be discussed at tomorrow's Senate meeting include:

- New ad hoc Constitutional Convention Committee is fully staffed and received their official charge from the Senate to have their recommendations submitted by the May 2019 Senate meeting
- Discussion of the March HLC visit and how the Senate can be of assistance to the College
- Two consent agendas will be considered:
 - Second group of policy revisions being recommended by the Academic Standard Committee
 - A Curriculum Consent Agenda including some major changes to the Sign Language, Medical Assisting, Library Tech, and Homeland Security programs

5.4. Chancellor's Comments

Mr. Provenzano commented on the following:

- OCC was a lead sponsor for the November 28 Southeast MiCareerQuest. Nearly 10,000 Metro Detroit high school students attended to obtain information on Advanced Manufacturing, Construction, IT, and Public Services.
- OCC launched the Oakland/Macomb Society for Human Resource Management. This new organization, developed and led by Vice Chancellor for Human Resources Karen Bathanti, will provide human resource professionals with resources, networking, professional development, and mentorship.
- OCC's Phi Theta Kappa Chapter held an "Excellence Empowered Symposium on December 8.
- The Foundation rolled out a campaign series of videos, each of the four featuring a different student and how they were helped by receiving scholarships.
- For the fourth year in a row, OCC achieved gold status and was honored as a "veteran-friendly" institution. This distinction is bestowed by the Michigan Veterans Affairs Agency to institutions of higher learning committed to supporting the needs of student veterans and dependents.
- OCC's ice carving season officially began on December 1 at the Pontiac's Holiday Extravaganza.
- It's a Wonderful Life radio play was held on December 7 and 8 at the Royal Oak Campus Theatre, which featured faculty and staff. Admission to the play was in the form of canned food for charity, with nearly 200 cans collected.
- In lieu of Christmas cards, OCC produced a holiday video. The video was well received and is available for viewing on the OCC website.
(Report on file)

6. MONITORING REPORT

6.1 College Readiness

Vice Chancellor for Academic Affairs Cathey Maze and Vice Chancellor for Student Services Lori Przymusinski presented the monitoring report on College Readiness, which focused on English and Math placement, as well as the ESL program.

OCC is an Open-Access Institution:

- Fifty-two percent of our students are not college-ready in English and/or Math
- Essential services assess and increase academic skills for all students
- College readiness includes processes of placement, enrollment, and academic progress
- Focused on courses in English, Math, and English as a Second Language (ESL)

Statewide Voluntary Framework of Accountability (VFA) provided a comparison group of nine peer community colleges. OCC had a 33 percent attainment rate of college readiness compared to a 35 percent average among peer institutions. OCC's goal is to improve our attainment rate percentage.

Some initiatives aimed at improving student success include:

- Change in placement tests to ACCUPLACER and ALEKS
- Change in application deadline, online orientation, placement test practice, and mandatory counseling
- New courses and course sequences aimed to reduce the time needed to achieve college readiness

Dr. Maze also reported that English as a Second Language (ESL) students from Fall 2015 to Summer 2018 had an 86 percent successful pass rate when attempting their first ESL class.

(Report on file)

7. ACTION ITEMS - none

8. INFORMATION ITEMS

8.1. Board of Trustees Self-Evaluation

Vice Chancellor for Legal Affairs Eileen Husband reported that all of the trustees completed their Board evaluation forms and submitted them to her for compiling. She distributed the results to the Board members.

Chair McCulloch noted as three trustees were absent that a motion be made to postpone the Board evaluation discussion until the January 15, 2019 regular meeting. Trustee Bryant so MOVED, and Trustee Bertolini seconded.

AYES: Bertolini, Bryant, Davis, McCulloch

NAYS: None

Motion Carried

9. BOARD COMMENTS

Trustee Davis sadly announced that one of OCC's former trustees Doug Wakefield recently passed away. Mr. Wakefield served on the Board for 12 years during the 1980s and 90's.

Trustee Bertolini thanked the College for participating in the MiCareerQuest event held on November 28 in Novi. It was a great event for the students, which produced positive press and social media.

Board members thanked the Southfield Campus for hosting the meeting this evening. They also wished everyone a happy holiday season.

Trustee Davis MOVED the Board of Trustees go into Closed Session pursuant to MCL 15.268(a) for the purpose of discussing the Chancellor's evaluation. Trustee Bertolini seconded.

ROLL CALL VOTE:

AYES: Bertolini, Bryant, Davis, McCulloch

NAYS: None

Motion Carried

The Board returned to Open Session at 9:05 p.m.

10. ADJOURNMENT

Trustee Jackson MOVED to adjourn the meeting, and Trustee Davis seconded.

AYES: Bertolini, Bryant, Davis, Jackson, McCulloch

NAYS: None

Motion Carried

Chair McCulloch adjourned the meeting at 9:06 p.m.

Cherie A. Foster

Date

John P. McCulloch, Chair

Pamela M. Davis, Vice Chair

Mission: OCC is committed to empowering our students to succeed and advancing our community.