



OAKLAND COMMUNITY COLLEGE™

Excellence *Empowered.*™

**BOARD OF TRUSTEES
REGULAR MEETING
MINUTES
January 15, 2019
Oakland Community College
2480 Opdyke Road
Bloomfield Hills, MI 48304**

1. CALL TO ORDER

Vice Chair Davis called the meeting to order at 6:31 p.m.

2. ATTENDANCE

Present:

Pamala M. Davis, Vice Chair
Susan E. Anderson, Treasurer
Pamela S. Jackson, Secretary
Kathleen A. Bertolini, Trustee
Shirley Bryant, Trustee
Christine M. O'Sullivan, Trustee

Absent:

John P. McCulloch, Chair

3. APPROVAL OF AGENDA

Trustee Anderson MOVED to approve the agenda, and Trustee Bryant seconded.

AYES: Anderson, Bertolini, Bryant, Davis, Jackson, O'Sullivan

NAYS: None

Motion Carried

4. MINUTES

4.1 December 12, 2018 Regular Board Meeting Minutes

A – ACTION

Trustee Jackson MOVED to approve the December 12, 2018 Regular Board Meeting Minutes. Trustee Bertolini seconded.

AYES: Anderson, Bertolini, Bryant, Davis, Jackson, O'Sullivan

NAYS: None

Motion Carried

5. COMMUNICATIONS

5.1. Community Comments – none

5.2. Student Government Comments

Dallas McGhee-Henry, President of OCC Film Club and member of Student Government, provided a presentation to the Board on Student Government and Student Life at OCC. The first meeting was held on December 14 and was attended by 11 student leaders representing 10 recognized student organizations and 5 advisory council members. Mr. Henry relayed the student government meetings will be on the fourth Friday of each month from 11:00 a.m. to 1:00 p.m. Officer installation is anticipated for March. He concluded by reporting on the upcoming events at the various campuses.

5.3. Academic Report

5.3.1. Academic Senate Update

As Academic Senate Chair John Mitchell was unable to attend due to a class, Vice Chancellor of Academic Affairs Cathey Maze presented the Senate report. Highlights included:

- Preparation for the upcoming HLC’s visit in March
- The ad hoc Constitutional Committee began their work this month
- Pursuing a major initiative to improve and expand faculty professional development
- Approving a philanthropic outreach program in partnership with the Open Hands organization near the Royal Oak Campus

5.4. Chancellor’s Comments

Mr. Provenzano commented on the following:

- Five retirees were recognized for their service at OCC:
 - Michael C. Barber - 32 years - Groundskeeper
 - Kim A. Boose - 28 years - Learning Resources Faculty, Academic Support Center
 - Joy M. Frost – 31 years – Learning Resources Technician
 - Lee A. January – 22 years – Maintenance Custodian
 - Dr. Vera R. Lewis – 34 years – College Readiness Faculty Counselor
- Seven new employees were welcomed:
 - Donna DuHame-Schmidt - Director of Career Services & Cooperative Education, Student Services
 - David Johnson - Director of Academic Partnerships, Institutional Effectiveness
 - Sheila Mann - Clinical Coordinator, Radiologic Technology
 - Michaella McBratnie - Research Associate, Institutional Effectiveness
 - Sirena Perkins - Payroll Assistant, Financial Services
 - Ashlie Wilson – Clinical Coordinator, Diagnostic Medical Sonography
 - Lorie Wright – Administrative Assistant, Administrative Services
- New for the winter semester is OCC’s full online course “Fire Service Administration” that teaches such skills as how to effectively organize, supervise, lead and manage today’s modern fire department. A video featuring faculty member Ken Van Sparrentak encourages students to fast track their fire service management career at OCC.
- OCC’s December Police Academy graduation was one of the largest classes with 51 graduates.
- The Boy Scouts held a “Camp on Campus” event at our Auburn Hills Campus on November 10. The purpose of the event was to discover the community college environment. OCC faculty led presentations for the 1,100 scouts who participated, and OCC admissions coordinators met with parents and scouts.

- A new EMIT video was created featuring what OCC has to offer to students who are interested in the skilled trades.
- Our Auburn Hills Campus is hosting the new Math Club, which consists of math faculty Jeff Parent and Dan Puig-Pey and 27 students.
- OCC's 22 instagram posts for 2018 received 4,313 likes.
- Oakland County will be celebrating its 200th anniversary in 2020. OCC is represented on the Executive Committee/Advisory Board assisting with the planning of festivities for the year.
- Award-winning author Desiree Cooper is scheduled to speak at OCC's Dr. Martin Luther King, Jr., Convocation scheduled for Friday, January 18, 10 a.m. at the Orchard Ridge Campus Smith Theatre.
- OCC's ice carving team competed in Plymouth this past weekend walking away with first place in both the single and team divisions. Upcoming competitions include Rochester Fire & Ice on January 19 and Frankenmuth's Snowfest held January 25-27.
- Welcome Back Week and Resource Fairs are scheduled the week of January 28 at each of the campuses and are open to students, faculty, and staff.
(Report on file)

6. MONITORING REPORT – no report

7. ACTION ITEMS - none

8. INFORMATION ITEMS

8.1. OCC Foundation 2018 Annual Report

B – INFORMATION

OCC Foundation Executive Director Daniel Jenuwine presented his annual report to the Board. The total calendar year in donations was \$535,243 from 455 gifts. This is a 25% increase over CY2017, the second-best year in our history, and the first time since 2001 that we have surpassed \$500,000. Special events for the year included the Scholarship Luncheon, the Garden Party, and the Chancellor's Inauguration. There were also 24 new scholarship funds created during 2018.

The Board congratulated Mr. Jenuwine on a job well done.
(Report on file)

Trustee Anderson MOVED to receive and file the report. Trustee Bertolini seconded.

AYES: Anderson, Bertolini, Bryant, Davis, Jackson, O'Sullivan

NAYS: None

Motion Carried

8.2. Board of Trustees Self-Evaluation

C – INFORMATION

At the December 12th regular meeting, the Board received the results from their annual self-assessment. As three trustees were unable to attend that meeting, it was voted to bring this forward in January.

The purpose of this evaluation is to allow the Board to assess their own processes and performance as it relates to a comparison of Board activity and adherence to the policies identified in the Board Governance and Board Management Relationship categories. This self-evaluation allows the trustees the opportunity to openly give and receive input.

Vice Chair Davis noted this is the first evaluation under the new policy governance framework the Board adopted. In many ways it is still too early to evaluate ourselves; but based on the number of years she has served on the Board, Vice Chair Davis is confident they are headed in the right direction.

The trustees commented on the evaluation, but all agreed they plan to continue to support one another, as well as the Chancellor, and will remain focused on the best interests of our students, community, and employees.
(Report on file)

Trustee Bryant MOVED to receive and file the report. Trustee O’Sullivan seconded.

AYES: Anderson, Bertolini, Bryant, Davis, Jackson, O’Sullivan

NAYS: None

Motion Carried

9. BOARD COMMENTS

Trustee Jackson commented she was saddened to hear of the passing of previous OCC Dean, Dr. David Doidge, noting Dr. Doidge was a most admirable gentleman.

Trustee Bryant encouraged everyone to attend the Martin Luther King, Jr. event this Friday at the Orchard Ridge Campus. Personally acquainted with the guest speaker Desiree Cooper, she knows Ms. Cooper will provide a great presentation. Trustee Bryant also commented that she misses Tom Sullivan, a previous Board Trustee and previous Board Foundation Director, who would have been so proud to hear tonight’s Foundation report.

10. ADJOURNMENT

Trustee Anderson MOVED to adjourn the meeting, and Trustee Jackson seconded.

AYES: Anderson, Bertolini, Bryant, Davis, Jackson, O’Sullivan

NAYS: None

Motion Carried

Vice Chair Davis adjourned the meeting at 7:50 p.m.

Cherie A. Foster

Date

Pamala M. Davis, Vice Chair

Pamela S. Jackson, Secretary

Mission: OCC is committed to empowering our students to succeed and advancing our community.