



OAKLAND COMMUNITY COLLEGE™

Excellence *Empowered.*™

**BOARD OF TRUSTEES
REGULAR MEETING
MINUTES
April 23, 2019
Oakland Community College
2480 Opdyke Road
Bloomfield Hills, MI 48304**

1. CALL TO ORDER

Chair McCulloch called the meeting to order at 6:30 p.m.

2. ATTENDANCE

Present:

John P. McCulloch, Chair
Pamala M. Davis, Vice Chair
Susan E. Anderson, Treasurer
Pamela S. Jackson, Secretary (arrived at 6:36 p.m.)
Kathleen A. Bertolini, Trustee
Shirley Bryant, Trustee
Christine M. O'Sullivan, Trustee

Absent:

None

3. APPROVAL OF AGENDA

Trustee Davis MOVED to approve the agenda, and Trustee Bryant seconded.

AYES: Anderson, Bertolini, Bryant, Davis, McCulloch, O'Sullivan

NAYS: None

Motion Carried

4. MINUTES

4.1 March 26, 2019 Regular Board Meeting Minutes

Trustee Davis MOVED to approve the March 26, 2019 Regular Board Meeting Minutes. Trustee Anderson seconded.

AYES: Anderson, Bertolini, Bryant, Davis, McCulloch, O'Sullivan

NAYS: None

Motion Carried

4.2 April 17, 2019 Special Board Meeting Minutes

Trustee O'Sullivan MOVED to approve the April 17, 2019 Special Board Meeting Minutes. Trustee Bertolini seconded.

AYES: Anderson, Bertolini, Bryant, Davis, McCulloch, O'Sullivan

NAYS: None

Motion Carried

5. COMMUNICATIONS

5.1. Community Comments – none

5.2. Student Government Comments

Auburn Hills Associate Dean of Student Services Stacey Jackson introduced the Student Government Representative Jalal Javed. Mr. Javed provided a presentation to the Board on Student Government and Student Life at OCC.

5.3. Academic Report

5.3.1. Academic Senate Update - none

5.4. Chancellor's Comments

Mr. Provenzano commented on the following:

- One retiree was recognized for her service at OCC:
 - Sylvia Velasquez - 22 years – Human Resources Specialist
- Three new employees were recognized:
 - Jaluan Townsend, Secretary, Student Financial Resources Scholarships
 - Greg Kepes, System Administration, IT
 - Mary Keener, Instructional Designer, IT
- Our Finance team once again won the Certificate of Achievement for Excellence for their Comprehensive Annual Financial Report FY 2018 (CAFR), as well as the Award for Outstanding Achievement for the Popular Annual Financial Report FY 2018
- Last Thursday, student Sydney Lawson was awarded a Certificate of Congratulations on the House Floor at the State Capital by State Representative Matt Maddock
- OCC's Culinary Department hosted a French Countryside dinner to a sold-out gathering on April 18
- Hitome Tomobe expressed via video why she is pleased to be a student of OCC's Culinary Program claiming a large part is due to the passion of the instructors
- More than 70 students from Oakland Community College, Oakland University, Walsh College, and Wayne State University attended the Career Empowerment Day at OCC's Royal Oak Campus on April 2
- The Foundation hosted their Scholarship Luncheon on March 28 to celebrate the donors and recognize the outstanding contributions that inspire our students to succeed.
- Two Outstanding Student Recognition Ceremonies occurred this month. The first one honored our Royal Oak and Southfield students and the second honored our Auburn Hills, Highland Lakes, and Orchard Ridge students.
- An OCC Employee Recognition event was held on April 11th. Nearly 100 employees and retirees attended the event held at the Orchard Ridge Campus. Special anniversaries beginning from 10 years and in 5 year increments thereafter were honored, as well as those individuals who retired in 2018.

- OCC Foundation Associate Director Candy Geeter was named a Paul Harris Fellow by the Rotary Foundation and also was named to Oakland Literacy Council's 35 Faces of Literacy in celebration of the council's 35th anniversary
- OCC Digital Archivist Elizabeth Nicholson was one of ten board members across the state to be named to the Michigan Archival Association Board for a three-year term
- On March 30, the OCC Dental Hygiene student team earned first place at the "It's Hygienic Michigan" competition at Wayne County Community College
- Via video, student Viki Ulic explained why she chose to enroll in OCC's Dental Hygiene program
- OCC hosted a VIP reception for members of the college community and Royal Oak city officials and business and civic leaders on April 12 before *The Fantasticks* musical presented at the Royal Oak Campus Theatre
- OCC hosted its 9th annual Man Up Graduation on April 13th, which is a dual enrollment program that provides mentoring and leadership opportunities for high school students in the Southfield Campus service area
- OCC's Admissions Office celebrated its inaugural class of five Student Recruiters, who together this past year participated in more than 250 events, including high school visits and campus tours
- OCC CAD student Sedona Roberts earned a \$500 Leadership Scholarship from the American Society of Body Engineers Foundation
- Andrew Baker, an OCC Culinary Studies Institute graduate, won the top spot in the Fresh Coast Homebrew Competition held April 13 in Traverse City with his winning brew Sonnenseite Berliner Weisse with Raspberry
- On April 17, OCC's CREST hosted the Elite Detection K9 Open House to raise awareness and recruit host families to foster dogs who will be having puppies that will ultimately be trained in procedures to keep our communities safe
- A moment of silence was observed in honor of OCC student Justin Tucker who passed away suddenly while preparing for class at the Auburn Hills Campus
(Report on file)

6. MONITORING REPORT

6.1 Transfer and Education Monitoring Report

Associate Vice Chancellors for Academic Affairs Timothy Sherwood and Joseph Petrosky presented the Board Monitoring Reports – Transfer and Amended Career and Technical Education (CTE). They focused on three interrelated areas of action:

- Transferability
 - General credit transfer
 - Equivalent credit transfer
- Capacity
- Program quality and funding

Strategies to attain goals include:

- Targeted marketing and student recruitment
- Scholarships and financial aid
- Student retention analysis
- Improved scheduling
- Discipline and division initiatives
- Enhanced collaboration with industry
- Board monitoring report process allows OCC to analyze and fine tune an approach to the specific needs of each discipline

Future initiatives include:

- Improving course transfer, seat fill, CTE completions, and targeted growth
- Actions focused on courses, programs, disciplines, and divisions drive improvement
- Actions integrated into college processes, part of day-to-day work
- Continually improving and adapting curriculum to enhance student success and opportunities

A Q&A discussion followed.

The Board thanked Dr. Sherwood and Mr. Petrosky for their presentation. Dr. Sherwood also thanked IE Assessment Specialist Kristin Carey Li and Manager of Institutional Reporting Zheng Wang who contributed significantly to these reports with their data analyses.

(Report on file)

Chair McCulloch asked for a motion to receive and file the Transfer and Education Monitoring Report and the Career and Technical Education Amended Monitoring Report. Trustee Davis so MOVED, and Trustee Bertolini seconded.

AYES: Anderson, Bertolini, Bryant, Davis, Jackson, McCulloch, O'Sullivan

NAYS: None

Motion Carried

7. ACTION ITEMS - none

8. INFORMATION ITEMS - none

9. BOARD COMMENTS

Trustees Bertolini and O'Sullivan commented on the wonderful Elite Detection K9 Open House held at the CREST facility on April 17. Trustee Davis complimented Academic Dean of Public Services and Director of Law Enforcement Training David Ceci on the interview he had with WDIV regarding this event.

Trustee Jackson reported she recently attended the AGB National Conference on Trusteeship held in Orlando. In addition to the information she obtained from the conference, she was also able to share OCC materials at one of the sessions.

Chair McCulloch extended his kudos to everyone involved with the Royal Oak property purchase.

10. ADJOURNMENT

Trustee Davis MOVED to adjourn the meeting, and Trustee Jackson seconded.

AYES: Anderson, Bertolini, Bryant, Davis, Jackson, McCulloch, O'Sullivan

NAYS: None

Motion Carried

Chair McCulloch adjourned the meeting at 8:21 p.m.

Cherie A. Foster

Date

John P. McCulloch, Chair

Pamela S. Jackson, Secretary

Mission: OCC is committed to empowering our students to succeed and advancing our community.