



**BOARD OF TRUSTEES  
REGULAR MEETING MINUTES  
October 29, 2019  
Oakland Community College  
Southfield Campus Campus Room A201/202  
22322 Rutland Drive  
Southfield, Michigan**

**1. CALL TO ORDER**

Chair McCulloch called the meeting to order at 7:03 p.m.

**2. ATTENDANCE**

Present:

John P. McCulloch, Chair  
Pamala M. Davis, Vice Chair  
Pamela S. Jackson,  
Kathleen A. Bertolini, Trustee  
Shirley J. Bryant, Trustee

Absent:

Susan E. Anderson, Treasurer  
Christine M. O'Sullivan, Trustee

**3. APPROVAL OF AGENDA**

Trustee Bryant MOVED to approve the agenda, and Trustee Bertolini seconded.

AYES: Bertolini, Bryant, Davis, Jackson, McCulloch

NAYS: None

Motion Carried

**4. MINUTES**

4.1 September 17, 2019 Regular Board Meeting Minutes

**A – ACTION**

Trustee Davis MOVED to approve the September 17, 2019 Regular Board Meeting Minutes. Trustee Jackson seconded.

AYES: Bertolini, Bryant, Davis, Jackson, McCulloch

NAYS: None

Motion Carried

## 5. COMMUNICATIONS

### 5.1. Community Comments

Two faculty members addressed the topic of Distance Learning. Some of the concerns expressed were:

- Faculty interest in distance learning was misrepresented at the September Board meeting
- Distance learning being placed on hold due to a labor dispute
- The time involved and tight schedule in faculty training
- Lack of communication regarding training topics to be covered, time involved, etc.
- Development of courses that have not yet been placed online

Chair McCulloch asked OCCFA President Gina Mandas to forward a copy of her comments to the Board.

### 5.2. Student Government Report

Ms. Laurie Huber, Interim Associate Dean of Student Services at Southfield, introduced the Student Government Representative Malcolm Berry. Mr. Berry provided a presentation to the Board on Student Government and Student Life at OCC.

### 5.3. Academic Report

#### 5.3.1. Academic Senate Update

Academic Senate Chair John Mitchell provided the Senate update report. Some of the items discussed included:

- Distance Learning
- Integration of IE data into Senate processes
- Discussion on smoother methods for transfer of credits and implementation of articulation agreements
- Inclusion of student government leaders into College Senate

### 5.4. Chancellor's Comments

Mr. Provenzano commented on the following:

- New Hires:
  - Jeffery Arnold, Coordinator of Military & Veteran Services
  - Eleonora Bagatelia, Director of Global Education
  - Jolene Chapman, Academic Dean, EMIT
  - Kevin Lech, Public Safety Officer
- Employee Honors
  - Academic Dean Cindy Carbone was honored by Phi Theta Kappa for 25 years of service as an advisor of the Alpha Omicron Psi Chapter
  - Chef Julie Selonke was recently awarded with Educator of the Year at the state level by our accrediting body The American Culinary Federation
  - OCC's Marketing & Communications Department won three NCMPR Silver Medallion Awards, two IABC Renaissance Awards, and an IABC Silver Quill Award
- Fall Events
  - HR organized a "Take your Child to Work" event on October 25, with over 60 children and parents in attendance
  - The OCC, Farmington Community, and West Bloomfield Township libraries partnered with the support of Michigan Humanities to bring author Dr. Mona Hanna-Attisha to the Orchard

- Ridge Campus on October 22 to discuss her new book “What the Eyes Don’t See” to an audience of 400 guests
- OCC and the DIA partnered to host more than 300 guests at the Royal Oak Campus for the “Music and Dancing with Wolves” event on October 19 that included performances by the Detroit Chamber Winds & Strings and the Eisenhower Dance Ensemble
- OCC Ceramics Program brought the Michigan Ceramic Arts Association’s “Michigan Mud” event to the Auburn Hills Campus where artists demonstrated wheel-throwing and other techniques
- Trustee Jackson started the OCC’s 4<sup>th</sup> Annual Charity Run/Walk event held on October 11 at the Orchard Ridge Campus, which supports Oakland County charities
- The OCC Foundation celebrated its 40<sup>th</sup> anniversary with a special event held at the DIA. In addition to reaching its 10 millionth dollar raised, a matching gift challenge was announced up to \$40,000.
- New Recruitment Events
  - On October 12, OCC hosted CREF’s career fair in the auto labs, with 609 high school students, 45 OCC students, 22 employers, and numerous teachers in attendance
  - Our Admissions Department coordinated a hands-on curriculum showcase attended by approximately two dozen counselors representing over 20 middle and high schools at the Auburn Hills Campus on October 25
- Recruiting on the Cutting Edge
  - A new student recruitment tool was launched on OCC’s website providing virtual guided tours of each of the campuses, highlighting the programs and services through video
  - Admissions and Marketing collaborated on mailing our “Cube” postcards to 1,300 students who sent their SAT scores to OCC

(Report on file)

#### 5.5. Chancellor’s Year-End Review

Mr. Provenzano provided his Chancellor Year in Review report. Key areas he focused on were:

- Marketing and Recruiting
- Student Services
- Transfer Programs
- Accreditation
- Government and Community Relations
- Continuing Education
- Veteran Services
- Emergency Services Training/CREST
- Career and Technical Education
- Facilities
- College Readiness
- Diversity, Equity and Inclusion

He concluded that the past year has seen a lot of change for the positive, and we plan to move forward in our mission of Student Success.

(Report on file)

## 6. MONITORING REPORT

### 6.1. Workforce Training and Continuing Education Monitoring Report

**B – INFORMATION**

Associate Vice Chancellors for Academic Affairs Timothy Sherwood and Joseph Petrosky presented to the Board. OCC’s workforce training and continuing education meet diverse and dynamic training/education needs across industries, careers, and lives and are mission focused on:

- Economic Development
- Skilled Workforce
- Community Needs
- Lifelong Learning and Enrichment
- Connecting Diverse Stakeholders
- Facilitating Collaboration
- Advancing the Region

Areas the report focused on:

- Workforce Training and Business Services
- Continuing and Professional Education
- Workforce Training & Continuing Education
- CREST Future Direction
- Economic and Community Impact

(Report on file)

Chair McCulloch asked for some projections on areas we are looking to improve, as well as future goals, and how they will be measured. Dr. Sherwood and Mr. Petrosky will provide this information to the Board.

Chair McCulloch asked for a motion to receive and file the report. Trustee Davis so MOVED, and Trustee Jackson seconded.

AYES: Bertolini, Bryant, Davis, Jackson, McCulloch

NAYS: None

Motion Carried

## 7. ACTION ITEMS

Action item 7.1 OCC and AFSCME Local 1999 Maintenance Master Agreement will be addressed by the Board following the Closed Session taking place after agenda item 8. Information Items.

## 8. INFORMATION ITEMS

### 8.1 PFM Update

C – INFORMATION

Brian Quinn, Managing Director at PFM Asset Management, provided the annual report to the Board on OCC's Investment Portfolio. Overall, the College's portfolio is up 17 percent from last year, and remains in compliance with the College's Investment Policy and the Michigan Community College Code.  
(Report on file)

Trustee Jackson MOVED to receive and file the report. Trustee Davis seconded.

AYES: Bertolini, Bryant, Davis, Jackson, McCulloch

NAYS: None

Motion Carried

### 8.2 2018-2019 Annual Audit

D – INFORMATION

Vice Chancellor for Administrative Services Bobbie Remias reported on the 2018-2019 annual audit. She introduced Dana Coomes and Steve Bonder from Plante Moran who informed the Board that the College received an unmodified opinion and had no audit issues. They also shared the awards the Finance Department received.  
(Reports on file)

Trustee Bertolini MOVED the Board of Trustees receive and file the 2018-2019 Annual Audit. Trustee Bryant seconded.

AYES: Bertolini, Bryant, Davis, Jackson, McCulloch

NAYS: None

Motion Carried

Chair McCulloch asked for a motion to move into closed session, as requested by Administration under Section 8(c) of the Michigan Open Meetings Act, to discuss collective bargaining agreement negotiations. Trustee Bryant so MOVED, and Trustee Davis seconded.

ROLL CALL VOTE:

AYES: Bertolini, Bryant, Davis, Jackson, McCulloch

NAYS: None

Motion Carried

The Board went into closed session at 8:40 p.m.

The Board returned to open session at 8:48 p.m.

7.1 OCC and AFSCME Local 1999 Maintenance Master Agreement  
September 27, 2019 – June 30, 2024

E – ACTION

Trustee Davis MOVED the Board of Trustees approve the collective bargaining agreement with American Federation of State, County and Municipal Employees Local 1999 covering the period of September 27, 2019 – June 30, 2024. Trustee Bertolini seconded.

AYES: Bertolini, Bryant, Davis, Jackson, McCulloch

NAYS: None

Motion Carried

## 9. BOARD COMMENTS

Trustee Bertolini complimented the Chancellor on his presentation stating she thought the student personas were very creative. She also continues to be impressed with CREST. Regarding the distance learning, Trustee Bertolini encouraged administration and faculty to continue to work together on expanding distance education programs.

Trustee Jackson echoed Trustee Bertolini's remarks regarding distance learning and stated we cannot have infighting on this matter. Trustee Jackson also updated the Board on two events she recently attended: the MCCA Board of Directors Meeting in Petoskey and the ACCT Leadership Congress in San Francisco.

## 10. ADJOURNMENT

There being no further business, Chair McCulloch adjourned the meeting at 8:59 p.m.

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Cherie A. Foster

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Date

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John P. McCulloch, Chair

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Pamela S. Jackson, Secretary