



OAKLAND COMMUNITY COLLEGE™

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**BOARD OF TRUSTEES
REGULAR MEETING
MINUTES
November 19, 2019
Oakland Community College
2480 Opdyke Road
Bloomfield Hills, MI 48304**

1. CALL TO ORDER

Chair McCulloch called the meeting to order at 6:31 p.m.

2. ATTENDANCE

Present:

John P. McCulloch, Chair
Pamala M. Davis, Vice Chair
Pamela S. Jackson, Secretary
Kathleen A. Bertolini, Trustee
Shirley J. Bryant, Trustee

Absent:

Susan E. Anderson, Treasurer
Christine M. O'Sullivan, Trustee

3. APPROVAL OF AGENDA

Trustee Davis asked that CREST be added as an item to the agenda.

Chair McCulloch noted it would be addressed as information item 6.a.

Trustee Bryant MOVED to approve the amended agenda, and Trustee Bertolini seconded.

AYES: Bertolini, Bryant, Davis, Jackson, McCulloch

NAYS: None

Motion Carried

4. MINUTES

4.1 October 29, 2019 Regular Board Meeting Minutes

Trustee Jackson MOVED to approve the October 29, 2019 Regular Board Meeting Minutes. Trustee Davis seconded.

AYES: Bertolini, Bryant, Davis, Jackson, McCulloch

NAYS: None

Motion Carried

5. COMMUNICATIONS

5.1. Community Comments – none

5.2. Student Government Comments

Royal Oak Campus Associate Dean of Student Services Dr. Andrew Muniz introduced the Student Government Representative Sarah Noon. Ms. Noon provided a presentation to the Board on Student Government and Student Life at OCC.

5.3. Academic Report

5.3.1. Academic Senate Update

Academic Senate Chair John Mitchell reported on the following items:

- Expansion of the Distance Learning Task Force is moving along nicely, with a large number of classroom faculty from multiple disciplines volunteering to be on the committee
- Inclusion of newly organized college-wide student government in the College Senate
- Addressing the development of syllabus guidelines
- Review of the academic admission policy
- Continue work with the online education, professional development and the revision and ratification of a new Senate Constitution

5.4. Chancellor's Comments

Mr. Provenzano commented on the following:

- Five new employees were welcomed:
 - Leah Aggison, Associate Academic Dean, Math/Science
 - Silvana Canfield, Administrative Assistant, Human Resources
 - Lisa Grech, Program Director, EMS
 - Theresa Williams, Secretary, Student Services
 - Linzella Young, Secretary, Student Services
- Retiree Philip Crockett, Program Manager for Economic & Workforce Development Services, was acknowledged for his 27 years of service at OCC
- On November 5, OCC's Millage passed in all municipalities by an impressive 72 percent
- MICareerQuest was held on November 8 at the Suburban Collection Showcase. Over 11,000 high school students from six counties were invited to attend this event, which featured approximately 100 exhibitors. OCC showcased our CREST simulator, machine tool technology, automotive servicing, and respiratory therapy interactive exhibits.
- Global Ties Detroit brought Palestine Polytechnic University to tour our professional trades labs at the Auburn Hills Campus on November 5. The University brought their senior leadership to Southeast Michigan to learn best practices and initiatives, as well as establish connections for possible future collaboration.
- Valued Partnerships:
 - OCC hosted the National Apprenticeship Week Breakfast on November 12 at the Auburn Hills Campus. Michigan is one of the leading states across the US with more than 1,000 registered apprenticeship programs and over 20,000 active registered apprentices.
 - In partnership with the DIA, OCC will host the second "Music and Dancing with Wolves" event on November 23, which includes performances by the Detroit Chamber Winds & Strings and the Eisenhower Dance Ensemble
- On Monday, November 11, OCC held a Veterans Day event at our Southfield Campus honoring those who served. Keynote speaker was Jeffery Arnold, our new Coordinator of Veteran and Military Services at OCC.

- Sgt. Debra Wagrowski and Officer John Franzoni were acknowledged for their quick actions in performing CPR and applying the AED when a medical emergency occurred at the Royal Oak Campus on November 7. Kudos to OCC student MacKenzie Auquier who saw the individual was having a medical issue, called 911, and signaled Public Safety to the individual when they arrived.
- In advance of the Winter 2020 enrollment campaign, OCC launched a new student recruitment tool that:
 - provides a virtual guided tour of each campus
 - highlights the programs and services through video, 360-degree photos, and interactive mapsTeam members Michele Kersten-Hart, Ken Faulk, and Keith Pawlovich provided the Board a demonstration.
(Report on file)

5.5. Clery Act and Annual Security Report

Chief of Public Safety Paul Matynka presented OCC's 2019 Department of Public Safety Annual Security Report, which is provided annually to all employees, students, and the community. No acts of violent crime were reported on any of OCC's campuses, with a few minor incidences occurring at a couple of the campuses.

Trustee Bryant MOVED to receive and file the report, and Trustee Bertolini seconded.

AYES: Bertolini, Bryant, Davis, Jackson, McCulloch

NAYS: None

Motion Carried

6. MONITORING REPORT – no report

6.1. CREST

Trustee Davis noted she recently saw a news report where Oakland County deputies went to the Camp Grayling military training facility to practice emergency situations, and she questioned why this couldn't be done at our CREST facility. She asked the Board if a feasibility study could be conducted as to providing terrorist training here at the Auburn Hills Campus. Trustee Davis requested that CREST be placed on a Board meeting agenda during spring of 2020 to discuss ways to raise money to improve the CREST facilities and training. Trustee Bryant stated she would support looking into this matter.

Academic Dean of Public Services and Director of Law Enforcement Training David Ceci stated the biggest issue for OAKTAC (consisting of over 40 agencies in Oakland County) is to find a building in which to do their active shooter training. If we had such a facility, these agencies would come to OCC. We can offer a secure location and are easily accessible.

The Chancellor indicated Dean Ceci has a multi-year project vision for CREST. Areas to address include a mock school for active shooter training, driving pads, and updating the police academy and shooting range, just to name a few.

Chair McCulloch stated he looks forward to a feasibility study being presented sometime next March or April to further address the capital investment involved with this.

7. ACTION ITEMS

7.1 Proposed Board of Trustees 2020 Regular Meeting and Conference Schedule

Chair McCulloch suggested the January meeting date take place on the 14th, the March retreat be scheduled for Saturday, March 14, and the March Board meeting be scheduled for March 21, 2020.

Trustee Davis MOVED to approve the 2020 Board of Trustees Regular Meeting and Conference Schedule Dates incorporating the suggestions made by Chair McCulloch. Trustee Bryant seconded.

AYES: Bertolini, Bryant, Davis, Jackson, McCulloch

NAYS: None

Motion Carried

8. INFORMATION ITEMS CONSENT CALENDAR

Trustee Jackson requested item 8.1 be removed from the Consent Calendar for further discussion.

Items 8.2 through 8.5 were enacted by one motion. No separate discussion of these items was requested.

Trustee Davis MOVED to receive and file Information items 8.2 through 8.5 on the Consent Calendar. Trustee Bryant seconded.

AYES: Bertolini, Bryant, Davis, Jackson, McCulloch

NAYS: None

Motion Carried

- 8.2 College Facilities Report
- 8.3 Information and Technology Quarterly Report
- 8.4 OCC Foundation Quarterly Report
- 8.5 Strategic Plan Update

END OF CONSENT CALENDAR

8.1 Finance Quarterly Report

Trustee Jackson questioned how the percentage was calculated for the miscellaneous revenue under the General Fund Budget Status Report. Vice Chancellor for Administrative Services Bobbie Remias replied it was the year-to-date revenues divided by total budgeted revenues.

Trustee Bertolini MOVED to receive and file the Finance Quarterly Report. Trustee Davis seconded.

AYES: Bertolini, Bryant, Davis, Jackson, McCulloch

NAYS: None

Motion Carried

9. BOARD COMMENTS

Trustee Jackson commented that a former OCC student starred in a film that was nominated at the 2019 Africa Movie Academy Awards. This same student, who is Trustee Jackson's daughter Melissa, also served as a consulting producer on a film that has qualified for this year's Oscars.

The trustees thanked the faculty, staff, students, and public who helped pass OCC's millage renewal.

Trustee Bertolini extended a Happy Thanksgiving to all.

Trustee Bryant noted we frequently use the word excellence here, but sometimes a bit too casually. OCC wins awards in culinary, marketing, finance, and other areas, and she wanted to point out that many people at OCC are doing a lot of good work.

Chair McCulloch thanked his fellow trustees for setting the vision for OCC.

Chair McCulloch asked for a motion to move into closed session pursuant to MCL 15.268(a) for the purpose of discussing the Chancellor's Evaluation. Trustee Davis so MOVED, and Trustee Bertolini seconded.

ROLL CALL VOTE:

AYES: Bertolini, Bryant, Davis, Jackson, McCulloch

NAYS: None

Motion Carried

The Board went into closed session at 7:34 p.m.

The Board returned to open session at 8:50 p.m.

10. ADJOURNMENT

Chair McCulloch adjourned the meeting at 8:50 p.m.

Cherie A. Foster

Date

John P. McCulloch, Chair

Pamela S. Jackson, Secretary

Mission: OCC is committed to empowering our students to succeed and advancing our community.