



OAKLAND COMMUNITY COLLEGE®

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**BOARD OF TRUSTEES
REGULAR MEETING MINUTES
October 19, 2021
Oakland Community College
Highland Lakes Campus Student Center
7350 Cooley Lake Road
Waterford, Michigan**

1. CALL TO ORDER

Chair Jackson called the meeting to order at 6:33 p.m.

2. ATTENDANCE

ROLL CALL:

Present:

Pamela S. Jackson, Chair
Kathleen A. Bertolini, Vice Chair
Susan E. Anderson, Treasurer
Susan Gibson, Secretary
Shirley Bryant, Trustee
Pamala M. Davis, Trustee
Christine M. O'Sullivan, Trustee

Absent:

None

3. APPROVAL OF AGENDA

Chair Jackson asked for a motion to amend the agenda to have Information Item 8.1 2020-2021 Annual Audit to be presented after item 5.4 Chancellor's Comments in order to allow our guests from Plante Moran to leave. Trustee Anderson so MOVED to approve the amended agenda, and Trustee Bertolini seconded.

AYES: Anderson, Bertolini, Bryant, Davis, Gibson, Jackson, O'Sullivan

NAYS: None

Motion Carried

4. APPROVAL OF MINUTES

CONSENT CALENDAR – BOARD MEETING MINUTES

Items 4.1 to 4.5 listed below on the Consent Calendar – Board Meeting Minutes are considered to be routine by the Board and will be enacted by one motion. There will be no separate discussion of these minutes unless a Board member or the Chancellor so requests, in which event the item will be removed from the general order of business and discussed separately.

Chair Jackson asked if any of the trustees would like an item pulled for separate discussion. There being no such request, the Chair asked for a motion to approve the Board Meeting Minutes Consent Calendar items 4.1 through 4.5. Trustee Bryant so MOVED, and Trustee Bertolini seconded.

AYES: Anderson, Bertolini, Bryant, Davis, Gibson, Jackson, O’Sullivan

NAYS: None

Motion Carried

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|---|------------|
| 4.1. June 29, 2021 Special Meeting Minutes | A – ACTION |
| 4.2. June 29, 2021 Closed Session Minutes | B – ACTION |
| 4.3. September 1, 2021 Special Meeting Minutes | C – ACTION |
| 4.4. September 1, 2021 Closed Session Minutes | D – ACTION |
| 4.5. September 18, 2021 Special Meeting/Retreat Minutes | E – ACTION |

END OF CONSENT CALENDAR – BOARD MEETING MINUTES

5. COMMUNICATIONS

5.1. Community Comments

Faculty member and OCCFA President Gina Mandas shared with the Board continued faculty concerns regarding the ongoing pandemic. Whereas being back in the classroom is preferable to remote teaching for some, many faculty have expressed concerns for the safety of students and staff and frustration with the contact tracing process as the number of cases continues to rise.

Last week OCCFA leadership concluded a survey to get a better sense of how faculty feel regarding returning to campus. Of those who responded, only 17 percent feel that the College’s response to COVID is in the best interest of students, faculty, and staff. Many faculty feel that the current handling of the contact tracing is inadequate, would like more stringent social distancing, and requiring a pre-screening questionnaire prior to coming on campus. Faculty feels there is a lack of advanced planning and clear communication around COVID protocols, as much of this information appears on the InsideOCC website, which only OCC employees are able to view. They feel the College needs more than one individual responsible for reporting on contact tracing, as it can take one or two days to receive a response. This concern is now being addressed halfway through the semester.

This afternoon, members of OCCFA leadership met with the Chancellor and members of his executive cabinet to speak specifically about the contact tracing process and communication with those who test positive for COVID and for those who may need to be quarantined due to possible exposure. They also discussed communication with the College community about information on COVID in general and how they need to be improved. It is their hope that communication with students and faculty is clear and consistent so that moving forward there is as little disruption as possible to the learning process. Ms. Mandas hopes that today’s meeting can mark the beginning of a renewed commitment to open and regular communication between OCCFA leadership and the Chancellor.

5.2. Student Government Report

Southfield and Royal Oak Associate Dean of Student Services Dr. Andrew Muniz introduced Student Government Representative Ariadna Morales-Rocha. Ms. Morales-Rocha, who is the Student Government President at OCC, provided a presentation to the Board on Student Government and Student Life at OCC.

5.3. Academic Report

5.3.1. Academic Senate Update

Academic Senate Chair John Mitchell provided the Senate update report. Some of the items discussed included:

- Senate business for 2021-2022 is in full swing with a number of major projects ramping up in addition to the usual work of all the committees.
- The Senate will be working on a number of initiatives to make DEIJ issues an integral part of the college's academic culture and practices; the Professional Learning Committee is spearheading these efforts and monthly DEIJ reports are now a feature of College and Campus Senate meetings.
- The Ad Hoc Senate Committee on Syllabus Reform will soon be making recommendations for syllabus software and the ability to have public-facing syllabi available, which will facilitate the transfer process for students as well.
- The new timeline for the curricular process is well underway, and it is allowing program and course changes to be implemented in time to meet the upcoming roll-out of early registration for Fall of 2022.
- The Student Outcomes Assessment Committee is engaged in the development of a new system of assessment that will allow assessment at the section level rather than only at the course level.
- Senate continues to work on issues related to Distance Learning, including the development of fully online degrees and programs, the training and certification of faculty to teach online, and the integrity of our online testing procedures.

5.3.2. Provost Update

Provost Jennifer Berne thanked everyone for their interest and support in our faculty, students and programs. Dr. Berne commented on the following:

The last year and a half was about adjusting modalities, this year is about adjusting expectations. Many of our students have been and continue to be affected negatively by the pandemic years, and this manifests itself in mental health challenges, financial worry, and caregiving responsibilities far exceeding what one could have prepared for. Academic momentum and reasonable expectations of course material have been difficult to maintain as students slip in and out of their ability to attend class and/or focus on their studies.

Commended Vice Chancellor Bobbie Remias and her team who has made available to Academics federal relief funding in order to support our continued efforts on teaching with technology. We have three initiatives that we are in various stages of funding. The first initiative is that we are taking this money from the federal government to update our classroom technology, so that we are prepared to be much more flexible with our students and are also prepared for the next emergency that we hope doesn't come. Secondly, we are going to spend money offering the opportunities for more full-time and adjunct faculty to become ready to teach online by taking our online and hybrid courses through our academic technology group. Thirdly, as of today, we are partnering with a national organization to help our faculty who are already skillful teaching online to take the next step and work on teaching online for diverse learners. Dr. Berne appreciates we are using this HEERF money to move forward, and not just address the problems of today, but see what the potential is for the promise of the future.

There is somewhat less activity on the campuses because many of our courses are fully online. Much of our tutorial, library, and student services are accessed by students online. Students don't have to, but many are choosing to do so, but may also do so face-to-face.

Students in the following areas are back on campus: culinary, labs, computers, speech, ESL, world language, music and art. Faculty and students in EMIT, the public service academies, health careers, and culinary are doing the hands on work that is required of them, that they did during the pandemic, and continue to do so that crucial employment needs are met. Now, ECE and MHA students are back on campus and can interact to best prepare for their futures.

Our activities in Economic & Workforce Development also continue to grow. Cohort programs have been running in Programmable Logic Controller (PLC) & Robotics, CNC Machining, Pre-Apprenticeship, Central Sterile Processing and the newest in Certified Logistics Technician. Based on a strong demand and in partnership with Oakland County MI Works!, we currently have three simultaneous sections of PLC & Robotics running. Continuing education classes in culinary and personal finance have been developed and offered. Our M-TEC testing center has been booming, even recently offering a Saturday session based on customer demand.

We continue to support the learning of faculty and academic staff through our Teaching and Learning Center and our Academic Technology Group. We are particularly excited to be partnering with Kristina Marshall our Director of DEIJ and relying on her expertise to help us find new ways to help one more student stay, our college-wide initiative centered on equity and retention.

Most importantly, our community continues to trust the evidence that our students earn degrees and certificates that take them into the workforce for fulfilling careers or transfer to one of our senior institutional partners to achieve their longer term academic and career goals.

5.4. Chancellor's Comments

Chancellor Provenzano commented on the following:

- Thanked faculty for their comments and input this evening regarding COVID. He also stated we've been working closely with the Academic Senate and have received quite a few ideas from them. Recently, he appreciated Senate's collaboration with the implementation of the new portal, which will assist with updating the contact tracing process, and have also added additional staff to this process.
- Welcomed the following new employees:
 - Erica Bednarski, HR Administrative Assistant
 - Kristina Marshall, Director of Diversity, Equity & Inclusion
 - Rachel Byrnes, Marketing and Community Relations Coordinator
 - JoDee Baker, Physics Instructor
 - Julie Baker McVeigh, Counselor
 - Angelika Maly, Nursing Instructor
 - Sharon Walby, Dental Hygiene Instructor
 - Michael Zelinski, Counselor
 - Emily Bennett, Humanities (Religious Studies) Instructor
 - Jessica Heath, Chemistry Instructor
 - Jennifer Little, Theatre Instructor
 - Kelli Marks, Mental Health/Social Work Instructor
 - Hadi Nasser, Computer Information Systems Instructor
 - Caleb Boswell, Counselor
 - Penny McKenzie, Counselor
 - Jarah Killian, Student Services Specialist
 - Kiana Turner, ACCESS Secretary
 - Amber Echols, Faculty Office Secretary
 - Christopher Budrow, Custodian
 - Anna Hansard, Director of Web Services
 - Kevin McIntosh, Buyer
 - Caleb Carter, Facility Technician

- Theresa Williams, Secretary
- Rachel Lewis, Secretary
- Randall Schofield, Facility Technician
- The following retirees were recognized for their years of service:
 - Lisa Jackson, Secretary, 16 years
 - David Webb, Facility Technician, 38 years
 - Albert Mallast, Craftsman, 47 years
 - Michelle May, Faculty Counselor, 25 years
 - Roberta Board, Custodian, 16 years
 - Cari Rummel, English Faculty, 29 years
 - Mulutin “Luti” Erbeznik, Faculty Teaching, 15 years
 - Tina Wilson, Dental Hygiene Specialist, 40 years
 - Joel Cohen, Faculty Teaching, 53 years
 - Gary Scavnicky, Faculty Teaching Spanish, 47 years
 - Leslie Roberts, Faculty English, 28 years
 - Lawrence “Larry” Kodosky, Faculty, 31 years
 - Kathleen Pfahlert, Student Services Specialist, 19 years

Three retirees attended the meeting to receive their certificates. Ms. Pfahlert commented she loved counseling students and will miss OCC. Ms. Rummel stated it was a privilege to work at OCC all these years. She noted that if you work in education, you have the chance to start over ever 15 weeks, which always made it interesting. Chancellor Provenzano noted that Mr. Mallast shared with him earlier that he had three generations of OCC employees in his family.
- Employer of Choice
 - Claude Townsend, Automobile Servicing, Engineering, Manufacturing and Industrial Technologies Faculty, has been selected for the TRENDS Outstanding Educator award
 - Stacey Crews, Dean of Student Services at Royal Oak and Southfield, was appointed to the Hazel Park Promise Zone Board, and was also recently presented the UpSkilling Detroit: The Kelly Certification Institute panel
 - Jessica Dietz, Photo Lab Paraprofessional, was awarded the Dorothy Lamming Scholarship by the Graduate Studies Committee at Eastern Michigan University
 - Beverly Stanbrough, Dean of College Readiness, presented at the League for Innovation in the Community College
 - Marc Thomas, Dean of Teaching Excellence, has published a book chapter “International Education and the Global Pandemic in Community College: Reflections and Best Practices” in *International Students at US Community College: Opportunities, Challenges, and Success*
 - Tony Baracco, History and Social Science Faculty, received a Certificate of Appreciation from the Vice-Rector for International Affairs of Tecnológico de Monterrey in Mexico
 - Shelley Larson, Communications Faculty, was recognized by the Michigan Supreme Court for her contributions as a mediator for the Community Dispute Resolution Program during the pandemic
 - Sarah Lemelin, ESL Faculty, was awarded a Curriculum Development Grant for faculty at Community Colleges and Minority-Servicing Institutions from the European Union Center at the University of Illinois
- College of Choice
 - Nicole Sanders, Student Service Specialist at Highland Lakes Campus, assisted a student with learning disabilities who just wants to experience college life, to choose the right courses to help her achieve that goal. The student’s mother praised Ms. Sanders for the knowledge, kindness, and ability to make them want to be a part of OCC.

- Faculty members Johanna Balk and Jeff Farah along with the Dean and Associate Dean of Student Services Jahquan Hawkins and Nicole Willis, mentor and guide the Phi Theta Kappa Auburn Hills Chapter, which received a \$1,000 Honors in Action Grant in August
- OCC has earned “Gold Status” from the Michigan Veterans Affairs Agency for the sixth consecutive year, with a thank you to Wilma Porter, Sandra Strong, and Jeff Arnold for their leadership
- On September 24, U.S. Secretary of Education Miguel Cardona and First Lady Jill Biden visited the Royal Oak Campus for their weeklong “Return to School Road Trip. They were joined by Congressman Andy Levin.
- Student Welcome Back Week was held in September at all five campuses to engage and help students become part of campus life, learn about resources available to them, and meet fellow students. COVID-19 vaccinations were provided by Oakland County at each of these events.
- Congratulations to Provost Jennifer Berne and Trustee Susan Gibson on their participation in the *Detroit Free Press* marathon this past Sunday. Dr. Berne completed her 26th full marathon, and Trustee Gibson placed second in the half-marathon. It was also pointed out that Faculty Business Instructor Meg Lambert also ran the marathon. Again, congratulations to the three of them.
- Lastly, the Chancellor presented Trustee Pamala Davis with a pin from the MCCA recognizing her for the 25 years of service she has given to OCC as a Board member. In total, Trustee Davis has served on the Board for 27 years.
(Report on file)

8. INFORMATION ITEMS (item moved per amended agenda)

8.1 Vice Chancellor for Administrative Services Bobbie Remias introduced the Plante Moran representatives to report on OCC’s 2020-2021 annual audit. Dana Coomes, a Partner with Plante Moran, thanked the OCC staff for their assistance with the audit. She was pleased to report that OCC received an unmodified opinion, which is the best one can receive in an audit. Plante Moran auditor Marisa Koppel commented there were no findings in the audit procedures.

Controller Sharon Converse shared a PP presentation. She commented on the following:

- Awards received by the Finance Department this year include the Certificate of Achievement for Excellence in Financial Reporting (6th year), the Award for Outstanding Achievement in Popular Annual Financial Reporting (3rd year), and the Distinguished Budget Presentation Award for June 30, 2021-2025 budget document (3rd year).
- OCC received three HEERF grants totaling \$52.6 million with \$21.9 million for student awards and \$30.7 million for institutional relief. The total spent as of June 30, 2021 equals \$7.5 million for student awards and \$16.9 million for institutional relief.
- Revenues and Expenses were reviewed, as well as a ten-year trend for both Revenues and Expenses.

Ms. Remias provided updates on:

- Glimpses into 2022 and Beyond increasing:
 - Technological knowledge and capabilities
 - Ability to provide additional learning modalities
 - Ability to work, teach, and learn remotely
 - Ability to react to changing student needs/behaviors
 - Ability to provide whatever is needed for the education our students want and need
- Balanced 5-year Operating Budget and Forecast

- 5-Year Capital Plan to include:
 - Completion of Auburn Hills C Building – science & CIS
 - Royal Oak E Building Culinary Institute (construction to being Fall 2022)
 - Auburn Hills A&T Skilled Trades and Industrial Building

Ms. Remias thanked the Audit Committee members, who include Susan Anderson, Pamela Jackson, Christine O’Sullivan, Helen Kieba-Tolksdorf, Steve Doil, Tina Kostiuk, and John McCulloch, as well as Controller Sharon Converse and the Finance team.

Audit Committee Chair Susan Anderson congratulated and thanked the team, noting they did a great job as usual and everything went very smoothly.

Trustee Anderson MOVED the Board of Trustees receive and file the 2020-2021 Annual Audit. Trustee Gibson seconded.

AYES: Anderson, Bertolini, Bryant, Davis, Gibson, Jackson, O’Sullivan

NAYS: None
(Report on file)

Motion Carried

5.5. Board of Trustees Self-Evaluation

Chair Jackson provided an overview of the trustees’ self-evaluation having rated themselves in the following areas:

- Leadership and Policy Role
- Mission and Strategy
- Relationship with the CEO
- Educational Quality
- Community Outreach, Advocacy and Communication
- Fiduciary and Statutory Responsibilities, Sustainability
- Board Development and Engagement

6. MONITORING REPORT

6.1 Summer 2021 Monitoring Report

F – INFORMATION

Chief Strategy Officer Dr. Steven Simpson introduced IE Project Manager Kristin Carey-Li, who presented the Summer 2021 Monitoring Report to the Board. Some of the topics addressed included:

- Board Ends
- Summer KPIs
- Enrollment Trends
- Counseling Success Courses
- College Success Skills
- OCC Online Degrees and Certificates
- Looking Ahead

Ms. Carey-Li confirmed that OCC currently has 10 programs where a student can earn a degree online and that another two programs should be available soon. Trustee Davis stated she is thrilled about this, and Chair Jackson also expressed her excitement for the online programs. The Chancellor confirmed with Ms. Carey-Li that in a year from now we may have 20 to 22 online programs. Chair Jackson thanked the faculty and the technology teams who are putting these programs together.

Chair Jackson inquired if any of the returning students were Michigan Reconnect students, and Ms. Carey-Li confirmed that there were returning students who were taking advantage of the online programs.

Trustee Anderson asked in regards to the course success, how do you track the reasons why? Ms. Carey-Li replied that students are talked to and surveyed, there are focus groups, they look at the courses where it is occurring, and at the research. Some students thrived with online learning stating they couldn't have taken classes without it, and other students did not find it acceptable. Ms. Li confirmed that faculty and counselors are reaching out to students who are having difficulties.

Trustee Davis inquired if we are still handing out laptops. Vice Chancellor for Administrative Services Bobbie Remias confirmed that over 4,000 laptops were given to students during the Fall and Winter terms, but the program is now over.

Trustee Davis MOVED to receive and file the Summer 2021 Monitoring Report. Trustee O'Sullivan seconded.

AYES: Anderson, Bertolini, Bryant, Davis, Gibson, Jackson, O'Sullivan

NAYS: None
(Report on file)

Motion Carried

7. ACTION ITEMS

7.1 Board of Trustees 2022 Regular Meeting and Conference Schedule

G – ACTION

Chair Jackson asked for a motion for the Board of Trustees to approve the January to December 2022 Board of Trustees Regular Meeting and Conference Schedule proposed to the Board. Trustee O'Sullivan so MOVED, and Trustee Davis seconded.

The trustees discussed several items regarding the schedule, including meeting location, a start-time of 6:00 p.m., and adding the AACC conference to the schedule. It was also confirmed all regular meetings are videotaped.

Trustee Anderson MOVED to postpone the 2022 Regular Meeting and Conference Schedule to the November 16, 2021 Board meeting. Trustee Bertolini seconded.

AYES: Anderson, Bertolini, Bryant, Davis, Gibson, Jackson, O'Sullivan

NAYS: None

Motion Carried

7.2 Proposed New Board Policies, Amended and New Bylaws (second reading)

H – ACTION

Chair Jackson asked for a motion that the Board of Trustees postpone the second reading of the following proposed new Board Policies and amended and new Bylaws to the November 16, 2021 Board meeting.

- Freedom of Speech and Expression Policy
- Freedom of Information Act Policy
- Amended Trustee Vacancy Bylaw Article II Section 7
- New Bylaw Cancelling Board Meetings Article IV Section 4.i.

Trustee Davis so MOVED, and Trustee O'Sullivan seconded.

Trustee Bryant, Chair of the Policy Committee, stated she and the other committee members Pam Jackson and Susan Gibson, who were all appointed to this committee, met several times over the summer with the Chancellor and Vice Chancellor for Legal Affairs Eileen Husband. She said it was under the advice of

Ms. Husband these items were brought to the committee. Trustee Bryant suggested if anyone feels uncomfortable with some of the language, the committee can hold another meeting to further discuss the documents and any suggested changes.

Trustee Anderson stated the trustee vacancy policy was too convoluted. Having done research of her own, she couldn't find other colleges with similar language and feels the language is too restrictive. She stated the trustees would be tying their hands, as well as future Boards, with all of the restrictions.

Trustee O'Sullivan inquired as to the application interested parties were to complete. Chancellor Provenzano responded the application has not yet been drafted, and stated it would probably be too much policy detail. Ms. O'Sullivan suggested contacting the runner up from the previous election to fill the vacancy.

Trustee Davis doesn't care for the proposed vacancy policy as it is very complicated, and doesn't understand why after two years later of addressing the policy we want to do so again. She agreed with Trustee O'Sullivan about contacting the runner-up candidate from the previous election to serve.

Ms. Husband stated we can postpone addressing this matter tonight and have the committee meet again before the November 16 meeting. Trustee Davis said she will write a policy and give it to Ms. Husband and the Board Chair.

Trustee Anderson stated based on her research most every other community college has the same language that we currently have, even though they may have an application process in mind. The policy is very simple and very straight forward on what they will do.

Trustee Bertolini asked Trustee Anderson if any other institution's vacancy policy states to reach out to the previous election candidate. Trustee Anderson responded that she did not come across any such policy. Ms. Bertolini said she believes legal counsel is looking out for the best interest of the College, as well as to protect the College. This policy is a road map. The Board has 30 days in which to fill the vacancy. If not, the Intermediate School District will appoint an individual. As Ms. Bertolini believes the ISD's choice would be education-minded, that may not be so bad.

Ms. Husband noted the Michigan Community College Act does not have a process. She recommends the Board adopt a process, but it doesn't have to be a detailed bylaw. The next step should take into consideration tonight's discussion, as well as any future trustee recommendations.

Trustee Bryant inquired if there was a concern with any of the other policies and bylaws. Trustee Davis responded she would like the cancelling of Board meetings policy changed to everyone receiving two cancellation alerts, as opposed to one. Trustees Anderson and O'Sullivan agree.

AYES: Anderson, Bertolini, Bryant, Davis, Gibson, Jackson, O'Sullivan

NAYS: None

Motion Carried

It was decided any edits to these documents be submitted to Trustee Bryant and Ms. Husband by next Tuesday, October 26.

8. INFORMATION ITEMS (item moved under 5.4 Chancellor's Comments per amended agenda)

Chair Jackson asked for a motion to move into closed session, pursuant to MCL 15.268(a), for the purpose of discussing the Chancellor's evaluation. Trustee Bryant so MOVED, and Trustee Anderson seconded.

ROLL CALL VOTE:

AYES: Anderson, Bertolini, Bryant, Davis, Gibson, Jackson, O'Sullivan

NAYS: None

Motion Carried

The Board went into closed session at 8:48 p.m.

The Board returned to open session at 9:31 p.m.

Trustee Davis MOVED the Board of Trustees confer as merit pay a sum equal to the bonus the Chancellor earned per his contract as a result of his evaluation. Trustee Gibson seconded.

ROLL CALL VOTE:

AYES: Anderson, Bertolini, Bryant, Davis, Gibson, Jackson, O'Sullivan

NAYS: None

Motion Carried

Trustee Davis said she is very proud to be part of OCC for the way the Chancellor is handling everything, especially during the pandemic.

9. BOARD COMMENTS

Trustee Davis expressed her disappointment with how the Board retreat meeting was handled. As Trustee Davis was unable to attend the retreat, she had requested the Board Chair postpone the first reading of the proposed new and edited policies and bylaws as she just received the policies a few days beforehand and required additional time to review them. The motion was made to postpone at the retreat, but received no second and therefore failed. Trustee Davis said the Board Chair does not make unilateral decisions and shouldn't influence the opinions of the other trustees on how to vote. She also expressed disappointment with Vice Chair Bertolini for her trying to police the other trustees.

Chair Jackson stated she promised Trustee Davis she would bring the motion forward at the retreat, which she did, but she did not influence the other trustees on how to vote.

Trustee Bryant, who is the Chair of the Policy Committee, stated the committee worked all summer on this and what is the point of having documents prepared if they can't be discussed.

Trustee Anderson expressed she did not see what the rush was to address this matter as opposed to postponing to the October Board meeting, especially since the trustees did not receive the documentation until Wednesday night. She stated she found it disturbing the way this motion was handled.

Ms. Husband stated the documentation was sent as a courtesy. Normally, it would first be presented at the meeting for explanation and discussion. Trustee Davis stated she thought the trustees were to have the documents to review prior to the first reading at the meeting.

Trustee Bryant reiterated as the committee had met several times throughout the summer, she didn't understand why the trustees couldn't proceed with the first reading and keep the process moving along.

Chair Jackson apologized if there was any misinterpretation as to her intentions.

Trustee Bryant thanked the Chancellor for his glowing work. Mr. Provenzano thanked the Board in return for their support.

10. ADJOURNMENT

There being no further business, Chair Jackson asked for a motion to adjourn. Trustee Anderson so MOVED, and Trustee O’Sullivan seconded.

AYES: Anderson, Bertolini, Bryant, Davis, Gibson, Jackson, O’Sullivan

NAYS: None

Motion Carried

The meeting adjourned at 9:53 p.m.

Cherie A. Foster

Date

Pamela S. Jackson, Chair

Susan Gibson, Secretary

Mission: OCC is committed to empowering our students to succeed and advancing our community.