



**BOARD OF TRUSTEES
REGULAR MEETING MINUTES
February 15, 2022
Oakland Community College
Auburn Hills Campus G240
2900 Featherstone Road
Auburn Hills, Michigan**

1. CALL TO ORDER

Chair Jackson called the meeting to order at 6:00 p.m.

2. ATTENDANCE

Present:

Pamela S. Jackson, Chair

Kathleen A. Bertolini, Vice Chair

Susan E. Anderson, Treasurer

Susan Gibson, Secretary

Pamala M. Davis, Trustee

Christine M. O'Sullivan, Trustee (arrived 6:05 p.m.)

Absent:

Shirley J. Bryant, Trustee

3. APPROVAL OF AGENDA

Chair Jackson asked if there were any items to add or remove from the agenda. There being none, Trustee Bertolini MOVED to approve the agenda, and Trustee Gibson seconded.

AYES: Anderson, Bertolini, Davis, Gibson, Jackson

NAYS: None

Motion Carried

4. APPROVAL OF MINUTES

4.1. January 11, 2022 Regular Meeting Minutes

A – ACTION

Trustee Anderson MOVED to approve the January 11, 2022 Regular Board Meeting Minutes. Trustee Gibson seconded.

AYES: Anderson, Bertolini, Davis, Gibson, Jackson

NAYS: None

Motion Carried

4.2 January 11, 2022 Closed Session Minutes

B – ACTION

Trustee Bertolini MOVED to approve the January 11, 2022 Closed Session Minutes. Trustee Gibson seconded.

AYES: Anderson, Bertolini, Davis, Gibson, Jackson

NAYS: None

Motion Carried

5. COMMUNICATIONS

5.1. Community Comments – none

5.2. Student Government Report

Auburn Hills Dean of Student Services Jahquan Hawkins introduced OCC's new Student Engagement Coordinator Heidi Renton. Ms. Renton then introduced Student Government Representative Adam LaValley. Mr. LaValley, who is the Treasurer of the Auburn Hills chapter of PTK, Alpha Omicron Rho, provided a presentation to the Board on Student Government and Student Life at OCC.

5.3. Academic Report

5.3.1. Academic Senate Update

As Academic Senate Chair John Mitchell was unable to attend the Board meeting, Vice Chair Valerie Emanoil presented his report. Some of the items discussed included:

- Issues being worked on by the Distance Learning Committee:
 - Defining Hyflex and Lowflex class delivery modalities and what they should look like at OCC, as well as providing clear definitions for students
 - Checklist for best practices in Online courses
 - Form (and process) for Online Program requests
- Curriculum Review Committee has two proposals for consideration to the Senate this month
 - Procedure when a lead reviewer has not been found
 - Procedures for a review not being finished by the deadline
 - Procedure for a less than satisfactory review
- Senate continues to work on other academic business including such procedures for cleaning out paper-filled offices and problems being encountered by faculty with the new bookstore system
- Senate plans to become more engaged with data via regular updates from Institutional Effectiveness with the goal of an even higher level of data-driven academic decision making moving forward

5.3.2. Provost Update

Provost Jennifer Berne provided an update on the corequisite pilot in English and Math. She noted that data from around the country suggests that students who start in developmental courses complete at a woeful number, and our local data aligns with that trend. Therefore, the design of OCC's corequisite courses will serve to accelerate the process by which students can take college-level coursework. Dr. Berne noted that since college-level English is a prerequisite for many other courses, this will allow students to take other credit-bearing courses that they would have been unable to take in the previous model.

Dr. Berne provided statistics regarding enrollment in these English and Math sections, as well as the average grades received. She also shared many positive comments received from a survey of these English students.

Lastly, she thanked the OCC Foundation Board for stepping up to fund this pilot. In addition to thanking the English and Math faculty, she also called out Professors Nick Conti and Camille Ziolek, and Deans Cindy Carbone and Ken Williams for their leadership and dedication to student success in these two subject areas.

5.4. Chancellor's Comments

Chancellor Provenzano commented on the following:

- Welcomed the following new employees:
 - Kalyani Patel, SQL Database Programmer
 - Joseph Rudzki, Paraprofessional (CAD)
 - Erin Steuer, Paraprofessional (Art)
 - Sharity Mayes, Nursing Secretary
 - Ololade (Lola) Banks, Associate Dean of College Readiness
 - Alec D'Angelo, Student Services Specialist
 - Jeremy Guc, Director of Admissions
 - Darrell Dennis, Marketing Specialist
- The following retirees were recognized for their years of service:
 - Carlos Olivarez, Faculty Counselor, 41 years
 - Deona Jennings-Bowen, Student Services Coordinator, 20 years
 - Lisa Skowronski, Dean of Student Services, 25 years
- Employer of Choice – Outstanding People
 - Dean of Student Services Jahquan Hawkins has been recognized as a *Michigan Chronicle* Men of Excellence Honoree
 - English Faculty member Eric Abbey penned his latest book *Distillation of Sound: Dub and the Creation of Culture*
- College of Choice – OCC Student Success
 - OCC alum Adam Owczarzak was named Assistant to the City Manager in Madison Heights
 - More than 80 percent of our winter term students will be receiving HEERF financial awards totaling \$8,321,500, and between May 2020 and May 2022, OCC will have awarded \$21,916,370 in HEERF money to OCC students
 - Nicholas Abid, DO, MBA, FACN, was named to the Foundation Board of Directors
- College of Choice – Outstanding Programs - Foundation
 - 483 donors contributed \$585,992 during 2021, resulting in the Foundation's third-best fundraising total ever
 - 2021 goal was surpassed by 17 percent
 - 6 new memorial scholarships were named
- College of Choice – Events
 - OCC's Dental Hygiene Clinic is offering Kids' Nights from 5:30 to 8:30 p.m. on January 19, February 16, March 23, and April 13. Children can receive a free cleaning, exam, and limited X-rays, as well as a reduced cost for full X-rays and sealants.
 - OCC is celebrating Black History Month with special events, including the virtual African American Read-In on February 17, at 1:00 p.m.

(Report on file)

6. MONITORING REPORT

6.1 Fall Monitoring Report

Chief Strategy Officer Steve Simpson teed up the Fall 2021 Monitoring Report presentation for Institutional Effectiveness Project Manager Kristin Carey-Li. Dr. Simpson stated part of the challenge in running a college right now is that COVID has changed the landscape in which we operate. What we are starting to see in our COVID second year data are patterns that are different than any other in our school's history. Everything we are looking at now is sort of through a four-year lens. Prior to COVID we would see there was one sort of pathway that you could almost set on top of one another year to year that would perform almost identically give or take. The patterns in enrollment, course selection, and modality were all very similar. Tonight we will show you Winter and Fall 2021, which compare almost identically in terms of student enrollment. We will go into more detail on this during the Trustee spring retreat and walk you through our student life cycle data system and how we track a student at the point where they come in until the point where they leave and graduate. We will discuss how we partner daily with our faculty to adjust the course offerings, how we are working with admissions to plan where we need to spend money, how we need to recruit and in what areas. Currently, we partner on a daily basis with our faculty, our deans, and our staff to adapt what we do for student needs.

Some of the topics addressed by Ms. Carey-Li included:

- Board Ends
- Fall Semester KPIs
- Enrollment Insights and Trends
- Course Success
- OCC Online Degrees and Certificates
- Course Modality Statistics
- Funding Sources Support for 2021-22
- 2022 Winter Enrollment Initial Comparison
- Prior Year Comparison

Trustee Bertolini MOVED to receive and file the Fall 2021 Monitoring Report. Trustee O'Sullivan seconded.

AYES: Anderson, Bertolini, Davis, Gibson, Jackson, O'Sullivan

NAYS: None
(Report on file)

Motion Carried

7. ACTION ITEMS

7.1 2022-2023 Tuition Rates

D – ACTION

Vice Chancellor for Administrative Services Bobbie Remias discussed the proposed tuition rates and student service fee with the Board and provided the College's rationale for the increases. She noted this proposal is a representation of the financial situation we will be experiencing in 2023. With this increase, we will be able to come back to the Board in May with a proposed balanced budget.

Trustee Davis MOVED the Board of Trustees adopt the following tuition rates and student service fee effective for the Fall 2022 semester:

\$103.00 per contact hour for In-district students
\$199.00 per contact hour for Out-of-district students
\$110.00 Student Service Fee

Trustee Bertolini seconded.

Ms. Remias addressed questions from the trustees regarding revenue increase, IT costs, overall increase in costs for goods and services, and the increase in student service fees.

AYES: Anderson, Bertolini, Davis, Gibson, Jackson, O’Sullivan

NAYS: None

Motion Carried

8. INFORMATION ITEMS

CONSENT CALENDAR – INFORMATION ITEMS

As there was no separate discussion called for Information Items 8.1 through 8.5 on the Consent Calendar, Chair Jackson asked for a motion to receive and file these reports. Trustee Anderson so MOVED, and Trustee Davis seconded.

AYES: Anderson, Bertolini, Davis, Gibson, Jackson, O’Sullivan

NAYS: None

Motion Carried

8.1. Finance Quarterly Report	C - INFORMATION
8.2. College Facilities Quarterly Report	D - INFORMATION
8.3. Information Technology Quarterly Report	E - INFORMATION
8.4. OCC Foundation Quarterly Report	F - INFORMATION
8.5. Strategic Plan Update	G - INFORMATION
(Reports on file)	

END OF CONSENT CALENDAR – INFORMATION ITEMS

9. BOARD COMMENTS

Chair Jackson announced that she received a scholarship to Interlochen for this summer to play her flute.

Chair Jackson notified the Board of the passing of Dr. Dennis Sobol, who previously taught psychology at the Orchard Ridge Campus.

10. ADJOURNMENT

There being no further business, Chair Jackson asked for a motion to adjourn. Trustee Davis so MOVED, and Trustee O’Sullivan seconded.

AYES: Anderson, Bertolini, Davis, Gibson, Jackson, O’Sullivan

NAYS: None

Motion Carried

The meeting adjourned at 7:12 p.m.

Cherie A. Foster

Date

Pamela S. Jackson, Chair

Susan Gibson, Secretary

Mission: OCC is committed to empowering our students to succeed and advancing our community.