



**BOARD OF TRUSTEES
REGULAR MEETING MINUTES**

January 11, 2022

**Oakland Community College
Auburn Hills Campus G240
2900 Featherstone Road
Auburn Hills, Michigan**

1. CALL TO ORDER

Chair Jackson called the meeting to order at 6:00 p.m.

2. ATTENDANCE

Present:

Pamela S. Jackson, Chair
Kathleen A. Bertolini, Vice Chair
Susan E. Anderson, Treasurer
Susan Gibson, Secretary
Shirley J. Bryant, Trustee

Absent:

Christine M. O’Sullivan, Trustee
Pamala M. Davis, Trustee

3. APPROVAL OF AGENDA

Chair Jackson asked if there were any items to add or remove from the agenda. There being none, Trustee Bryant MOVED to approve the agenda, and Trustee Gibson seconded.

AYES: Anderson, Bertolini, Bryant, Gibson, Jackson

NAYS: None

Motion Carried

4. APPROVAL OF MINUTES

4.1. November 16, 2021 Regular Meeting Minutes

A – ACTION

Trustee Anderson MOVED to approve the November 16, 2021 Regular Board Meeting Minutes. Trustee Gibson seconded.

AYES: Anderson, Bertolini, Bryant, Davis, Gibson, Jackson

NAYS: None

Motion Carried

4.2 November 16, 2021 Closed Session Minutes

B – ACTION

Trustee Gibson MOVED to approve the November 16, 2021 Closed Session Minutes. Trustee Bertolini seconded.

AYES: Anderson, Bertolini, Gibson, Jackson

NAYS: None

Motion Carried

5. COMMUNICATIONS

5.1. Community Comments – none

5.2. Student Government Report – no report

5.3. Academic Report

5.3.1. Academic Senate Update – no report

5.3.2. Provost Update

Provost Jennifer Berne reported on the following:

- The Winter semester we are meeting student demand for increased online options by significantly increasing their opportunities to take classes in a variety of modalities. IE measures indicate most students opt for a mix of online and face-to-face classes. Therefore, about half of our classes are online or remote and the other half are face-to-face.
- Utilizing HEERF money, one of our big projects this Winter will be to outfit nearly 400 classrooms with upgraded sound and visual capabilities, so that we can continue to adjust to changing academic contexts, projecting our voices behind masks, allowing students who are ill to join via ZOOM, and other creative measures.
- A new EMS faculty member has been hired, as well as a new full-time parapro or two. In addition, the deans and faculty will begin searches to replace retirees and to invest in some of our growing programs.
- A new mentoring program has been formalized with seasoned faculty mentoring new faculty.
- Academic Affairs is also partnering with IT on the following initiatives:
 - Student outcomes assessment data collection tool and process
 - A more systematic approach to opportunities for students to earn credit for prior learning and projects
 - Still-to-be-finalized HLC strategic projects
 - Continue to work on a system for better moving new online programs through various stages and of supporting faculty in excellence in online course development and delivery

Dr. Berne then handed off the mic to Associate Provost Joseph Petrosky and Apprentice Coordinator for EMIT Cameron Albring, who presented a PowerPoint on Registered Apprenticeship. Some of the topics covered included:

- Definition of a Registered Apprenticeship
- Five Core Key Components
- What Registered Apprenticeships are at OCC
- Benefits of a Registered Apprenticeship
- New Apprenticeship Initiatives at OCC

5.4. Chancellor's Comments

Chancellor Provenzano commented on the following:

- Welcomed the following new employee:
 - Jessica Knapik, Program Coordinator
 - Michael Pousak, Parts and Tool Crib Attendant
 - William Hardy, Paraprofessional
 - Holly Nunn, Public Safety Officer
 - Traci Bowie, Academic Testing Coordinator
 - Angela Smith, Human Resources Associate
 - Connie Fahling, Student Services Specialist
 - Kevin Sims, Public Safety Officer
- The following retirees were recognized for their years of service:
 - Donna Nissen, Paraprofessional, 37 years
 - James “Jim” Frost, Paraprofessional, 32 years
 - Linda Mastin, Paraprofessional, 19 years
 - Youmin Lee, Faculty, 28 years
 - Kathleen Liggett, Faculty, 19 years
 - Suba Subbarao, Faculty, 32 years

Ms. Subbarao thanked everyone and expressed she had a wonderful experience and was grateful to OCC for the opportunity to serve students.
- Employer of Choice – Outstanding People
 - Dr. Mary Miles, Academic Dean for Health Sciences, received the Auburn Hills Chamber of Commerce “Beaumont Health Excellence in Healthcare” award
 - Detroit’s new Sawyer Art Apartments, a three-story building with 38 affordable apartments and ground-floor retail, will be named in honor of Tylonn Sawyer, who is a Fine Arts and Humanities Faculty member here at OCC, with his artwork to be showcased inside and outside the building
- College of Choice – OCC Student Success
 - OCC culinary alumna Beth Meyer was on the Food Network’s “Holiday Baking Championship Gingerbread Showdown” displaying her talent by turning a favorite holiday window scene into a gingerbread display with an animated element
 - Other OCC culinary alumni Maryse Swanson and Lindsey Pritchard (former national ice carving champions) competed on the new Disney+ “Foodtastic Series” by creating extravagant scene work and larger than life sculptures made entirely out of food
 - Alumnus Gerald Clute, who passed away from Parkinson’s disease in October at age 74, completed 462 credit hours with 10 degrees and 4 certificates, earning more than any other student in OCC’s history
 - Every student who registers for Winter 2022 classes at OCC is eligible to apply for a “no-strings-attached” money as part of \$800 million available to OCC students through federal grant funds. All registered students who apply by January 25 will receive a minimum of \$400; additional money may be awarded based on financial need.
- College of Choice – Outstanding Programs
 - The Government Finance Officers Association awarded OCC the Distinguished Budget Presentation Award for the fiscal year beginning July 1, 2021, which is the highest form of recognition in governmental budgeting. The GFOA also awarded a Certificate of Recognition for Budget Preparation to the College’s Budget and Financial Planning Department, which requires the public entity to publish a budget document that meets program criteria as a policy document, financial plan, operations guide, and communications tool.
 - A ribbon cutting event for Auburn Hills Building B and C was held on December 2, hosting nearly 150 attendees

- Lastly, I would like to acknowledge the passing of a friend of OCC, Deputy Bob Loken. Deputy Loken passed away on January 8 from pancreatic cancer. You will recall, Deputy Loken frequently participated at OCC CREST events with his K-9 Unit. He was a friend to OCC, and our prayers go out to his family.
(Report on file)

5.5. Clery Act and Security Report

Chief of Public Safety Paul Matynka presented OCC's 2020 Department of Public Safety Annual Security Report, which is provided annually to all employees, students, and the community. He was proud to report there were no major Clery crimes for 2020; i.e., murder, rape/fondling, robbery, aggravated assault, burglary, motor vehicle theft, arson or manslaughter. One stalking case was reported.

Trustee Bertolini MOVED to receive and file the report, and Trustee Gibson seconded.

AYES: Anderson, Bertolini, Bryant, Gibson, Jackson

NAYS: None
(Report on file)

Motion Carried

Regarding OCC's approach to a potential active shooter situation, Chief Matynka stated our programs have been updated and have been in place well before the incident that occurred in Oxford. As we have a state-certified law enforcement agency, it provides an excellent deterrent and greatly increases the response time to any emergency, especially since we are located at each campus and share the same radio/dispatch interface with all Oakland County agencies.

The Public Safety staff is very experienced and well trained to respond to any emergency, and each member has received "Active Shooter" training through our county-wide training group called Oak-Tac. Every county law enforcement officer has received this training resulting in all members being able to assist other departments and all being on the same page.

Some other areas addressed:

- Threat Assessment Team – Based on a strategy developed by federal law enforcement agencies to identify behaviors of people that are potential school attackers, we have trained many of our staff, particularly faculty and student service deans, to recognize certain behaviors called "concerning behaviors," so we can address and intervene. This is a proactive approach as research indicates that the longer someone has an unresolved grievance the greater the likelihood of a catastrophe.
- OCC Safe App – This app puts all of our emergency plans right on one's phone, including Active Shooter Response, Run Hide Fight video, Tornado Shelter locations, and Friend Walk.
- Stop the Bleed Program - A review of the major incidents revealed that many people died waiting for first responders. We learned that having tourniquets available and training people how to use them we could save many lives. Tourniquets have been added to all of our AED boxes, in addition to having all of our staff carry them and issuing tourniquets to trained ground's employees on a few of the campuses.

6. MONITORING REPORT – no report

7. ACTION ITEMS

7.1 Proposed New Board Policies, Amended and New Bylaws (second reading)

D – ACTION

Trustee Bryant, Chair of the Policy Committee, provided an update regarding a meeting the Policy Committee had to address trustee feedback, comments, and recommendations regarding the vacancy bylaw and to adopt a new bylaw for cancelling Board meetings. She reviewed the proposed changes with the trustees.

Chair Jackson thanked Trustee Bryant and stated that the Board would address each of these items separately, at which time the Board will have the opportunity to discuss them separately.

Chair Jackson asked for a motion for the Board of Trustees to adopt, upon completion of today's second reading, the Freedom of Speech and Expression Policy. The new policy shall supersede any previously existing policies and procedures on the same subject matter. To the extent the language of the policy conflicts with any portion of any other previously existing policy or procedure, the new language shall control. Trustee Bertolini so MOVED, and Trustee Anderson seconded.

AYES: Anderson, Bertolini, Bryant, Gibson, Jackson

NAYS: None

Motion Carried

Chair Jackson asked for a motion for the Board of Trustees to adopt, upon completion of today's second reading, the Freedom of Information Act Policy. The new policy shall supersede any previously existing policies and procedures on the same subject matter. To the extent the language of the policy conflicts with any portion of any other previously existing policy or procedure, the new language shall control. Trustee Bertolini so MOVED, and Trustee Bryant seconded.

AYES: Anderson, Bertolini, Bryant, Gibson, Jackson

NAYS: None

Motion Carried

Chair Jackson asked for a motion for the Board of Trustees to adopt, upon completion of today's second reading, the amended Trustee Vacancy Bylaw Article II Section 7 Trustee Vacancy, the Trustee Vacancy Policy, and the Procedural Guide for Filling Trustee Vacancy. To the extent the language of this amended bylaw, policy or procedure conflict with any portion of any other previously existing bylaw, policy and/or procedure, the new language shall control. Trustee Bertolini so MOVED, and Trustee Gibson seconded.

AYES: Bertolini, Bryant, Gibson, Jackson

NAYS: Anderson

Motion Carried

Chair Jackson asked for a motion for the Board of Trustees to adopt, upon completion of today's second reading, the new bylaw Cancelling Board Meetings Article IV Section 4.i. To the extent the language of this amended bylaw conflicts with any portion of any other previously existing bylaw, policy and/or procedure, the new bylaw language shall control. Trustee Bertolini so MOVED, and Trustee Bryant seconded.

AYES: Anderson, Bertolini, Bryant, Gibson, Jackson

NAYS: None

Motion Carried

8. INFORMATION ITEMS – none

Chair Jackson asked for a motion to move into closed session, pursuant to MCL 15.268(e) and MCL 15.268(h), to consult with legal counsel and to consider the legal written opinions of counsel regarding trial and/or settlement strategy in connection with the pending lawsuit *Selvia M. Hines v. Oakland Community College* (Case No. 2:21-CV-11904 pending in the U.S. District Court, Eastern District of Michigan, Southern Division; as discussion in an open meeting would have a detrimental financial effect on the litigating or settlement position of the college. Trustee Bertolini so MOVED, and Trustee Gibson seconded.

ROLL CALL VOTE:

AYES: Anderson, Bertolini, Bryant, Gibson, Jackson

NAYS: None

Motion Carried

The Board went into closed session at 6:56 p.m.

The Board returned to open session at 7:31 p.m.

Based on the update the Board received during closed session, Chair Jackson asked for a motion for the Board of Trustees to authorize counsel to agree to the tentative settlement in the pending lawsuit Selvia M. Hines v. Oakland Community College, (Case No. 2:21-CV-11904) pending in the U.S. District Court, Eastern District of Michigan, Southern Division, within the certain parameters discussed during the closed session as part of the College's trial and/or settlement strategy. Trustee Bertolini so MOVED, and Trustee Bryant seconded.

ROLL CALL VOTE:

AYES: Bertolini, Bryant, Gibson, Jackson

NAYS: Anderson

Motion Carried

9. BOARD COMMENTS

Trustee Bryant shared that she was hospitalized at Beaumont for numerous days in November. She stated she asked medical employees she encountered where they received their training. Many said they attended OCC and spoke very highly of our nursing program. She also noted that while being taken by ambulance to Beaumont, the EMTs had also received their training from OCC.

Chair Jackson stated she recently attended a funeral where one of the mourners was a police officer. He, too, had received his training from OCC, and had nothing but positive remarks to say about the program.

10. ADJOURNMENT

There being no further business, Chair Jackson asked for a motion to adjourn. Trustee Anderson so MOVED, and Trustee Gibson seconded.

AYES: Anderson, Bertolini, Bryant, Gibson, Jackson

NAYS: None

Motion Carried

The meeting adjourned at 7:35 p.m.

Cherie A. Foster

Date

Pamela S. Jackson, Chair

Susan Gibson, Secretary

Mission: OCC is committed to empowering our students to succeed and advancing our community.