



OAKLAND COMMUNITY COLLEGE®

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**BOARD OF TRUSTEES
REGULAR MEETING MINUTES**

June 20, 2023

**Oakland Community College
Auburn Hills Campus G240
2900 Featherstone Road
Auburn Hills, Michigan**

1. CALL TO ORDER

Chair Jackson called the meeting to order at 6:00 p.m.

2. ATTENDANCE

Present:

Pamela S. Jackson, Chair
Kathleen A. Bertolini, Vice Chair
Susan Gibson, Secretary
Shirley J. Bryant, Treasurer
Edward D. Callaghan, Trustee

Absent:

Pamala M. Davis, Trustee
Christine M. O'Sullivan, Trustee

3. APPROVAL OF AGENDA

Chair Jackson asked if there were any items to add or remove from the agenda. There being none, Trustee Gibson MOVED to approve the agenda, and Trustee Bryant seconded.

AYES: Bertolini, Bryant, Callaghan, Gibson, Jackson

NAYS: None

Motion Carried

4. APPROVAL OF MINUTES

4.1. May 16, 2023 Regular Meeting Minutes

A – ACTION

Trustee Callaghan MOVED to approve the May 16, 2023 Regular Board Meeting Minutes. Trustee Bertolini seconded.

AYES: Bertolini, Bryant, Callaghan, Gibson, Jackson

NAYS: None

Motion Carried

5. COMMUNICATIONS

5.1. Community Comments

Nancy Croitori addressed the Board regarding recommendations for the future of the Highland Lakes

Campus. They referenced a document previously forwarded to the Board entitled “1 Voice for 4 Towns,” which outlined their mission and visions for the property.

5.2. Student Government Report – none

5.3. Academic Report

5.3.1. Academic Senate Update

Senate Chair John Mitchell highlighted a range of senate business undertaken during the 2022-2023 academic year. Senate work undertaken and completed this year included:

- Regular DEIJ updates continued to be a component of Senate meetings
- Better communication between Senate and Facilities led to several motions to make interactions between the two areas more collaborative
- Approved a revised Academic Honesty Policy
- New Course Definitions that will be more student friendly were developed and approved
- Work on developing better course comments for the schedule of classes was undertaken but will be ongoing next year
- Senate has taken a lead on the academic logistics of the HL closure, through representatives on the Task Force and a Senate Ad Hoc Committee that is making recommendations to the College
- Facilitated the removal of the old General Education Outcomes tags from all courses in the catalog, thus keeping it current
- The Syllabus Reform Committee completed its work and Senate recommended the College obtain a syllabus software platform; the College has purchased Simple Syllabus and implementation is beginning
- Senate approved updated ACCESS language for our Recommended Syllabus components document
- A new Library Resources note was approved for the same document
- Senate held extensive discussion about AI/Chat GPT and its implications for College work; the conversation is continuing in the Professional Learning Committee and in a series of workshops and online resources facilitated by the Teaching and Learning Center
- A new Ad Hoc Committee was created to research our current enrollment policies and procedures; the committee will continue this work next year and will make recommendations when finished
- Just recently, after extensive discussion about strategies to increase course, program, and degree completion rates, we formed a Course Completion Ad Hoc Committee; their work will continue next year with a focus on possibilities such as increased use of accelerated courses and other possible strategies
- A short-term Ad Hoc committee met to review our Academic Intervention procedures; they will be presenting their recommendations on 6/22/23 at College Senate
- Also upcoming at the 6/22/23 meeting, we will be voting to approve a revised set of requirements to the College’s General Studies Associate’s Degree – designed to make it easier for students to complete this degree

Senate work undertaken and still ongoing (to be completed in 2023-2024):

- As previously indicated, a number of Senate projects and committees are in mid-stride with their work and all of them will continue into the 2023-2024 academic year
- Reformation of the College Syllabus system by implementation of the Simple Syllabus software package
- Development of practical and reasonable proctoring options for online courses
- Implementation of the new Elumen assessment system
- Implementation of our Course Modality definitions in Winter 2024

5.3.2. Provost Update

Dr. Berne reported the faculty work is winding down for Academic Year 2022-2023. She thanked Mr. Mitchell and the academic senate for their continued collaboration. She also thanked Dr. Kim Hurns for the work she has done in Student Services.

The Provost also provided some highlights of this past academic year, which included:

A successful new faculty academy was hosted as a collaboration between the TLC and other faculty groups. About a dozen new faculty learned about teaching, about OCC, about one another, and also contributed greatly to our growing knowledge of success strategies for teaching and learning.

Our ACCESS, ASC and Libraries transitioned from once fully f2f, then to fully remote, and now are serving students in hybrid fashion with much of our tutoring and reference desk activity remaining online, but increasing demands for in-person ACCESS and library research presentations.

OCC had 99 faculty engage in professional inquiry projects, many of them focused upon communities of practice where they gathered around a subject and studied. These ranged from inclusive pedagogy to advanced online engagement, to classroom space, to global education in the classroom. These included both adjunct and full-time faculty working together. We look forward to the COP's that this has spun off and, also, new ones being generated.

Gateway course engagement gained momentum and is resulting in grant-funded work specifically focused upon these, high volume and high DFW courses. More on this robust intervention project in the fall.

OCC had successful accreditation visits in Nursing, Respiratory Therapy, and are about to go through one in paralegal.

We maintain focus on the curricular innovations necessary to put to good use our new buildings on the Royal Oak, Orchard Ridge, and Auburn Hills campuses. We expect fall of 2025 to be very busy as these new spaces come online.

Our summer will be busy with a summer transition program with approximately 120 incoming students getting a taste of college life with introductory courses and a good dose of the soft skills they will need to be successful.

ATG is looking at robust offerings in advanced online teaching for faculty who are involving multi-media and virtual reality into their teaching. While our ZOOM rooms had a slightly slow start, they are now picking up energy and use.

English is almost entirely co-requisite and will roll out the final piece this winter. Math, as well, has phased out a number of developmental courses that had limited student success and is offering many more co-requisite opportunities.

5.4. Chancellor's Comments

Chancellor Provenzano commented on the following:

- Welcomed the following new employees hired during May:
 - Przemyslaw (Shemek) Pryszczecki, Desktop Specialist
 - Allison Zimmerman, External Affairs Administrative Assistant
 - Mariah Lanier, Nursing Instructor (medical/surgical)
 - Latoya Banks, Nursing Instructor (medical/surgical)

- Monica Deza, Nursing Instructor (medical/surgical)
- Employer of Choice – Outstanding People
 - Director of Student Financial Resources and Scholarships Wilma Porter was recognized for serving as a member of the National Association of Student Financial Aid Administrators (NASFA) Examining Federal Work-Study Committee in 2022-2023.
 - Cameron Albring, Apprenticeship Manager in Career Services, was presented with the Community Advocate Award by the Oakland County Community and Adult Educators.
 - Heidi Renton, OCC Student Engagement Coordinator and Phi Theta Kappa (PTK) honor society advisor, received the prestigious National Paragon Award for new advisors. This award recognizes college advisors who make significant contributions in advocacy, growth, and development of students and student organizations.
 - The O'Rena was packed on May 20th for OCC's commencement ceremonies with 480 graduates and 3,000 guests for the morning ceremony, and 270 graduates and 2,000 guests for the afternoon ceremony. Aashahla Alali was the morning student keynote speaker, and Scott Thousand served as student keynote speaker for the afternoon.
- College of Choice – Outstanding Programs
 - *The Detroit Free Press* readers recently voted on “The Official Community Choice Awards” Best of the Best College/University. The winner was the University of Michigan, with OCC and Michigan State being part of the top two finalists.
- College of Choice – Events
 - OCC's Office of DEIJ celebrated Juneteenth Freedom Strive Walk with food and games held in Royal Oak on June 19.
- OCC in the Media
 - As always, there was numerous media coverage in the press and online.
(Report on file)

6. MONITORING REPORT

6.1 Winter 2023 Monitoring Report

B - INFORMATION

Chief Strategy Officer Dr. Steve Simpson addressed the Board regarding OCC's Winter 2023 Monitoring Report. He shared some changes in the landscape of higher education that we are seeing in the state. Over the past few weeks we have been reaching out to other colleges in the state getting a feel for their fall enrollment. More schools than not are reporting a rebound from the severe declines we saw during Covid. Some of the things that are driving that are Reconnect, Future for Frontliners, and a willingness to return to school after Covid. In Winter, OCC started to see that rebound. Originally, we were forecasting a six percent decline in enrollment and a six to eight percent decline in total credit hours. We were up just a hair for credit hours and a hair below for enrollment.

Headed into summer, Dr. Simpson stated we performed amazingly. Both guest student enrollment and returning student enrollment is up. New student enrollment for Fall is up anywhere from 17 to 23 percent. Returning student enrollment is up 10 percent for Fall. So, not only are we bringing more students into OCC, but we are keeping more students. Dr. Simpson concluded that we should all be very proud of the progress we have made in enrollment.

PT - Director of College Strategy Kirstin Carey-Li provided an update. Some of the topics discussed included:

- Optimized Strategic Process - Maximize Resources and Impact - Board Ends
 - Accreditation

- Career/Technical
- College Ready
- Transfer
- Workforce
- Continuing Ed
- Student Services
- DEIJ
- KPIs and Enrollment Trends
- Fall to Winter Retention
- Strategic Focus: Double Graduation
 - Early Momentum Metrics
 - Strategic Action Projects
 - Oakland80
- Post-Secondary Attainment in Oakland County
- Completion Rates
- Looking Ahead – Prior Year Comparison
 - Increase of new students and average credits for Winter 2023
 - Indicators are up for Summer 2023: Increases in both new and returning student enrollment and guest and non-guest groups
 - Summer is an important opportunity for momentum and progress toward completion

Trustee Gibson MOVED to receive and file the report. Trustee Bertolini seconded.

AYES: Anderson, Bertolini, Bryant, Gibson, Jackson

NAYS: None
(Report on file)

Motion Carried

7. ACTION ITEMS

7.1 Board of Trustees MCCA Representative and Alternate

C – ACTION

Trustee Callaghan MOVED the Board of Trustees appoint Trustee Gibson as representative to the MCCA Board of Directors and that Trustee Davis be appointed as alternate representative to the MCCA Board of Directors for a term beginning July 15, 2023 and ending July 14, 2024. Trustee Bryant seconded.

AYES: Bertolini, Bryant, Callaghan, Gibson, Jackson

NAYS: None

Motion Carried

7.2 Board of Trustees SEMCOG Delegate

D – ACTION

Trustee Callaghan MOVED the Board of Trustees appoint Trustee Bertolini as a delegate to SEMCOG to serve a two-year term beginning July 1, 2023 through June 30, 2025. Trustee Gibson seconded.

AYES: Bertolini, Bryant, Callaghan, Gibson, Jackson

NAYS: None

Motion Carried

7.3 Board Policies and Procedures (second reading)

E – ACTION

As Assistant General Counsel Beth Rae incorporated the suggested edits from Chair Jackson and Trustee Callaghan from the May 16 regular meeting, Chair Jackson asked for a motion to approve the second reading to adopt the amended Freedom of Speech and Expression Policy. Trustee Callaghan so MOVED, and

Trustee Bryant seconded.

AYES: Bertolini, Bryant, Callaghan, Gibson, Jackson

NAYS: None

Motion Carried

Chair Jackson asked for a motion to approve the second reading to adopt the amended Equal Employment Opportunity Discrimination Prohibition Policy. Trustee Bertolini so MOVED, and Trustee Callaghan seconded.

AYES: Bertolini, Bryant, Callaghan, Gibson, Jackson

NAYS: None

Motion Carried

8. INFORMATION ITEMS - none

9. BOARD COMMENTS

Trustee Callaghan inquired as to the status of the Culinary and CREST building projects. The Chancellor responded that work has begun in Royal Oak for the culinary facility, which should be completed by fall of 2025. Phase I of CREST is currently slated to begin in spring of 2024. The Chancellor also noted that the H Building at the Orchard Ridge Campus is nearing the end of the design phase and the next step will be to obtain bids.

Chair Jackson remarked that she has served on the construction committee for these projects. She also thanked everyone for their reports this evening.

10. ADJOURNMENT

There being no further business, Chair Jackson asked for a motion to adjourn. Trustee Gibson so MOVED, and Trustee Callaghan seconded.

AYES: Bertolini, Bryant, Callaghan, Gibson, Jackson

NAYS: None

Motion Carried

The meeting adjourned at 7:07 p.m.

Cherie A. Foster

Date

Pamela S. Jackson, Chair

Susan Gibson, Secretary

Mission: OCC is committed to empowering our students to succeed and advancing our community.