



OAKLAND COMMUNITY COLLEGE®

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**BOARD OF TRUSTEES  
SPECIAL MEETING MINUTES  
Oakland Community College  
Auburn Hills Campus, Room G-240  
2900 Featherstone Road  
Auburn Hills, MI 48326  
September 23, 2023**

**1. GENERAL FUNCTIONS**

1.1 Call to Order

Chair Jackson welcomed everyone and called the special meeting to order at 9:03 a.m. for the purpose to address the following: Board meeting minutes, the State of Michigan Appropriation Local Strategic Value Resolution, appointment of a delegate to the ACCT Leadership Congress, receive the Board's Self Evaluation; and to review the Annual Monitoring Report and Institutional Performance.

1.2 Attendance

Present

Pamela S. Jackson, Chair  
Kathleen A. Bertolini, Vice Chair  
Shirley J. Bryant, Treasurer  
Edward Callaghan, Trustee

Absent

Pamala M. Davis, Trustee  
Susan Gibson, Secretary  
Christine M. O'Sullivan, Trustee

1.3 Public Comments – none

Jack Cronin, Jennifer Little, and Nick Valenti briefly addressed the Board with personal concerns related to the programs they are faculty for at the Orchard Ridge Campus.

**2. APPROVAL OF MINUTES**

2.1 June 20, 2023 Regular Board Meeting Minutes

**A – ACTION**

Chair Jackson asked if any of the trustees would like discussion. There being no such request, the Chair asked for a motion to approve the Board Meeting Minutes item 2.1. Trustee Bertolini so MOVED, and Trustee Callaghan seconded.

AYES: Bertolini, Bryant, Callaghan, Jackson

NAYS: None

Motion Carried

### 3. ACTION ITEMS

#### 3.1 State of Michigan Appropriation Local Strategic Value Resolution

**B – ACTION**

Trustee Bryant MOVED the Board of Trustees approve the State of Michigan Appropriation Local Strategic Value Resolution. Trustee Callaghan seconded.

AYES: Bertolini, Bryant, Callaghan, Jackson

NAYS: None

Motion Carried

#### 3.2 ACCT Leadership Congress Delegate

**C – ACTION**

Chair Jackson noted a delegate from Oakland Community College needs to be appointed to vote at the October ACCT Leadership Congress in Las Vegas. Two Board members are attending: Susan Gibson and Pamela Jackson. Chair Jackson inquired prior to today's meeting if Trustee Gibson would like to serve as OCC's delegate, and she declined. Trustee Callaghan nominated Chair Jackson to serve as OCC's delegate at the October ACCT Leadership Congress in Las Vegas, and Trustee Bryant seconded.

AYES: Bertolini, Bryant, Callaghan, Jackson

NAYS: None

Motion Carried

### 4. INFORMATION ITEMS

#### 4.1 Board Self-Evaluation

**D – INFORMATION**

Assistant General Counsel Beth Rae addressed the Board regarding the Board self-evaluation compilation, which she distributed during the meeting.

Chair Jackson encouraged the Board to review the results at their convenience for discussion at the October Board meeting.

The Chair then asked for a motion to receive and file the Board self-evaluation compilation report. Trustee Bryant so MOVED, and Trustee Callaghan seconded.

AYES: Bertolini, Bryant, Callaghan, Jackson

NAYS: None

Motion Carried

#### 4.2 Annual Monitoring Report & Institutional Performance

**E – INFORMATION**

Director for Institutional Effectiveness Kristin Carey-Li presented the Annual Monitoring Report to the Board.

Topics addressed included:

- Environmental Context and Strategic Planning Overview 2023 - 2026
- HLC 4-year Assurance Review Highlights, Program Updates, Program Reductions
- Retention, Persistence, and Completion
- Continuing Education, Community Partnerships, Non-Credit
- Annual Monitoring Report

(Report on file)

**5. BOARD COMMENTS**

None

**6. ADJOURNMENT**

Trustee Bertolini needed to leave the meeting at this point, resulting in a lack of quorum, Chair Jackson asked for a motion to adjourn the special meeting. Trustee Bertolini so MOVED, and Trustee Callaghan seconded.

AYES: Bertolini, Bryant, Callaghan, Jackson

NAYS: None

Motion Carried

The meeting adjourned at 10:02 a.m. Chair Jackson called for a ten-minute break, noting anyone can stay and continue to hear the informational presentation on Annual Monitoring and Institutional Performance.

\_\_\_\_\_  
Kathleen E.A. Kelly

\_\_\_\_\_  
Date

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Pamela S. Jackson, Chair

\_\_\_\_\_  
Shirley J. Bryant, Treasurer

**Mission:** OCC is committed to empowering our students to succeed and advancing our community.