



OAKLAND COMMUNITY COLLEGE®

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**OAKLAND COMMUNITY COLLEGE®**

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**BOARD OF TRUSTEES  
REGULAR MEETING AGENDA  
Oakland Community College  
[Auburn Hills Campus, Room G-240](#)  
[2900 Featherstone Road](#)  
[Auburn Hills, MI 48326](#)  
November 21, 2023**

The Regular Meeting of the Board of Trustees of Oakland Community College will be held on Tuesday, November 21, 2023, 6:00 p.m., at the Auburn Hills Campus, Room G240, 2900 Featherstone Road, Auburn Hills, Michigan. This meeting will include a closed session, pursuant to MCL 15.268(a), to discuss the Chancellor's evaluation, and, pursuant to MCL 15.243(g)/ 15.268(h) to consider written Attorney-Client legal opinion regarding the sale of District Office (2480 Opdyke Road).

**AGENDA**

**1. CALL TO ORDER**

**2. ATTENDANCE**

**3. APPROVAL OF AGENDA**

**4. APPROVAL OF MINUTES**

4.1 October 17, 2023 Board Meeting Minutes

**A – ACTION**

4.2 October 17, 2023 Closed Session Meeting Minutes

**B – ACTION**

**5. COMMUNICATIONS**

5.1 Community Comments

5.2 Academic Report

5.2.1 Provost Update

5.4 Chancellor's Comments

**6. INFORMATION ITEMS**

**CONSENT CALENDAR – INFORMATION ITEMS**

Items 6.1 to 6.5 listed below on the Consent Calendar – Information Items are considered to be routine by the Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or the Chancellor so requests, in which event the item will be removed from the general order of business and discussed separately.

6.1 Finance Quarterly Report

**C – INFORMATION**

6.2 College Facilities Quarterly Report

**D – INFORMATION**

- |     |   |                        |
|-----|---|------------------------|
| 6.3 | Information Technology Quarterly Report | <b>E – INFORMATION</b> |
| 6.4 | OCC Foundation Quarterly Report         | <b>F – INFORMATION</b> |
| 6.5 | Strategic Plan Update                   | <b>G – INFORMATION</b> |

**END OF CONSENT INFORMATION ITEMS**

- |     |                         |                        |
|-----|-------------------------|------------------------|
| 6.6 | Oakland 80 Presentation | <b>H - INFORMATION</b> |
|-----|-------------------------|------------------------|

**MOVE INTO CLOSED SESSION, PURSANT TO MCL 15.268(a), FOR THE PURPOSE OF DISCUSSING THE CHANCELLOR’S EVALUATION AND LEGAL OPINION REGARDING PURCHASE AGREEMENT FOR SALE OF OCC’S DISTRICT OFFICE PURSANT TO MCL 15.243 (g)/15.268 (h)**

**7. ACTION ITEMS**

- |     |   |                   |
|-----|---|-------------------|
| 7.1 | Board of Trustees’ Authorization for Chancellor to Accept & Sign<br>Purchase Agreement for OCC District Office (2480 Opdyke Road) | <b>I – ACTION</b> |
|-----|---|-------------------|

**8. BOARD COMMENTS**

**9. ADJOURNMENT**

**Mission:** OCC is committed to empowering our students to succeed and advancing our community.



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**BOARD OF TRUSTEES  
REGULAR MEETING MINUTES**

**October 17, 2023**

**Oakland Community College  
Auburn Hills Campus G240  
2900 Featherstone Road  
Auburn Hills, Michigan**

**1. CALL TO ORDER**

Chair Jackson called the meeting to order at 6:01 p.m.

**2. ATTENDANCE**

Present:

Pamela S. Jackson, Chair

Shirley J. Bryant, Treasurer

Susan Gibson, Secretary

Edward D. Callaghan, Trustee

Absent:

Kathleen A. Bertolini, Vice Chair

Pamala M. Davis, Trustee

Christine M. O'Sullivan, Trustee

**3. APPROVAL OF AGENDA**

Chair Jackson asked if there were any items to add or remove from the agenda. There being none, Trustee Gibson MOVED to approve the agenda, and Trustee Callaghan seconded.

AYES: Bryant, Callaghan, Gibson, Jackson

NAYS: None

Motion Carried

**4. APPROVAL OF MINUTES**

4.1. September 23, 2023 Special Meeting/Retreat Minutes

A – ACTION

Trustee Callaghan MOVED to approve the September 23, 2023 Special Meeting Minutes. Trustee Gibson seconded.

AYES: Bryant, Callaghan, Gibson, Jackson

NAYS: None

Motion Carried

**5. COMMUNICATIONS**

5.1. Community Comments

Mary Botsford, who attended a meeting in the spring returned to touch base with us regarding Highland

Lakes Campus. She noted many groups are involved to save part of the campus for various community possibilities and organizations are interested in helping to preserve the land. She hopes we can work together to make it happen.

Gina Mandas, member of Spanish and Humanities faculty, wanted to address the Board about sunseting programs. She expressed her concerns about the reorganization of the arts programs.

Jack Cronin, Cinematic Arts faculty at Orchard Ridge. Jack echoes Gina's sentiments, and read a letter from theater faculty, Jennifer Little. The letter addressed her concerns regarding the arts programs reorganization.

## 5.2. Student Engagement Report

Heidi Renton, Student Engagement Coordinator at the Auburn Hills and Highland Lakes Campuses, provided a brush up on Student Engagement, by introducing the members of the team, Stacey Crews, Kim Combs, Brenda Lowery and herself. H. Renton introduced Tiger Hutchons, President of Student Government. T. Hutchons greeted the Board and introduced Student Government Secretary, Aisha Sabahat. T. Hutchons reported they just developed a new mission statement that will be out soon. In addition, he provided a brief update on the following items:

- Upcoming volunteering events
- Fellowship events
- Ambitious Projects
  - Student Government Congress between the Michigan Community Colleges
  - Hosting a spring dance
- Web Series: Club of the week highlighted, and is broadcasted on Wednesdays (presentation on file)

## 5.3. Academic Report

### 5.3.1. Academic Senate Update

Academic Senate Chair John Mitchell provided the Senate update report. Some of the items discussed included:

- An Ad Hoc HL Closure Committee is exploring the academic implications of the closure and the accompanying movement of faculty, programs and courses to other college venues. This committee is chaired by Valerie Emanoil, also a HL faculty member.
- Academic Intervention Committee's charge is to review the College's current policies and strategies for academic intervention. The committee is currently beginning the implementation of an improved early alert system, more to report in the future.
- Senate also formed a committee called Registration Practices. They are charged with reviewing all current registration and intake policies and procedures, to identify convoluted methods or places where barriers are erected to students. A report will be presented to Senate when completed.
- An Ad Hoc Course Completion Committee, which will conduct research on current practices nationwide and develop recommendations about strategies that will work best for the unique context of OCC.
- The latest committee formed is set to work on the Billable Contact Hours issue that has been an issue for lab science classes. We hope they will lead to make this process fair and equitable for both students and faculty. Looking to get consistency in those areas, and see what other colleges are doing as well.
- Regular Senate business is just getting underway for this Academic Year, with many motions and discussions already moving forward in September.
- Senate will continue to prioritize student success and completion at the course level and the program/certificate/degree levels as well.

Trustee Callaghan inquired about AI, J. Mitchell replied that they are having issues and working with some software to check for use of AI along with plagiarism. He feels the College will have a specific policy about AI at some point.

Trustee Callaghan asked for clarification about the Academic Intervention piece, and if there was a clearer way to communicate to the student support services. Dr. Hurns noted a new system will give the ability to faculty alerts and/or kudos about students, which then would accelerate the assistance. The faculty will need to submit the referral, it will go to Counseling or Academic Support Center and let the faculty know what the follow-up was.

#### 5.3.2. Provost Update

Dr. Jennifer Berne provided the Provost update. Dr. Berne called notice to the expertise and functionality of the Academic Senate at OCC. Kudos to J. Mitchell's leadership. Below are the topics she touched on:

- Early Momentum Metrics – the two we are most interested in at OCC in correlation with Student Success. Taking college math and English in your first year; taking more credits each semester. The research shows the faster you get through, the more likely you are to get through. She wants to make sure we pay as much attention to that as well.
- We have 50 faculty engaged in projects, research, mini, gateway projects. Studies about how students can be supported to complete. The faculty get together once a month to discuss how the work towards student success. The D3C3 is a huge helper to this.
- Changes in course definitions again, to make it more simplistic for students:  
Online (asynchronous), Online Live (via zoom), Online T (online, in-person testing), INP (in-person), Hyflex (either online or F2F – Shawn Dry is doing this) this is a great improvement. It was generously funded by COVID funding and self-sufficient now.

#### 5.4.Chancellor's Comments

Chancellor Provenzano commented on the following:

- Welcomed the following new employees:
  - Kennyetta Simon, Custodian
  - Jim Battaglia, Collision Auto Repair Instructor
  - Sara Burtwell, Astronomy Instructor
  - Jacob Cavanaugh, Welding & Fabrication Specialist
  - Sandra Cohorst, Medical Assisting Instructor
  - Alexis Dodson, Biology Instructor
  - Phillip Estrada, Financial Aid Specialist
  - Jalen Harris, Facility Technician Apprenticeship
  - Nicholas Helm, Custodian
  - Nicholas Johnson, Paraprofessional – Photography
  - Julie Jurmo, Continuing Education Manager
  - Bethany Kennedy, Dean of Academic Support Services
  - Sharon Konieczki, Nursing Instructor (Pediatric)
  - Alexia Lavaud, Marketing & Communications Specialist
  - Lindsey Obarzanek, Nursing Instructor (Medical/Surgical & Mental Health)
  - Stacy Thomas, Program Manager, Nursing Clinical Focus
  - Hannah Tripp, Admissions Coordinator
  - Samantha Vex, Custodian
  - Tashianna Williamson, Custodian
  - Tarmay Worlobah, Health Care Administration Instructor
  - Catherine Zajackowski, Geography Instructor

- The following retirees were recognized for their years of service:
  - Paula Baldwin, IT Support Center Supervisor – 42 years
  - Lorenzo Brown, Facility Technician – 11 years
  - Evelyn Chan, Faculty – 13 years
  - Wendy Conway, Faculty – 24 years
  - Richard Driscoll, Faculty – 45 years
    - Rick attended
  - Bryan Dubin, Faculty – 20 years
  - Michael Halaburda, Campus Facilities/Energy Manager – 41 years
  - Ricky Jones, Groundskeeper – 27 years
  - Gerald Kelley, Paraprofessional – 51 years
    - Gerry attended
  - Mary Moon, Faculty – 18 years
  - Mary Prieto, Paraprofessional – 30 years
  - Anthony Ragland, Facility Technician – 21 years
  - Mary Ann Sheble, Dean of Learning Resources – 24 years
  - Kurt Wirth, Facility Technician – 27 years
  - Gayle Zirwes, Administrative Specialist – 33 years

Gerry Kelley said a few words about coming to OCC in 1965, and showed some news articles about OCC during that time period. He mentioned he went to school at OCC, then Oakland University, and in 1970 joined OCC as an employee. He worked as a switchboard operator, mail typist, and retired as a paraprofessional. He appreciated and loved all the people he worked with at the College.

Rick Driscoll noted he took his first class in 1978. He came up through the ranks as a paraprofessional, taught as adjuncts, then full-time faculty. He has seen so much change on the Auburn Hills Campus, which was his home during his tenure. In addition, he met his wife at OCC, and his children attended here. He spoke of two of his mentors Bill Mohoney, and Sharon Blackman, both whom helped his professional journey at OCC. He thanked everyone, stating it was a fabulous life at OCC.

- Employer of Choice – Outstanding Employees
  - Eunice Jeffries, Director of Government & Community Relations, recently co-authored a book titled *Dear Department Chair, Letter from Black Women Leaders to the Next Generation*
  - Dana Holt, Human Resources Coordinator, conducted a professional development workshop for Alternative for Girls, an organization that serves girls and young women experiencing homelessness and other risks
  - Kegham Tazian, retired faculty, received 2023 Birmingham Bloomfield Cultural Arts Special Lifetime award, given in recognition of Artistic Expression of Humanity
  - Sharon Converse, Controller, has been named Treasurer of the Michigan Community College Business Officers Association for the second consecutive year
  - I had the distinct pleasure of presenting at the MCCA Summer Conference, showcasing OCC's vision to become the employer of choice
  - Eunice Jeffries, Director of Government & Community Relations and Kristina Marshall, Director of Diversity, Equity, Inclusion and Justice, graduated from the MCCA Leadership Academy, accepted into the next academy are Anna Hansard, Director of Web Services, and Sarah Rowley, Director of Purchasing and Auxiliary Services
  - Cameron Albring, Apprenticeship Manager has been selected as a member of Leadership Oakland's Cornerstone Class
  - Lola Banks, Associate Dean for Dual Enrollment & K-12 Partnerships is a recent graduate of Leadership Oakland
- College of Choice – Outstanding People
  - OCC students, Sandeep Boppana, Erin Leahy, Benjamin Rosenberg, and Turner

- Woodward were awarded unique internships and scholarships related to their educational pursuits in Cybersecurity
- OCC Forensics Team took 2<sup>nd</sup> place at the Michigan Intercollegiate Speech League Mini; individual finishes: Impromptu 1<sup>st</sup> place – Patrick Strand, Information 1<sup>st</sup> place – Jackson Belanger, 2<sup>nd</sup> place – Daniel Akintunde, Prose 3<sup>rd</sup> place – Hayzel Goodman
- College of Choice – Outstanding Programs
  - Michigan Department of Labor and Economic Opportunity hosted the Michigan EV Job Academy at the North American International Auto Show supported through the State of Michigan grant-funded initiative to build the talent pipeline for manufacturing and repairing electric vehicles. Thanks to Joe Petrosky and his team for keeping OCC on the forefront of EV education.
  - Closing the Skills Gap Apprenticeship grant received a ‘no cost extension’, the extension of the \$4 million grant will allow us to continue through February 2025. Special kudos to Halie Black and Mara Phillips, and Eunice Jeffries for their efforts
  - OCC’s annual comprehensive financial report for FY ended June 30, 2022 earned GFOA’s Certificate of Achievement for Excellence in Financial Reporting, the highest form of recognition. OCC has also received GFOA’s Award for Outstanding Achievement in Poplar Annual Financial Reporting (PAFR) Award. Congratulations to Tina Kostiuk, Sharon Converse, Renee Oszust and Melissa Burkle on their winning streak
  - OCC’s Paralegal Program ranked #1 by Michigan Lawyers Week in its annual reader ranking survey. This is the first time it was ranked first by the publication’s readers
- College of Choice – Events
  - OCC’s Office of DEIJ teamed up with the ASL program to present *Feast for the Eyes*, an evening with Peter Cook last month. Peter Cook continues to redefine the boundaries of poetry, inviting us to experience the work in an entirely new dimension
  - OCC hosted more than 10 Police and Fire Departments from Oakland County in a Mock Mass Casualty Active Shooter Simulation in September on the Auburn Hills campus. The event, sponsored by OAKWAY, a consortium of Oakland County Fire Departments, was held in Buildings H and J on the campus. Members of OCC’s Public Safety Department participated in the event, which was also used as a real-world learning experience for students in OCC’s Police and Fire academies. Fox 2 News and CBS News-Detroit both covered the event. Our thanks to Chief Paul Matynka and Dean David Ceci for hosting OAKWAY
- College of Choice – OCC in the Media
  - As always, numerous media coverage in the press and online (Report on file)

#### 5.5. Clery Act and Public Safety Report

Paul Matynka, Chief of Public Safety presented OCC’s 2022 Department of Public Safety Annual Security Report, which is provided annually to all employees, students and the community. Paul expressed his pleasure of working at OCC. He also introduced his successor, Lt. Leonard.

Chair Jackson asked for a motion for the Board of Trustees to receive and file the Public Safety Annual Security Report. Trustee Callaghan MOVED to receive and file the report and Trustee Bryant seconded.

AYES: Bryant, Callaghan, Gibson, Jackson

NAYS: None  
(Report on file)

Motion Carried



## 5.6. Board of Trustees Self-Evaluation

Chair Jackson provide a summary of the Board's Self-Evaluation received at the September 23 Special Meeting.  
(Summary on file)

## 6. INFORMATION ITEMS

### CONSENT CALENDAR – INFORMATION ITEMS

Items 6.1 to 6.5 listed below on the Consent Calendar – Information Items are considered to be routine by the Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or the Chancellor so requests, in which event the item will be removed from the general order of business and discussed separately.

As there was no separate discussion called for Information Items 6.1 through 6.5 on the Consent Calendar, Chair Jackson asked for a motion to receive and file these reports. Trustee Bryant so MOVED, and Trustee Gibson seconded.

AYES: Bryant, Callaghan, Gibson, Jackson

NAYS: None  
(Reports on file)

Motion Carried

6.1 Finance Quarterly Report	<b>B – INFORMATION</b>
6.2 College Facilities Quarterly Report	<b>C – INFORMATION</b>
6.3 Information Technology Quarterly Report	<b>D – INFORMATION</b>
6.4 OCC Foundation Quarterly Report	<b>E – INFORMATION</b>
6.5 Strategic Plan Update	<b>F – INFORMATION</b>

### END OF CONSENT CALENDAR – INFORMATION ITEMS

#### 6.1 2022 – 2023 Annual Audit **G – INFORMATION**

Vice Chancellor for Administrative Services Tina Kostiuk addressed the 2022-2023 annual audit, noting the members of the Audit Committee. Dana Coomes and Steve Bondar from Plante Moran presented the findings from the report.

T. Kostiuk then introduced Sharon Converse, Controller at OCC, who helped to present financial information including the following:

- Revenues and expenses highlights
  - Where does our money go
  - Fifteen-year trend
- Unrestricted Net Position
- Capital Highlights
  - Five Year Plan
  - Increase Vibrancy/Reduce College Footprint
  - Royal Oak Culinary Studies Institute
  - Health Professions Building
  - CREST Expansion, Phase 1
  - CREST Expansion, Phase 2
  - AH Building A Update
- Focus – double the graduation rate

Chair Jackson asked for a motion for the Board of Trustees to receive and file the 2022 - 2023 Annual Audit. Trustee Gibson MOVED to receive and file the report and Trustee Callaghan seconded.

AYES: Bryant, Callaghan, Gibson, Jackson

NAYS: None  
(Report on file)

Motion Carried

## 7. MONITORING REPORT

### 7.1 Summer 2023 Monitoring Report

### H – INFORMATION

Chief Strategy Officer Dr. Steven Simpson noted how they will tailor the report to make it easier to understand and view. Dr. Simpson then turned the presentation over to IE Project Manager Kristin Carey-Li, who presented the Summer 2023 Monitoring Report to the Board. K. Carey Li noted the positive changes and numbers being up for Summer, and then reviewed some of the topics such as:

- Board Ends
- Summer KPIs
- Enrollment Trends
- Strategic Focus: Double Graduation – How to Get There
- Strategic Action Projects
- Completion Trends

Chair Jackson asked for a motion for the Board of Trustees to receive and file the Summer 2023 Monitoring Report. Trustee Gibson MOVED to receive and file the Summer 2023 Monitoring Report. Trustee Bryant seconded.

AYES: Bryant, Callaghan, Gibson, Jackson

NAYS: None  
(Report on file)

Motion Carried

## 8. ACTION ITEMS

### 8.1 Board of Trustees 2024 Regular Meeting and Conference Schedule

### I – ACTION

Chair Jackson asked for a motion for the Board of Trustees to approve the January to December 2023 Board of Trustees Regular/Special Meeting and Conference Schedule proposed to the Board. Trustee Callaghan so MOVED, and Trustee Gibson seconded.

AYES: Bryant, Callaghan, Gibson, Jackson

NAYS: None

Motion Carried

Chair Jackson asked for a motion to move into closed session, pursuant to MCL 15.268(a), for the purpose of discussing the Chancellor's evaluation. Trustee Gibson so MOVED, and Trustee Callaghan seconded.

ROLL CALL VOTE:  
Trustee Callaghan, AYE  
Chair Jackson, AYE  
Trustee Gibson, AYE  
Trustee Bryant, AYE

AYES: Bryant, Callaghan, Gibson, Jackson

NAYS: None

Motion Carried

The Board went into closed session at 7:52 p.m.

The Board returned to open session at 8:47 p.m.

Chair Jackson asked for a motion to move back into open session, to complete the regular meeting. Trustee Callaghan so MOVED, and Trustee Gibson seconded.

## 9. BOARD COMMENTS

Trustee Callaghan mentioned that the Citizen Research Council put out some data you might find interesting.

Trustee Bryant noted that she has done some research on Artificial Intelligence (AI), many AI technologies were developed in the last six months, we need to start researching it, as not to be left behind.

Chair Jackson noted the passing of Gerry Faye, a retiree, who was a long-time faculty member who taught Political Science, was very active with MEA, OCCFA and more. She was happy to go to Kegham Tazian's award event. She is excited about all the constructions projects, what the board is doing, community is doing, and it all is amazing.

Trustee Callaghan thanked Chair Jackson to be at the ceremony for Kegham.

## 10. ADJOURNMENT

There being no further business, Chair Jackson asked for a motion to adjourn. Trustee Gibson so MOVED, and Trustee Callaghan seconded.

AYES: Bryant, Callaghan, Gibson, Jackson

NAYS: None

Motion Carried

The meeting adjourned at 8:54 p.m.

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Kathleen E. A. Kelly

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Date

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Pamela S. Jackson, Chair

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Susan Gibson, Secretary

**Mission:** OCC is committed to empowering our students to succeed and advancing our community.



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**BOARD OF TRUSTEES  
CLOSED SESSION MINUTES  
October 17, 2023  
Oakland Community College  
Auburn Hills Campus G240  
2900 Featherstone Road  
Auburn Hills, Michigan**

**1. CALL TO ORDER**

The closed session began at 7:51 p.m. for the purpose to discuss the Chancellor's evaluation, pursuant to MCL §15.268.

Attendance:

Present

Pamela S. Jackson, Chair

Shirley J. Bryant, Treasurer

Susan C. Gibson, Secretary

Edward D. Callaghan, Trustee

Peter M. Provenzano Jr., Chancellor (arrived 8:24 p.m.)

George P. Butler, III, Attorney with Dickinson Wright

Absent

Kathleen A. Bertolini, Vice Chair

Pamala M. Davis, Trustee

Christine M. O'Sullivan, Trustee

Chancellor's Evaluation

Attorney Butler and Chair Jackson led the discussion regarding the Chancellor's evaluation.

The Board called the Chancellor into the closed session and reviewed the Board's evaluation with him.

A consensus to enter back into open session was made at 8:45pm.

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Date

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Pamela S. Jackson, Chair

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Susan Gibson, Secretary

**Mission:** OCC is committed to empowering our students to succeed and advancing our community.



# INFORMATION

Board Agenda Item 6.1  
November 21, 2023

**FINANCE QUARTERLY REPORT**  
**For the Quarter Ending September 30, 2023**



OAKLAND COMMUNITY COLLEGE®

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## INTRODUCTION

Oakland Community College is a public, non-profit educational institution operating five academic campuses. The academic services of the College are provided during semesters and the majority of the expenditures follow the semesters– not calendar months. In the General Fund, the College has three major revenue sources following different receipt schedules. Tuition revenues are received on a semester schedule. State appropriations are received on a monthly schedule, October through August. Property taxes are received primarily from August through October.

The Operating Funds of the College are included in the quarterly report – General Fund and Designated Funds.

## COMMENTS

### For the Quarter Ended September 30, 2023

This report includes year-to-date information as of the 1st quarter of the fiscal year and reflects financial activity from July 1, 2023 to September 30, 2023.

### FINANCIAL HIGHLIGHTS

#### Revenues:

In the General Fund, the College recorded total revenues of \$82,036,714 (column 3) compared to \$72,966,669 (column 4) as of the end of the same quarter last year. In Designated Funds, the College recorded total revenues of \$1,023,802 (column 3) compared to \$1,075,973 (column 4) at the end of the same quarter last year.

Property Taxes: The total amount is \$59,761,453 (column 3) compared to \$52,607,929 (column 4) at the end of the same quarter last year in the General Fund. Property taxes are primarily received from August through October. Property tax revenues are higher than fiscal year 2023 as taxable values have increased. For fiscal year 2024 and beyond, the College will continue to closely monitor the impact of rising interest rates and inflation on property tax values.

Tuition and Fees: The total amount is \$19,368,971 (column 3) compared to \$18,389,305 (column 4) in the General Fund as of the end of the same quarter last year. Enrollment for fall 2023 was slightly increased over fiscal year 2023 for both headcount and contact hours. In the Designated Funds, tuition and fees have been impacted by COVID-19 for over three years but have been increasing slightly each fiscal year with more offerings each term. Tuition and fees for economic and workforce development programs in the Designated Funds are \$962,533 (column 3) at the end of the quarter compared to \$1,030,482 (column 4) at the end of the same quarter last fiscal year.

Investment income: The total amount of investment income for 2023 as of the first quarter is \$2,577,852 (column 3) compared to \$1,578,981 (column 4) for same quarter last fiscal year. This is due to rising interest rates.

## **Expenditures:**

The College recorded total expenditures in the General Fund of \$27,663,681 (column 3) compared to \$26,479,817 (column 4) as of the end of the same quarter last year. In the Designated Funds, the College recorded total expenditures of \$1,211,804 (column 3) compared to \$991,206 (column 4) as of the end of the same quarter last year.

*Employee Salaries and Wages:* The amount is \$12,425,715 (column 3) compared to \$12,731,911 (column 4) as of the end of the same quarter last year in the General Fund. In the designated fund, the amount is \$604,505 (column 3) compared to \$503,647 as of the end of the same quarter.

*Benefits:* The amount is \$6,112,947 (column 3) compared to \$6,410,170 (column 4) as of the end of the same quarter last year in the General Fund.

*Other Operating Expenses:* In the General Fund, other operating expenses of \$8,118,645 (column 3) are higher than as of the same quarter last year with \$6,125,305 (column 4) total. Fiscal year 2023 total expenses were budgeted and expected to be higher than 2023 at year-end due to the rate of inflation in fiscal year 2024. For the 1st quarter of 2024, the overall increase as compared to 2023 is primarily due to new and ongoing technology projects, some of which will be capitalized at year end as required by GASB 96, Subscription based IT arrangements.

## **SUMMARY:**

OCC, along with educational institutions across the nation, is faced with many challenges. These include maintaining and increasing student enrollment, managing shifts to different modalities for student learning, supply chain issues and inflation with rising costs of all goods, services and utilities. The College faces these challenges with the assistance of the entire college community.

Overall revenue for fiscal year 2024 is trending higher than 2023 as of the first quarter and while expenses have also increased in 2024 over 2023, the College will continue to strive to effectively manage the fiscal year budget and monitor spending. The College will closely oversee the impact of the economy, changing interest rates and enrollment challenges throughout the current fiscal year and beyond.





## GENERAL FUND BUDGET STATUS REPORT

### For the Quarter Ended September 30, 2023

(1)	(2) TOTAL REVENUES BUDGET	(3) REVENUES YTD	(4) PRIOR YTD REVENUES	(5) YTD PERCENT OF REVENUES RECOGNIZED
<b>REVENUES:</b>				
Property Taxes	\$ 104,700,000	\$ 59,761,453	\$ 52,607,929	57.08%
State Appropriations	27,350,000	83,286	64,197	0.30%
Tuition & Fees	40,590,856	19,368,971	18,389,305	47.72%
Investment Income	6,500,000	2,577,852	1,578,981	39.66%
Miscellaneous Revenue	1,061,078	245,152	326,257	23.10%
Unrealized Gain/(Loss) on Investments	-	-	-	-
<b>TOTAL REVENUES</b>	<b>\$ 180,201,934</b>	<b>\$ 82,036,714</b>	<b>\$ 72,966,669</b>	<b>45.52%</b>
	TOTAL EXPENSES BUDGET	EXPENSES YTD	PRIOR YTD EXPENSES	YTD PERCENT OF EXPENSES INCURRED
<b>EXPENDITURES:</b>				
Employee Salaries and Wages	\$ 74,260,349	\$ 12,425,715	\$ 12,731,911	16.73%
Fringe Benefits	36,223,086	6,112,947	6,410,170	16.88%
Contracted Temporary Personnel	2,680,304	423,428	445,223	15.80%
Utilities	4,724,084	582,946	767,208	12.34%
Other Operating Expenses	26,787,605	8,118,645	6,125,305	30.31%
<b>TOTAL EXPENDITURES</b>	<b>\$ 144,675,428</b>	<b>\$ 27,663,681</b>	<b>\$ 26,479,817</b>	<b>19.12%</b>
<b>TRANSFERS:</b>				
Transfer (to) from General Fund	\$ -	\$ -	\$ -	-
Transfer (to) from Loan Fund	-	-	-	-
Transfer (to) from Auxiliary Fund	-	-	-	-
Transfer (to) from Endowment/Restricted	(325,000)	-	-	0.00%
Transfer (to) from Plant Fund	(30,000,000)	-	-	0.00%
All Other Transfers	(3,845,116)	-	-	0.00%
<b>TOTAL TRANSFERS</b>	<b>\$ (34,170,116)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.00%</b>



## DESIGNATED FUND BUDGET STATUS REPORT

### For the Quarter Ended September 30, 2023

(1)	(2) TOTAL REVENUES BUDGET	(3) REVENUES YTD	(4) PRIOR YTD REVENUES	(5) YTD PERCENT OF REVENUES RECOGNIZED
<b>REVENUES:</b>				
Property Taxes	\$ -	\$ -	\$ -	-
State Appropriations	-	-	-	-
Tuition & Fees	4,101,197	962,533	1,030,482	23.47%
Investment Income	-	-	-	-
Miscellaneous Revenue	139,570	61,269	45,491	43.90%
Unrealized Gain/(Loss) on Investments	-	-	-	-
<b>TOTAL REVENUES</b>	<b>\$ 4,240,767</b>	<b>\$ 1,023,802</b>	<b>\$ 1,075,973</b>	<b>24.14%</b>
	TOTAL EXPENSES BUDGET	EXPENSES YTD	PRIOR YTD EXPENSES	YTD PERCENT OF EXPENSES INCURRED
<b>EXPENDITURES:</b>				
Employee Salaries and Wages	\$ 2,912,204	\$ 604,505	\$ 503,647	20.76%
Fringe Benefits	1,461,637	267,879	230,142	18.33%
Contracted Temporary Personnel	2,086,730	173,695	77,540	8.32%
Utilities	-	-	-	-
Other Operating Expenses	1,892,252	165,725	179,877	8.76%
<b>TOTAL EXPENDITURES</b>	<b>\$ 8,352,823</b>	<b>\$ 1,211,804</b>	<b>\$ 991,206</b>	<b>14.51%</b>
<b>TRANSFERS:</b>				
Transfer (to) from General Fund	\$ 3,845,116	\$ -	\$ -	0.00%
Transfer (to) from Loan Fund	-	-	-	-
Transfer (to) from Auxiliary Fund	-	-	-	-
Transfer (to) from Endowment/Restricted	-	-	-	-
Transfer (to) from Plant Fund	-	-	-	-
All Other Transfers	-	-	-	-
<b>TOTAL TRANSFERS</b>	<b>\$ 3,845,116</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.00%</b>



# INFORMATION

Board Agenda Item 6.2  
November 21, 2023

**COLLEGE FACILITIES QUARTERLY REPORT**  
**For the Quarter Ending September 30, 2023**

# 2024 RENOVATION / MAJOR MAINTENANCE PROGRAM

Quarter End Date: September 30, 2023

Row #	Project ID	Project Name	BoT Approved	Adjustments + / -	Adjusted Budget	Status	Committed Cost	Balance
1	AH21-002	G-240 Conference Room Upgrade	\$200,000.00	\$0.00	\$200,000.00	1		\$200,000.00
2	AH22-002	Building F Rooftop Unit Replacement	\$3,270,100.00	\$0.00	\$3,270,100.00	1		\$3,270,100.00
3	AH24-002	MTEC HVAC Replacement	\$7,500,000.00	-\$1,320,929.00	\$6,179,071.00	1		\$6,179,071.00
4	AH24-007	A101 Utility Enhancements	\$0.00	\$20,000.00	\$20,000.00	1		\$20,000.00
5	AH24-012	Campus Interior Signage	\$0.00	\$30,000.00	\$30,000.00	1		\$30,000.00
6	CW24-005	Parking Lot Fixture Upgrades	\$100,000.00	\$0.00	\$100,000.00	1		\$100,000.00
7	CW24-006	Restroom Upgrades	\$500,000.00	\$0.00	\$500,000.00	1		\$500,000.00
8	RO24-002	Interior Hardware Renovation	\$150,000.00	\$0.00	\$150,000.00	1		\$150,000.00
9	SF24-002	Interior Hardware Renovation	\$150,000.00	\$0.00	\$150,000.00	1		\$150,000.00
10	AH23-013	CREST Phase I	\$0.00	\$16,000,000.00	\$16,000,000.00	2	\$6,740.00	\$15,993,260.00
11	AH24-005	CREST Burn Building Masonry Study	\$0.00	\$20,000.00	\$20,000.00	2	\$2,300.00	\$17,700.00
12	AH24-006	Campus Chilled Water System Study	\$0.00	\$40,000.00	\$40,000.00	2		\$40,000.00
13	AH24-009	Campus Master Plan Study	\$0.00	\$30,000.00	\$30,000.00	2	\$9,097.50	\$20,902.50
14	OR23-011	Health Professions Project	\$0.00	\$60,000,000.00	\$60,000,000.00	2	\$313,495.00	\$59,686,505.00
15	RO22-003	Parking Structure Evaluation	\$50,000.00	\$0.00	\$50,000.00	2		\$50,000.00
16	AH24-010	CREST Door & Hardware Upgrade	\$0.00	\$10,000.00	\$10,000.00	3		\$10,000.00
17	AH24-014	Campus-wide Concrete Restorations	\$0.00	\$70,000.00	\$70,000.00	4		\$70,000.00
18	CW24-007	College-wide Catch Basin Restorations	\$0.00	\$70,000.00	\$70,000.00	4		\$70,000.00
19	AH21-004	Exterior Signage Upgrade	\$2,182,114.00	\$643,456.00	\$2,825,570.00	5	\$10,802.25	\$2,814,767.75
20	AH24-008	Chiller Restoration Program	\$0.00	\$76,000.00	\$76,000.00	5	\$15,158.00	\$60,842.00
21	AH24-011	CREST Miscellaneous Building Repairs	\$0.00	\$50,000.00	\$50,000.00	5		\$50,000.00
22	AH24-013	Public Safety Suite G101 Modifications	\$0.00	\$20,000.00	\$20,000.00	5		\$20,000.00
23	CW23-001	CCTV & Security Monitoring Enhancements	\$800,000.00	\$677,473.00	\$1,477,473.00	5		\$1,477,473.00
24	CW24-008	Roof Resoration Program	\$0.00	\$80,000.00	\$80,000.00	5		\$80,000.00
25	HL24-003	HOH Chimney Restoration	\$0.00	\$30,000.00	\$30,000.00	5		\$30,000.00
26	OR20-011	Building M Remodel	\$950,000.00	\$1,751,561.42	\$2,701,561.42	5	\$641,329.63	\$2,060,231.79
27	OR21-002	Building L Renovation	\$7,042,910.00	-\$1,313,135.06	\$5,729,774.94	5	\$335,604.17	\$5,394,170.77
28	OR22-002	Interior Hardware Renovation	\$1,300,000.00	\$646,301.48	\$1,946,301.48	5	\$487,617.81	\$1,458,683.67
29	OR24-004	Campus Fiber Ring Modifications	\$0.00	\$50,000.00	\$50,000.00	5		\$50,000.00
30	RO22-004	Building E Construction	\$71,511,721.00	-\$1,184,481.80	\$70,327,239.20	5	\$2,260,369.75	\$68,066,869.45
31	RO24-003	Building B Elevator Equipment Upgrade	\$0.00	\$90,000.00	\$90,000.00	5	\$40,598.58	\$49,401.42
32	SF22-004	Chiller Plant Upgrade	\$109,887.00	\$209,753.96	\$319,640.96	5	\$180,475.78	\$139,165.18

1 = Planning   2 = Programming   3 = Design   4 = Bid   5 = Construction   6 = Completed   7 = Postponed   8 = Annual Project

## 2024 RENOVATION / MAJOR MAINTENANCE PROGRAM

Quarter End Date: September 30, 2023

33	AH23-011	ERU-2 Modification	\$0.00	\$50,000.00	\$50,000.00	6	\$28,279.67	\$21,720.33
34	OR23-007	CW Exterior Light Fixture Replacement	\$0.00	\$35,000.00	\$35,000.00	6	\$14,409.62	\$20,590.38
35	OR23-010	Buildings C&D Elevator Restoration	\$0.00	\$85,790.00	\$85,790.00	6	\$60,742.53	\$25,047.47
36	OR24-003	Campus Handrails & Concrete Restorations	\$0.00	\$80,000.00	\$80,000.00	6		\$80,000.00
37	HL24-002	Interior Hardware Renovation	\$150,000.00	\$0.00	\$150,000.00	7		\$150,000.00
38	AH24-001	Site Work & Small Projects	\$250,000.00	-\$196,000.00	\$54,000.00	8	\$1,570.00	\$52,430.00
39	CW23-003	Elevator Restoration Program	\$0.00	\$34,816.42	\$34,816.42	8		\$34,816.42
40	CW24-001	Carpet/Flooring Replacement	\$200,000.00	\$0.00	\$200,000.00	8	\$2,882.50	\$197,117.50
41	CW24-002	Paving, Catch Basin & Sidewalk Restoration	\$2,000,000.00	-\$140,000.00	\$1,860,000.00	8		\$1,860,000.00
42	CW24-003	Roof Upgrades	\$1,000,000.00	-\$110,000.00	\$890,000.00	8		\$890,000.00
43	CW24-004	Elevator Restoration Program	\$500,000.00	-\$210,606.42	\$289,393.58	8		\$289,393.58
44	CW24-997	Construction Management Core Staff	\$450,000.00	\$0.00	\$450,000.00	8	\$74,941.80	\$375,058.20
45	CW24-998	Academic/Campus Enhancements	\$1,000,000.00	-\$180,000.00	\$820,000.00	8		\$820,000.00
46	CW24-999	Emerging Needs / Contingency / Emergency Repair	\$1,000,000.00	\$1,870,000.00	\$2,870,000.00	8		\$2,870,000.00
47	DO24-001	Site Work & Small Projects	\$50,000.00	\$0.00	\$50,000.00	8		\$50,000.00
48	HL24-001	Site Work & Small Projects	\$100,000.00	\$0.00	\$100,000.00	8		\$100,000.00
49	OR24-001	Site Work & Small Projects	\$265,000.00	-\$115,000.00	\$150,000.00	8		\$150,000.00
50	RO24-001	Site Work & Small Projects	\$200,000.00	\$0.00	\$200,000.00	8	\$2,800.00	\$197,200.00
51	SF24-001	Site Work & Small Projects	\$100,000.00	\$0.00	\$100,000.00	8		\$100,000.00
52	AH23-002	Building A Renovation & Expansion	\$2,000,000.00	-\$2,000,000.00	\$0.00			\$0.00
53	AH24-003	CREST Expansion	\$16,000,000.00	-\$16,000,000.00	\$0.00			\$0.00
54	OR24-002	Health Sciences Building	\$60,000,000.00	-\$60,000,000.00	\$0.00			\$0.00
		<b>Grand Total</b>	<b>\$181,081,732.00</b>	<b>\$0.00</b>	<b>\$181,081,732.00</b>		<b>\$4,489,214.59</b>	<b>\$176,592,517.41</b>

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# INFORMATION



















Board Agenda Item 6.3  
November 21, 2023

**INFORMATION TECHNOLOGY QUARTERLY REPORT**  
**July 1, 2023 – September 30, 2023**

# Quarterly Status Report as of September 30, 2023

Select a Quarter End Date to view the Report:

September 30, 2023 ▼

Description	Location	Status	Progress	2023-24 Budget \$	2023-24 Committed Costs	2023-24 Balance	Multi-year Project
Emma Integration	CW	Implementation		\$13,219	\$0	\$13,219	1
Add OCC Chatbot to IT portal	CW	Implementation		\$0	\$0	\$0	1
Campus Logic - Award Letter	CW	Implementation		\$150,065	\$150,065	\$0	1
Colleague migration to SaaS	CW	Not Started		\$756,155	\$588,736	\$167,419	2
CRM Advise	CW	Implementation		\$225,000	\$0	\$225,000	1
Destiny One	CW	Implementation		\$150,000	\$150,000	\$0	1
Eforms and workflows	CW	Implementation		\$904,000	\$570,000	\$334,000	3
Ellucian Experience	CW	Complete		\$112,000	\$112,000	\$0	1
eLumen Data in IE SQL Server Database	CW	Not Started		\$0	\$0	\$0	1
FA~Link	CW	Implementation		\$9,790	\$0	\$9,790	1
Infosilem	CW	Testing		\$45,000	\$45,000	\$0	1
MFA for students	CW	Complete		\$22,000	\$0	\$22,000	1
MyOCC Electronic Faculty Contracts	CW	Testing		\$42,600	\$42,600	\$0	1
NEOED - Phase II	CW	Not Started		\$80,746	\$80,746	\$0	1
Penji Integration	CW	Implementation		\$17,760	\$17,760	\$0	1
Public Safety Paperless Key application	CW	Implementation		\$0	\$0	\$0	1
Simple Syllabus	CW	Definition		\$20,162	\$20,162	\$0	1
VDI replacement	CW	Implementation		\$4,200,000	\$4,192,090	\$7,910	1
<b>Totals</b>				<b>\$6,748,497</b>	<b>\$5,969,159</b>	<b>\$779,338</b>	

## **IT Capital Project Descriptions**

### **Emma Integration**

Emma is a cloud-based email management platform used to by OCC to communicate with large numbers of students or employees at once. This project creates an automated linkage (integration) between our Colleague Student Information System and Emma to provide up to date lists of current student populations that we need to communicate with.

### **Add OCC Chatbot to IT Portal**

This is a project to integrate existing Chatbot functionality to the IT Support Center Portal. The Chatbot is Artificial Intelligence (AI) software currently used to improve/streamline our students' interactions. Adding it to our ITSC will expand support availability to 24x7x365; and to help off-load traffic during business hours allowing our front-line staff to handle more complex technical questions and issues.

### **Campus Logic Award Letter**

Campus Logic is a cloud-based platform that OCC uses to help students navigate Financial Aid by streamlining the workflow, digitizing paperwork, and managing communication. The Award Letter is a project that automates the timely creation and delivery of a document explaining exactly what FA funds a student has been awarded so they may understand the financial resources available to them to attend OCC.

### **Colleague migration to SaaS (Software as a Service)**

This is a D3C3-funded project with 2 major components: 1) to streamline Colleague processes and allow better integration across programs by de-customizing screens and increasing the consistency and effectiveness of how the system is used. The second component is to move the hosting of Colleague from on-premise to the cloud. By doing so, OCC can further increase the long-term maintenance, security, and sustainability of our Student Information System, freeing up time for proactive technology-based projects in service of our goal to double graduation rates and increase equitable access to education.

### **CRM Advise**

CRM Advise offers tools to track student success—increasing retention rates and paving clear paths to graduation. CRM Advise gives you clear, role-based views of the student performance data, helping advisors, faculty, and other student services staff to assist at-risk students more effectively and efficiently using a variety of media, including email, texting, and chat.

### **Destiny One**

Destiny One is a comprehensive web-based Marketing, Communication, Registration, and Management system for OCC's Economic and Workforce Development department offering non-credit courses and programs and corporate training.

### **eForms and Workflows**

This project refers to the expansion of our document imaging solution in an attempt to eliminate all paper documents and move to a 'paper-free' workplace. This project provides a 'greener', more efficient, more effective college and allows for anytime anywhere access to forms for students and employees.



### **Ellucian Experience**

This new user interface offers each student a personalized dashboard to check classes, grades and schedules, and stay up to date on financial aid, for example. Integrating with both Ellucian and non-Ellucian solutions, Ellucian Experience provides instant access to content and real-time data using individual configurable "cards".

### **eLumen**

This is an academic tool to replace our aging ARTIS system. eLumen manages assessment of student learning outcomes allowing the college to analyze section, course, and program-level activity guiding institutional improvement by connecting program pathways to individual student learning.

### **FA~Link**

This is a software product from Trimdata which provides real-time, two-way interface allowing students to use Financial Aid and Sponsorship funds, managed through Colleague, to seamlessly pay for books while at the bookstore cash register.

### **Infosilem**

Infosilem is a sophisticated software tool used to automate the management of OCC campus building/room facilities as well as creating optimized academic schedules balancing locations, classrooms, instructors, and course offerings. The tool helps to streamline students' academic pathways to completion as well as improving facility utilization.

### **MFA (Multi-Factor Authentication) for students**

MFA is a security technology that enforces the use of more than one credential when logging into college systems, networks, and computers. MFA creates a stronger, layered defense that makes it more difficult for bad actors to break into college electronic assets. Faculty and staff currently use MFA, this project extends MFA to our entire student population. MFA is also now required to acquire cyber insurance.

### **MyOCC Electronic Faculty Contracts**

This software manages the very complex Faculty contract compensation process. It replaces a program that is no longer available to the college because Web Advisor was discontinued by Ellucian.

### **NEOED- Phase II**

This software is designed to automate and streamline our HR recruiting and onboarding process. It replaces a system (HireTouch) that was discontinued by the manufacturer.

### **Penji**

Penji is a cloud-based platform for scheduling, communicating, and tracking appointments and interactions with our Academic Success Centers. This project includes the linkage (integration) between the Colleague Student Information System and Penji to manage access to the ASCs for our students.

### **Public Safety Paperless Key application**

This software automates the Public Safety process to manage and track the hundreds of physical door keys and electronic access badges throughout the college.

**Simple Syllabus**

This is a cloud-based, centralized platform for managing and on-line publishing our academic syllabi. The solution simplifies syllabus management, and improves syllabus consistency and accessibility for our students.

**VDI (Virtual Desktop Infrastructure)**

VDI is a virtualization technology that hosts a desktop (PC) operating system and/or software on a centralized server in a data center. VDI provides easier access to academic software for students by publishing the software to the device where they log in while allowing better asset utilization for the college by reducing the need for discipline-specific classrooms and labs.



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# INFORMATION

Board Agenda Item 6.4  
November 21, 2023

**OCC FOUNDATION QUARTERLY REPORT**  
**July 1, 2023 to September 30, 2023**

The mission of the OCC Foundation is to obtain and allocate financial support to advance the mission and goals of Oakland Community College. The Foundation sets and tracks its goals on a *fiscal-year basis*. Please note that previous reports have reported based on a *calendar-year basis*, which may account for previous reports looking differently.

### Organizational Highlights

- FY23 Foundation Audit: Plante Moran audited the OCC Foundation's FY2023 (July 1, 2022 – June 30, 2023) in September 2023. In their opinion, the financial statements presented fairly, in all material respects. Many thanks to the staff at Plante Moran for performing their audit on behalf of the OCC Foundation.
- The Foundation provided Financial aid with a total of \$544,000 in scholarships to award in the 2023-24 academic year – including \$239,000 of annual scholarships, \$185,000 of endowed scholarships, and \$120,000 of miscellaneous (department-awarded) scholarships.
- Foundation Board of Directors (BoD) Retreat: In August 2023, the Foundation BoD attended a retreat at the Orchard Lake Country Club (OLCC). OCC's Chef Doug Gahns, who is currently the Executive Chef at the OLCC, and his team (many of which are OCC Alumni from the Culinary Studies program), prepared a delicious meal for the BoD and their guests. Many thanks to the staff at the OLCC, and especially Chef Doug, for a beautiful evening of networking and celebration.
- Foundation Coordinator position: The Foundation Coordinator position plays a very significant role in the OCC Foundation, serving as a liaison to both Financial Aid as well as Financial Services. This position has been vacant for many months. The OCC Foundation posted the position in FY24 Q1. More information to follow in the future once the job has been filled.

### Fundraising Results

	FY2022 Total 7/1/21 - 6/30/22		FY2023 Total 7/1/22 - 6/30/23		FY2024 Q1 7/1/23 – 9/30/23	
	Count	Amount	Count	Amount	Count	Amount
<b>Total</b>	<b>529</b>	<b>\$674,770</b>	<b>358</b>	<b>\$1,731,836</b>	<b>102</b>	<b>\$102,244</b>
<u>Giving Level</u>						
\$100,000 and up	1	\$100,000	3	\$ 1,178,914	0	\$-
\$10,000 and up	14	\$226,305	15	\$279,426	2	\$60,500
\$1,000 to \$9,999	120	\$276,805	88	\$215,556	8	\$30,130
Under \$1,000	394	\$71,660	252	\$57,940	92	\$11,434

# INFORMATION

Board Agenda Item 6.5  
November 21, 2023

## STRATEGIC PLAN UPDATE

The Office of the Chief Strategy Officer is now officially in process on the deployment of the FY24-26 Strategic Plan. OCC is now fully into deployment on the first set of grant-funded strategies and continues to see success. Some notable successes included in the monitoring report are in corequisite courses and the retention of those students, demodification of SIS systems, the movement of the SIS to the SASS cloud-based hosting, and the identification of gate-keeper courses. Many stakeholders from across the college continue to work diligently on the College's strategic endeavors.

The goal of doubling graduation continues to be supported by three main bodies of work. These include, increasing student success through the National Institute of Student Success (NISS) model for advising and self-service, workforce partnership with MichAuto, and expanding dual and concurrent K-14 partnerships. This regional partnership of industry, philanthropy, non-profits, and the education sector continues to innovate and redefine educational systems in metro Detroit.

OCC submitted its first report to the Wilson Foundation at the close of November and was in good standing and will its report to the Balmer Group before the holiday break in December. OCC in now begin the prework of the grant application process for the 2026 funding cycle. In the initial plans are goals to improve wrap around and community service with an emphasis on addressing mental health. There remains continued optimism that the alignment between the Board Ends, college strategy, private funding, and innovations in strategy will keep Oakland Community College moving forward for the next three years and beyond.



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## **ACTION**

**Board Agenda Item 7.1  
November 21, 2023**

### **Board of Trustees' Authorization for Chancellor to Accept and Sign Purchase Agreement for OCC District Office (2480 Opdyke Road, Bloomfield Hills, 48304)**

#### **PROBLEM/NEEDS STATEMENT**

The College has been actively reviewing, restructuring, and reducing the current footprint we encompass. District Office employees have been relocated to various campuses, allowing this location to be eliminated from our footprint. An interested buyer has submitted a purchase agreement for the location.

#### **WHY THE ACTION IS BEING RECOMMENDED**

Oakland Community College is conscience of reducing the footprint and has determined to sell the District Office location in support of this reduction.

#### **MOTION**

Move that the Board of Trustees authorize the Chancellor to accept and sign Purchase Agreement for the OCC District Office (2480 Opdyke Road, Bloomfield Hills, MI 48304).