



Board of Trustees Regular Meeting Minutes

Oakland Community College

10/15/2024 6:00 PM EDT

@ The Regular Mtg of the Board of OCC will be held on Tues, 10/15/24 6:00 pm, at 2900 Featherstone Rd, G240, Auburn Hills, MI. This mtg will include a request for closed session under MI OMA, pursuant to MCL 15.268(a)(c), Chanc. Eval. & Labor Update

1. Call to Order

Chair Jackson called the meeting to order at 6:10 pm.

2. Attendance

Present: K. Bertolini, S. Bryant, E. Callaghan, S. Gibson, P. Jackson **Absent:** P. Davis, C. O'Sullivan

3. Approval of Agenda

Motion:

Move to approve agenda.

Motion moved by Kathleen Bertolini and motion seconded by Susan Gibson. Motion passed unanimously.

4. Approval of Minutes

4.1. September 17, 2024 Regular Board Meeting Minutes

 [4.1 September 17, 2024 Regular Meeting Minutes .pdf](#)

Motion:

Move to approve the September 17, 2024 Regular Meeting minutes.

Motion moved by Kathleen Bertolini and motion seconded by Edward Callaghan.

Trustee Callaghan asked to amend the minutes section 8.1 Board Comments as follows: *Trustee Callaghan also requested that the Chancellor update and advise us regarding specific items contained in the approved minutes of the Board held on June 8, 2024. The items I identified are as follows: 1) The request by OCCFA to meet in person with the Chancellor, 2) The update status of the creation of the Academic Advisory position, 3) The findings of the Noel Levitz Student Satisfaction Survey and what action will be implemented 4) Early Alert Software all faculty will be required to use same, 5) Summary of the Survey conducted by SeyferthPR (OCC Policy 2.4) and specific changes to be adopted pursuant to survey results.*

Motion:

Motion to approve minutes as amended.

Motion moved by Edward Callaghan and motion seconded by Kathleen Bertolini.
Motion passed unanimously.

5. Communications

5.1. Community Comments

J. Craft, ESL faculty member addressed the Board, listing all the countries that are represented by the students she has had over the past two years, and noting the diversity of their backgrounds, journeys, and circumstances. She invited visitation to her class or campus to further experience this diversity.

N. Atkinson, Counseling Chair addressed the Board regarding changes in the Counseling department, and asked the Board for their official governance and support.

5.2. Academic Report

5.2.1. Academic Senate Report

R. Andersen provided the Academic Senate report for the month. He also introduced Bill Isanhart, chair of the SAS-C committee, Bill reviewed the main directive of SAS-C is to review all Administrative policies, and update or implement as necessary.

5.2.2. Provost Update

J. Berne, Provost provided her monthly update to the Board.

Trustee Callaghan inquired if we track the number of students who only attend one or two semesters? His impression of the early alert is that not all faculty are participating; and regarding the Noel Levitz results and what the next steps with those are. J. Berne and S. Simpson provided responses.

5.3. Chancellor's Comments

P. Provenzano offered his comments to the Board and audience.

5.4. Student Engagement Report

 [5.4 Student Engagement Report - PRESENTATION.pptx](#)

Heidi Renton, Student Engagement Coordinator provided a report of recent, past, and near future events and happenings. She also introduced Lisa Bica-Grodsky,

an OCC student. Ms. Bica-Grotsky provided comments about her educational journey and her experience at OCC.

5.5. Board of Trustees Self-Evaluation

Chair Jackson read the summary to the Board and audience.

 [5.5 Board of Trustee Self-Evaluation Summary 2024.pdf](#)

6. Action Items

6.1. Board of Trustees 2025 Regular Meeting and Conference Schedule

 [6.1 2025 Board of Trustees Meeting and Conference Schedule.pdf](#)

Motion:

Move approve the 2025 Board of Trustees Meeting and Conference Schedule

Motion moved by Susan Gibson and motion seconded by Shirley Bryant. Motion passed unanimously.

6.2. Fiscal Year 2023-24 General Fund Appropriation Amendment

 [6.2 General Fund Appropriation Amendment.pdf](#)

Motion:

Move to approve an amendment to increase the fiscal year 2023-24 General Fund appropriation by \$26,243,195 for a total of \$205,088,739.

Motion moved by Susan Gibson and motion seconded by Kathleen Bertolini. Motion passed unanimously.

7. Information Items

CONSENT CALENDAR - INFORMATION ITEMS

Items [7.1 to 7.5](#) listed below on the Consent Calendar – Information Items are considered to be routine by the Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or the Chancellor so requests, in which event the item will be removed from the general order of business and discussed separately.

Trustee Callaghan requested to receive the FYES and CYES numbers relating to item 7.1 Finance Quarterly Report next month; and inquired about 7.4 OCC Foundation Quarterly Report and if we track how many annual scholarships are converted to endowed scholarships. C. Ayar provided a response.

7.1. Finance Quarterly Report





 [7.1 - Finance Quarterly Report June 2024.pdf](#)

- 7.2. College Facilities Quarterly Report
 [7.2 - Facilities Quarterly Report June 2024.pdf](#)
- 7.3. Information Technology Quarterly Report
 [7.3 IT Quarterly Report June 2024.pdf](#)
- 7.4. OCC Foundation Quarterly Report
 [7.4 OCC Foundation Quarterly Report June 2024.pdf](#)
- 7.5. Strategic Plan Update
END OF CONSENT INFORMATION ITEMS
 [7.5 Strategic Plan Update.pdf](#)

Motion:

Move to receive and file information items 7.1 through 7.5 listed on the consent calendar.

Motion moved by Susan Gibson and motion seconded by Shirley Bryant. Motion passed unanimously.



- 7.6. 2023-2024 Annual Audit
 [7.6 - Annual Audit.pdf](#)
 [7.6 FY24 Annual Comprehensive Financial Report \(ACFR\).pdf](#)
 [7.6 Annual Audit - PRESENTATION.pptx](#)
 [7.6 FY24 Federal Awards.pdf](#)

Trustee Bryant introduced the Audit committee and others involved, and introduced T. Kostiuk. T. Kostiuk introduced D. Coomes from Plante Moran who provided an overview of the audit results. S. Converse was introduced to provide financial highlights. T. Kostiuk offered an update on capital projects.

Motion:

Move to file and receive the Annual Audit report.

Motion moved by Susan Gibson and motion seconded by Shirley Bryant. Motion passed unanimously.

- 7.7. Summer 2024 Monitoring Report
 [7.7 - Summer 2024 Monitoring Report .pdf](#)
 [Summer 2024 Monitoring Report Presentation - FINAL 10.9.24.pptx](#)

S. Simpson provided the overview of the Summer Monitoring report.

Motion:

Move to file and receive the Summer 2024 Monitoring Report report.

Motion moved by Susan Gibson and motion seconded by Kathleen Bertolini.

Motion passed unanimously.

Trustee Callaghan asked how many dashboards are ready as referenced on page 14. S. Simpson offered a response, noting all the core business services dashboards are completed, along with several others. Trustee Callaghan asked if he was interpreting the last two columns of the graph on page 18 correctly. S. Simpson reiterated what the percentages are.

8. CLOSED SESSION (Guests: George Butler from Dickinson & Wright)

CONSIDER MOVING INTO CLOSED SESSION, PURSUANT TO MCL 15.268(c) FOR THE PURPOSE OF RECEIVING A LABOR NEGOTIATIONS UPDATE, AND PURSUANT TO MCL 15.268(a), FOR THE PURPOSE OF DISCUSSING THE CHANCELLOR'S EVALUATION.

Motion:

Move to go into closed session.

Motion moved by Susan Gibson and motion seconded by Kathleen Bertolini. Roll Call

Vote: Ayes - E. Callaghan, K. Bertolini, P. Jackson, S. Gibson, S. Bryant

Entered closed session at 8:25 p.m.

Motion:

Move to return to open session.

Motion moved by Susan Gibson and motion seconded by Kathleen Bertolini. Roll Call

Vote: Ayes - E. Callaghan, K. Bertolini, P. Jackson, S. Gibson, S. Bryant

Returned to open session at 9:05 p.m.

The following motion is a result from the closed session discussion.

Motion:

Move to approve the wage reopener agreement with the Teamster Local 214 covering the periods of 2024-2025 and 2025-2026.

Motion moved by Susan Gibson and motion seconded by Kathleen Bertolini. Motion passed unanimously.

9. Board Comments

Trustee Bryant noted the student speaker was inspirational.

Trustee Callaghan thought we should cue up what we learned from the recent Policy Governance workshop on areas for improvement.


10. Adjournment

Mission: OCC is committed to empowering our students to succeed and advancing our community.

Motion:

Move to adjourn meeting.

Motion moved by Susan Gibson and motion seconded by Edward Callaghan. Adjourned meeting at 9:10 p.m.



Kathleen Kelly
2024-11-20 15:35 UTC



Pamela Jackson
2024-11-20 20:19 UTC