



OAKLAND COMMUNITY COLLEGE®

CONFIDENTIALITY NOTICE

This email message, and any attachments to it, is intended only for the individual or entity to which it is addressed and may contain confidential and/or privileged material. Any unauthorized review, use, disclosure or distribution is prohibited. If you are not the intended recipient, or the employee or agent responsible for delivering it to the intended recipient, please contact the sender by reply email and destroy all copies of the original message and attachments.



OAKLAND COMMUNITY COLLEGE™

Excellence *Empowered.*™

BOARD OF TRUSTEES

REGULAR MEETING AGENDA

The Regular Meeting of the Board of Trustees of Oakland Community College will be held on Tuesday, January 14, 2020, 6:30 p.m., in the Board Room of the George A. Bee Administration Center, 2480 Opdyke Road, Bloomfield Hills, Michigan.

AGENDA

1. CALL TO ORDER

2. ATTENDANCE

3. APPROVAL OF AGENDA

4. APPROVAL OF MINUTES

4.1 December 10, 2019 Regular Board Meeting Minutes

A – ACTION

5. COMMUNICATIONS

5.1. Community Comments

5.2. Student Government Report – no report

5.3. Academic Report

5.3.1 Academic Senate Update

5.4. Chancellor's Comments

6. MONITORING REPORT – no report

7. ACTION ITEMS

7.1. Novi Corridor Improvement

B – ACTION

8. INFORMATION ITEMS

8.1. Board of Trustees Self-Evaluation

C – INFORMATION

9. BOARD COMMENTS

MOVE INTO CLOSED SESSION PURSUANT TO MCL 15.268(d) TO DISCUSS THE PURCHASE OR LEASE OF REAL PROPERTY

10. ADJOURNMENT

Mission: OCC is committed to empowering our students to succeed and advancing our community.



OAKLAND COMMUNITY COLLEGE™

Excellence *Empowered.*™

**BOARD OF TRUSTEES
REGULAR MEETING
MINUTES
December 10, 2019
Oakland Community College
2480 Opdyke Road
Bloomfield Hills, MI 48304**

1. CALL TO ORDER

Chair McCulloch called the meeting to order at 6:30 p.m.

2. ATTENDANCE

Present:

John P. McCulloch, Chair
Susan E. Anderson, Treasurer
Pamela S. Jackson, Secretary
Kathleen A. Bertolini, Trustee
Shirley J. Bryant, Trustee
Christine M. O’Sullivan, Trustee (arrived at 6:45 p.m.)

Absent:

Pamala M. Davis, Vice Chair

3. APPROVAL OF AGENDA

Trustee Bryant MOVED to approve the agenda, and Trustee Anderson seconded.

AYES: Anderson, Bertolini, Bryant, Jackson, McCulloch

NAYS: None

Motion Carried

4. MINUTES

4.1 November 19, 2019 Regular Board Meeting Minutes

Trustee Bertolini MOVED to approve the November 19, 2019 Regular Board Meeting Minutes. Trustee Jackson seconded.

AYES: Anderson, Bertolini, Bryant, Jackson, McCulloch

NAYS: None

Motion Carried

5. COMMUNICATIONS

5.1. Community Comments – none

5.2. Student Government Comments – no report

5.3. Academic Report

5.3.1. Academic Senate Update

Academic Senate Chair John Mitchell reported upcoming Senate business will include

- The first report from the Distance Learning Task Force
- Many major and minor curriculum changes to discuss and vote on
- Some academic policies to approve
- Senate Leadership will hold its mid-year retreat this Friday, December 13

5.4. Chancellor's Comments

Mr. Provenzano commented on the following:

- Three new employees were welcomed:
 - Tejal Bhalarao, Business Intelligence Analyst, Institutional Effectiveness
 - Lynn Cherry, Associate Dean, Nursing & Health Professions
 - Elizabeth Rae, Assistant General Counsel, Legal Services
- Retiree Derrick Nelson, Custodial Maintenance, was acknowledged for his 16 years of service at OCC. Mr. Nelson said it has been an honor to work at OCC.
- Our Mental Health Task Force recently launched a new series of presentations designed to promote awareness of mental health issues affecting OCC students and employees. The series kicked off with "Mental Health Overview" session. The next topic will cover "Human Trafficking."
- Human Resources rolled out Diversity and Inclusion training to all employees, which continue into 2020
- Two OCC students were recently featured in a new video by CollegeBoard, which administers the SAT and provides our ACCUPLACER testing
- Kelly Flores, our sign language program coordinator, co-authored a new book with Lansing Community College colleague Brenda Cartwright, entitled "Principles of Interpreting"
- The OCC Music Department is featuring two free band concerts this month. The Jazz Band performed last Thursday in the Smith Theatre at the Orchard Ridge Campus, and the Concert Band will perform its semester-end concert on Friday, December 13, at the Highland Lakes Campus.
(Report on file)

6. MONITORING REPORT

6.1. College Readiness

Chancellor Provenzano noted it is not unusual for community colleges to have 50 percent of its high school students not ready in math or English. In collaborating closely with our faculty, we are trying to prepare our students with better math and English placement testing, accepting SAT scores for math and English, requiring mandatory counseling and orientation, and enhancing our services and awareness of many wrap-around services such as ASC, tutoring, counseling, etc. This is resulting in more students placing higher in Math and English classes, as well as an increase in the average GPA. The Chancellor then turned the presentation over to Vice Chancellor for Academic Affairs Cathey Maze and Vice Chancellor for Student Services Lori Przymusinski.

There are four major purposes that College Readiness covers:

- Open access to high educations; fits progress and development into complex student lives/contexts
- Accurately determines individual student readiness to succeed in OCC courses
- Provides efficient paths to attain college readiness based on student needs
- Helps students define specific goals and plans to achieve them.

These purposes cover key themes:

- Poses national challenge, especially for community college students
- Best practices at national and state levels take time to effectively implement and evaluate
- Policies/practices need to accommodate wide range of individual student needs
- Ongoing student engagement in support services to increase success difficult amid student lives.

Dr. Maze covered the national and state ACT and SAT report stats, with the Michigan stats revealing 45 percent fell below the college readiness benchmark on SAT Evidence-Based Reading and Writing and 64 percent fell below the SAT benchmark for Mathematics.

Some of the other areas covered included Placement and Curricular Changes, English and Math College Readiness, Academic Support Center, VFAs (Voluntary Framework of Accountability), ESL as a Second Language, and Future Direction.
(Report on file)

Trustee Bryant MOVED to receive and file the report. Trustee Anderson seconded.

AYES: Anderson, Bertolini, Bryant, Jackson, McCulloch, O'Sullivan

NAYS: None

Motion Carried

7. ACTION ITEMS

7.1. Proposed Board of Trustees Revised 2020 Regular Meeting and Conference Schedule

Trustee Anderson MOVED to approve the revised 2020 Board of Trustees Regular Meeting and Conference Schedule Dates. Trustee Bryant seconded.

AYES: Anderson, Bertolini, Bryant, Jackson, McCulloch, O'Sullivan

NAYS: None

Motion Carried

8. INFORMATION ITEMS

8.1 Board of Trustees Self-Evaluation

Vice Chancellor for Legal Affairs Eileen Husband stated that according to Board policy 2.4 the Board is required to complete a self-assessment by December 31. Ms. Husband distributed the results of the self-assessment to the trustees.

Chair McCulloch suggested the trustees take time to review the results and defer their discussion on this matter until the January Board meeting.

9. BOARD COMMENTS

Trustee Jackson shared that her daughter's non-profit organization, Marilyn Violet Foundation, was able to find an elementary school in Detroit to accept 280 desks donated by OCC. If not for this foundation, due to the lack of need in our area, the desks would have been discarded. Trustee Jackson gave special thanks to Executive Director of Facilities Operations Bob Kelly and his team for assisting with loading the desks for transport.

Board members extended their thanks to Dr. Maze for her years of service at OCC, as well as wished everyone a happy holiday season.

Chair McCulloch asked for a motion to move into closed session pursuant to MCL 15.268(a) for the purpose of discussing the Chancellor's Evaluation. Trustee O'Sullivan so MOVED, and Trustee Anderson seconded.

ROLL CALL VOTE:

AYES: Anderson, Bertolini, Bryant, Jackson, McCulloch, O'Sullivan

NAYS: None

Motion Carried

The Board went into closed session at 7:55 p.m.

The Board returned to open session at 8:55 p.m.

10. ADJOURNMENT

Chair McCulloch adjourned the meeting at 8:55 p.m.

Cherie A. Foster

Date

John P. McCulloch, Chair

Pamela S. Jackson, Secretary

Mission: OCC is committed to empowering our students to succeed and advancing our community.



OAKLAND COMMUNITY COLLEGE™

Excellence *Empowered.*™

ACTION

Board Agenda Item 7.1

January 14, 2020

RECONSIDERATION OF TAX INCREMENT FINANCING OPT-OUT RESOLUTION FOR THE CITY OF NOVI

PROBLEM/NEEDS STATEMENT

Municipal financing in Michigan has made it very difficult for local communities to generate revenue due to a loss of revenue sharing, caps on property tax growth (Headlee, etc.), and limited alternative sources of revenue (no local property tax option). With a deliberate Corridor Improvement Plan, Novi is intent on remaining competitive for investment, but needs the tax capture to invest in infrastructure improvements on its Grand River Corridor. This resolution gives notice that Oakland Community College intends on negotiating a share of the future tax increment from the growth of this corridor with Novi.

WHY THE ACTION IS BEING RECOMMENDED

Oakland Community College strongly supports the economic growth of Oakland County and recognizes that by partnering with the City of Novi in its efforts to promote economic growth along the Grand River Corridor that both the City and Oakland Community College will benefit from stronger property growth. Therefore, it is recommended that Oakland Community College negotiate a sharing of the future tax increment similar to the Oakland County agreement. In the past, Oakland Community College has mirrored the Oakland County agreement for other communities, the most recent case, Lake Orion.

MOTION

Move the Board of Trustees approve the Tax Increment Financing (Opt-Out) Resolution as it relates to the City of Novi.

**RESOLUTION AUTHORIZING THE EXEMPTION OF TAXES FROM CAPTURE
BY THE CITY OF NOVI CORRIDOR IMPROVEMENT AUTHORITY ALONG GRAND
RIVER AVENUE EXTENDING FROM HAGGERTY ROAD TO WIXOM ROAD**

WHEREAS the Oakland Community College Board of Trustees strongly supports the economic growth of Oakland County; and

WHEREAS one of the tools used to promote economic growth is Tax Increment Financing used in conjunction with Corridor Improvement Authorities (CIAs); and

WHEREAS to review requests from the County's cities, villages and townships to establish DDAs, CIAs and LDFAs, the Board of Trustees, considers each and every request from these proposed authorities individually on their respective merit; and

WHEREAS the City of Novi ("City") held a public hearing on October 8, 2018, to present its CIA development and Tax Increment Financing Plan ("TIF Plan"); and

WHEREAS on October 16, 2018, the Oakland Community College Board of Trustees pursuant to Public Act 280 of 2005 exempted its taxes from capture by the Novi Corridor Improvement Authority; and

WHEREAS the Corridor Improvement Authority of Novi will generate additional tax revenue to the College from the proposed projects included in its development plan; and

NOW THEREFORE BE IT RESOLVED that the Oakland Community College Board of Trustees authorizes the College to negotiate a contract consistent with the CIA's presentation to the Board on January 14, 2020.

BE IT FURTHER RESOLVED that if the College determines that it is advisable to opt-in to the CIA, and if a contract is successfully negotiated, the College may revise its decision to exempt its taxes from capture by the CIA.

AYES:

NAYS:

ABSTAIN:

ABSENT:

As a sufficient majority of the Board voted aye, the Resolution was adopted.

I hereby certify the foregoing resolution is a true and complete copy of a resolution adopted by the Board of Trustees of Oakland Community College at a meeting held on January 14, 2020.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this 14th day of January, 2020.

Pamela S. Jackson, PhD, Secretary
Oakland Community College Board of Trustees



OAKLAND COMMUNITY COLLEGE™
Excellence *Empowered.*™

INFORMATION

Board Agenda Item 8.1
January 14, 2020

BOARD OF TRUSTEES SELF-EVALUATION

Pursuant to Board Policy 2.4, the Board will conduct an annual self-assessment by December 31. This self-assessment will be based on a summary/review of its performance over the preceding fiscal year. The purpose of this evaluation is to allow the Board to assess their own processes and performance as it relates to a comparison of Board activity and adherence to the policies identified in the Board Governance and Board Management Relationship categories.

As the Board just received the compilation of the trustees' self-evaluation forms submitted at the December 10, 2019 regular meeting, Chair McCulloch suggested the Board take time to review the results and defer to the January Board meeting for further discussion.