



**OAKLAND COMMUNITY COLLEGE®**

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**BOARD OF TRUSTEES**

**REGULAR MEETING AGENDA**

**The Regular Meeting of the Board of Trustees of Oakland Community College will be held on Tuesday, February 15, 2022, 6:00 p.m., at the Auburn Hills Campus, Room G240, 2900 Featherstone Road, Auburn Hills, Michigan.**

**AGENDA**

**1. CALL TO ORDER**

**2. ATTENDANCE**

**3. APPROVAL OF AGENDA**

**4. APPROVAL OF MINUTES**

4.1 January 11, 2022 Regular Meeting Minutes

**A – ACTION**

4.2 January 11, 2022 Closed Session Minutes

**B – ACTION**

**5. COMMUNICATIONS**

5.1. Community Comments

5.2. Student Government Report

5.3. Academic Report

5.3.1. Academic Senate Update

5.3.2. Provost Update

5.4. Chancellor’s Comments

**6. MONITORING REPORT**

6.1 Fall Monitoring Report

**C – INFORMATION**

**7. ACTION ITEMS**

7.1 2022-2023 Tuition Rates

**D – ACTION**

**8. INFORMATION ITEMS**

**CONSENT CALENDAR – INFORMATION ITEMS**

Items 8.1 to 8.5 listed below on the Consent Calendar – Information Items are considered to be routine by the Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member or the Chancellor so requests, in which event the item will be removed from the general order of business and discussed separately.

8.1. Finance Quarterly Report

**E - INFORMATION**

8.2. College Facilities Quarterly Report

**F - INFORMATION**

8.3. Information Technology Quarterly Report

**G - INFORMATION**

8.4. OCC Foundation Quarterly Report

**H - INFORMATION**

8.5. Strategic Plan Update

**I – INFORMATION**

**END OF CONSENT CALENDAR – INFORMATION ITEMS**

**9. BOARD COMMENTS**

**10. ADJOURNMENT**

**Mission:** OCC is committed to empowering our students to succeed and advancing our community.



**BOARD OF TRUSTEES  
REGULAR MEETING MINUTES  
January 11, 2022  
Oakland Community College  
Auburn Hills Campus G240  
2900 Featherstone Road  
Auburn Hills, Michigan**

**1. CALL TO ORDER**

Chair Jackson called the meeting to order at 6:00 p.m.

**2. ATTENDANCE**

Present:

Pamela S. Jackson, Chair  
Kathleen A. Bertolini, Vice Chair  
Susan E. Anderson, Treasurer  
Susan Gibson, Secretary  
Shirley J. Bryant, Trustee

Absent:

Christine M. O’Sullivan, Trustee  
Pamala M. Davis, Trustee

**3. APPROVAL OF AGENDA**

Chair Jackson asked if there were any items to add or remove from the agenda. There being none, Trustee Bryant MOVED to approve the agenda, and Trustee Gibson seconded.

AYES: Anderson, Bertolini, Bryant, Gibson, Jackson

NAYS: None

Motion Carried

**4. APPROVAL OF MINUTES**

4.1. November 16, 2021 Regular Meeting Minutes

A – ACTION

Trustee Anderson MOVED to approve the November 16, 2021 Regular Board Meeting Minutes. Trustee Gibson seconded.

AYES: Anderson, Bertolini, Bryant, Davis, Gibson, Jackson

NAYS: None

Motion Carried

4.2 November 16, 2021 Closed Session Minutes

B – ACTION

Trustee Gibson MOVED to approve the November 16, 2021 Closed Session Minutes. Trustee Bertolini seconded.

AYES: Anderson, Bertolini, Gibson, Jackson

NAYS: None

Motion Carried

**5. COMMUNICATIONS**

5.1. Community Comments – none

5.2. Student Government Report – no report

5.3. Academic Report

5.3.1. Academic Senate Update – no report

5.3.2. Provost Update

Provost Jennifer Berne reported on the following:

- The Winter semester we are meeting student demand for increased online options by significantly increasing their opportunities to take classes in a variety of modalities. IE measures indicate most students opt for a mix of online and face-to-face classes. Therefore, about half of our classes are online or remote and the other half are face-to-face.
- Utilizing HEERF money, one of our big projects this Winter will be to outfit nearly 400 classrooms with upgraded sound and visual capabilities, so that we can continue to adjust to changing academic contexts, projecting our voices behind masks, allowing students who are ill to join via ZOOM, and other creative measures.
- A new EMS faculty member has been hired, as well as a new full-time parapro or two. In addition, the deans and faculty will begin searches to replace retirees and to invest in some of our growing programs.
- A new mentoring program has been formalized with seasoned faculty mentoring new faculty.
- Academic Affairs is also partnering with IT on the following initiatives:
  - Student outcomes assessment data collection tool and process
  - A more systematic approach to opportunities for students to earn credit for prior learning and projects
  - Still-to-be-finalized HLC strategic projects
  - Continue to work on a system for better moving new online programs through various stages and of supporting faculty in excellence in online course development and delivery

Dr. Berne then handed off the mic to Associate Provost Joseph Petrosky and Apprentice Coordinator for EMIT Cameron Albring, who presented a PowerPoint on Registered Apprenticeship. Some of the topics covered included:

- Definition of a Registered Apprenticeship
- Five Core Key Components
- What Registered Apprenticeships are at OCC
- Benefits of a Registered Apprenticeship
- New Apprenticeship Initiatives at OCC

#### 5.4. Chancellor's Comments

Chancellor Provenzano commented on the following:

- Welcomed the following new employee:
  - Jessica Knapik, Program Coordinator
  - Michael Pousak, Parts and Tool Crib Attendant
  - William Hardy, Paraprofessional
  - Holly Nunn, Public Safety Officer
  - Traci Bowie, Academic Testing Coordinator
  - Angela Smith, Human Resources Associate
  - Connie Fahling, Student Services Specialist
  - Kevin Sims, Public Safety Officer
- The following retirees were recognized for their years of service:
  - Donna Nissen, Paraprofessional, 37 years
  - James “Jim” Frost, Paraprofessional, 32 years
  - Linda Mastin, Paraprofessional, 19 years
  - Youmin Lee, Faculty, 28 years
  - Kathleen Liggett, Faculty, 19 years
  - Suba Subbarao, Faculty, 32 years

Ms. Subbarao thanked everyone and expressed she had a wonderful experience and was grateful to OCC for the opportunity to serve students.
- Employer of Choice – Outstanding People
  - Dr. Mary Miles, Academic Dean for Health Sciences, received the Auburn Hills Chamber of Commerce “Beaumont Health Excellence in Healthcare” award
  - Detroit’s new Sawyer Art Apartments, a three-story building with 38 affordable apartments and ground-floor retail, will be named in honor of Tylonn Sawyer, who is a Fine Arts and Humanities Faculty member here at OCC, with his artwork to be showcased inside and outside the building
- College of Choice – OCC Student Success
  - OCC culinary alumna Beth Meyer was on the Food Network’s “Holiday Baking Championship Gingerbread Showdown” displaying her talent by turning a favorite holiday window scene into a gingerbread display with an animated element
  - Other OCC culinary alumni Maryse Swanson and Lindsey Pritchard (former national ice carving champions) competed on the new Disney+ “Foodtastic Series” by creating extravagant scene work and larger than life sculptures made entirely out of food
  - Alumnus Gerald Clute, who passed away from Parkinson’s disease in October at age 74, completed 462 credit hours with 10 degrees and 4 certificates, earning more than any other student in OCC’s history
  - Every student who registers for Winter 2022 classes at OCC is eligible to apply for a “no-strings-attached” money as part of \$800 million available to OCC students through federal grant funds. All registered students who apply by January 25 will receive a minimum of \$400; additional money may be awarded based on financial need.
- College of Choice – Outstanding Programs
  - The Government Finance Officers Association awarded OCC the Distinguished Budget Presentation Award for the fiscal year beginning July 1, 2021, which is the highest form of recognition in governmental budgeting. The GFOA also awarded a Certificate of Recognition for Budget Preparation to the College’s Budget and Financial Planning Department, which requires the public entity to publish a budget document that meets program criteria as a policy document, financial plan, operations guide, and communications tool.
  - A ribbon cutting event for Auburn Hills Building B and C was held on December 2, hosting nearly 150 attendees

- Lastly, I would like to acknowledge the passing of a friend of OCC, Deputy Bob Loken. Deputy Loken passed away on January 8 from pancreatic cancer. You will recall, Deputy Loken frequently participated at OCC CREST events with his K-9 Unit. He was a friend to OCC, and our prayers go out to his family.  
(Report on file)

#### 5.5. Clery Act and Security Report

Chief of Public Safety Paul Matynka presented OCC's 2020 Department of Public Safety Annual Security Report, which is provided annually to all employees, students, and the community. He was proud to report there were no major Clery crimes for 2020; i.e., murder, rape/fondling, robbery, aggravated assault, burglary, motor vehicle theft, arson or manslaughter. One stalking case was reported.

Trustee Bertolini MOVED to receive and file the report, and Trustee Gibson seconded.

AYES: Anderson, Bertolini, Bryant, Gibson, Jackson

NAYS: None  
(Report on file)

Motion Carried

Regarding OCC's approach to a potential active shooter situation, Chief Matynka stated our programs have been updated and have been in place well before the incident that occurred in Oxford. As we have a state-certified law enforcement agency, it provides an excellent deterrent and greatly increases the response time to any emergency, especially since we are located at each campus and share the same radio/dispatch interface with all Oakland County agencies.

The Public Safety staff is very experienced and well trained to respond to any emergency, and each member has received "Active Shooter" training through our county-wide training group called Oak-Tac. Every county law enforcement officer has received this training resulting in all members being able to assist other departments and all being on the same page.

Some other areas addressed:

- Threat Assessment Team – Based on a strategy developed by federal law enforcement agencies to identify behaviors of people that are potential school attackers, we have trained many of our staff, particularly faculty and student service deans, to recognize certain behaviors called "concerning behaviors," so we can address and intervene. This is a proactive approach as research indicates that the longer someone has an unresolved grievance the greater the likelihood of a catastrophe.
- OCC Safe App – This app puts all of our emergency plans right on one's phone, including Active Shooter Response, Run Hide Fight video, Tornado Shelter locations, and Friend Walk.
- Stop the Bleed Program - A review of the major incidents revealed that many people died waiting for first responders. We learned that having tourniquets available and training people how to use them we could save many lives. Tourniquets have been added to all of our AED boxes, in addition to having all of our staff carry them and issuing tourniquets to trained ground's employees on a few of the campuses.

#### 6. MONITORING REPORT – no report

#### 7. ACTION ITEMS

##### 7.1 Proposed New Board Policies, Amended and New Bylaws (second reading)

D – ACTION

Trustee Bryant, Chair of the Policy Committee, provided an update regarding a meeting the Policy Committee had to address trustee feedback, comments, and recommendations regarding the vacancy bylaw and to adopt a new bylaw for cancelling Board meetings. She reviewed the proposed changes with the trustees.

Chair Jackson thanked Trustee Bryant and stated that the Board would address each of these items separately, at which time the Board will have the opportunity to discuss them separately.

Chair Jackson asked for a motion for the Board of Trustees to adopt, upon completion of today's second reading, the Freedom of Speech and Expression Policy. The new policy shall supersede any previously existing policies and procedures on the same subject matter. To the extent the language of the policy conflicts with any portion of any other previously existing policy or procedure, the new language shall control. Trustee Bertolini so MOVED, and Trustee Anderson seconded.

AYES: Anderson, Bertolini, Bryant, Gibson, Jackson

NAYS: None

Motion Carried

Chair Jackson asked for a motion for the Board of Trustees to adopt, upon completion of today's second reading, the Freedom of Information Act Policy. The new policy shall supersede any previously existing policies and procedures on the same subject matter. To the extent the language of the policy conflicts with any portion of any other previously existing policy or procedure, the new language shall control. Trustee Bertolini so MOVED, and Trustee Bryant seconded.

AYES: Anderson, Bertolini, Bryant, Gibson, Jackson

NAYS: None

Motion Carried

Chair Jackson asked for a motion for the Board of Trustees to adopt, upon completion of today's second reading, the amended Trustee Vacancy Bylaw Article II Section 7 Trustee Vacancy, the Trustee Vacancy Policy, and the Procedural Guide for Filling Trustee Vacancy. To the extent the language of this amended bylaw, policy or procedure conflict with any portion of any other previously existing bylaw, policy and/or procedure, the new language shall control. Trustee Bertolini so MOVED, and Trustee Gibson seconded.

AYES: Bertolini, Bryant, Gibson, Jackson

NAYS: Anderson

Motion Carried

Chair Jackson asked for a motion for the Board of Trustees to adopt, upon completion of today's second reading, the new bylaw Cancelling Board Meetings Article IV Section 4.i. To the extent the language of this amended bylaw conflicts with any portion of any other previously existing bylaw, policy and/or procedure, the new bylaw language shall control. Trustee Bertolini so MOVED, and Trustee Bryant seconded.

AYES: Anderson, Bertolini, Bryant, Gibson, Jackson

NAYS: None

Motion Carried

## 8. INFORMATION ITEMS – none

Chair Jackson asked for a motion to move into closed session, pursuant to MCL 15.268(e) and MCL 15.268(h), to consult with legal counsel and to consider the legal written opinions of counsel regarding trial and/or settlement strategy in connection with the pending lawsuit *Selvia M. Hines v. Oakland Community College* (Case No. 2:21-CV-11904 pending in the U.S. District Court, Eastern District of Michigan, Southern Division; as discussion in an open meeting would have a detrimental financial effect on the litigating or settlement position of the college. Trustee Bertolini so MOVED, and Trustee Gibson seconded.

ROLL CALL VOTE:

AYES: Anderson, Bertolini, Bryant, Gibson, Jackson

NAYS: None

Motion Carried

The Board went into closed session at 6:56 p.m.

The Board returned to open session at 7:31 p.m.

Based on the update the Board received during closed session, Chair Jackson asked for a motion for the Board of Trustees to authorize counsel to agree to the tentative settlement in the pending lawsuit Selvia M. Hines v. Oakland Community College, (Case No. 2:21-CV-11904) pending in the U.S. District Court, Eastern District of Michigan, Southern Division, within the certain parameters discussed during the closed session as part of the College's trial and/or settlement strategy. Trustee Bertolini so MOVED, and Trustee Bryant seconded.

ROLL CALL VOTE:

AYES: Bertolini, Bryant, Gibson, Jackson

NAYS: Anderson

Motion Carried

**9. BOARD COMMENTS**

Trustee Bryant shared that she was hospitalized at Beaumont for numerous days in November. She stated she asked medical employees she encountered where they received their training. Many said they attended OCC and spoke very highly of our nursing program. She also noted that while being taken by ambulance to Beaumont, the EMTs had also received their training from OCC.

Chair Jackson stated she recently attended a funeral where one of the mourners was a police officer. He, too, had received his training from OCC, and had nothing but positive remarks to say about the program.

**10. ADJOURNMENT**

There being no further business, Chair Jackson asked for a motion to adjourn. Trustee Anderson so MOVED, and Trustee Gibson seconded.

AYES: Anderson, Bertolini, Bryant, Gibson, Jackson

NAYS: None

Motion Carried

The meeting adjourned at 7:35 p.m.

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Cherie A. Foster

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Date

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Pamela S. Jackson, Chair

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Susan Gibson, Secretary

**Mission:** OCC is committed to empowering our students to succeed and advancing our community.



OAKLAND COMMUNITY COLLEGE®  
Excellence *Empowered.*®

**ACTION**  
**Board Agenda Item 4.2**  
**February 15, 2022**

**JANUARY 11, 2022 CLOSED SESSION MINUTES**

These minutes will be distributed at the meeting for approval.



OAKLAND COMMUNITY COLLEGE  
Excellence *Empowered.*

# **INFORMATION**

**Board Agenda Item 6.1**  
**February 15, 2022**

**FALL 2021**  
**MONITORING REPORT**

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## Executive Summary

The Fall 2021 semester began with “All Together Again” Employee Celebrations and Student Welcome Week Celebrations on Oakland Community College’s five campuses throughout September. These return to campus events included free food, games, connection to resources, and free, walk-in COVID vaccines courtesy of the Oakland County Health Department.



In Fall 2021:

- The College returned to pre-pandemic levels for both conversion at [32.5%](#) and average enrolled credits at [8.19](#).
- Overall headcount enrollment saw a [3.8%](#) decline, continuing to echo national trends in public two-year enrollment.
- Course success ([69.5%](#)) and persistence ([52.6%](#)) essentially held steady from the prior year, with a slight increase.
- Numerous supports are in place to promote continued enrollment and academic success for students. During the pandemic, these supports have been bolstered by additional funding for students and the innovative delivery of online services and resources. In Fall 2021, these innovations remained while the College returned to more in-person instruction. A blend of in-person, hybrid, and online instruction helps to meet varied student learning preferences, schedules, and competing demands of work and life. OCC serves a diverse student population and by providing options of different course modalities, students can choose which course sections best fit into their complex lives and learning needs.

OCC shined brightly in the national spotlight as First Lady Dr. Jill Biden joined U.S. Secretary of Education Dr. Miguel Cardona and Congressman



U.S. Department of Education

Andy Levin (MI-9<sup>th</sup> district) at the College’s Royal Oak campus [on Friday, Sept. 24](#). The visit anchored Cardona’s weeklong [Return to School Road Trip](#) bus tour, where the Secretary and his team met with students and educators from pre-kindergarten through higher education, across five states in the Midwest. Biden, who is a community college educator herself, emphasized the vital role community colleges play in training the workforce of tomorrow and transforming lives.

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*“Community colleges are founded on the idea that no matter where we are, no matter where we come from or what struggles we’ve faced, all of us have the potential to grow and learn, to pursue fulfilling careers, to give back to our communities if only we are given the opportunity.” First Lady Dr. Jill Biden*

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As Oakland County charts the course through the remainder of the pandemic, OCC continues to evolve and remains committed to excellence in academic offerings, professional opportunities, lifelong learning, and economic prosperity for the county and region.

## Mission, Values, Vision & Strategic Plan



### Strategic Direction 1: Cultivate Operational Excellence and Sustainability

- 1.1 [Become a student-ready college, promoting agency, access, and success for all students](#)
- 1.2 [Promote educational excellence, innovation, and support](#)
- 1.3 [Engage in continuous improvement through organizational analysis to nimbly respond to external opportunities and threats](#)

### Strategic Direction 2: Build a People First Organization

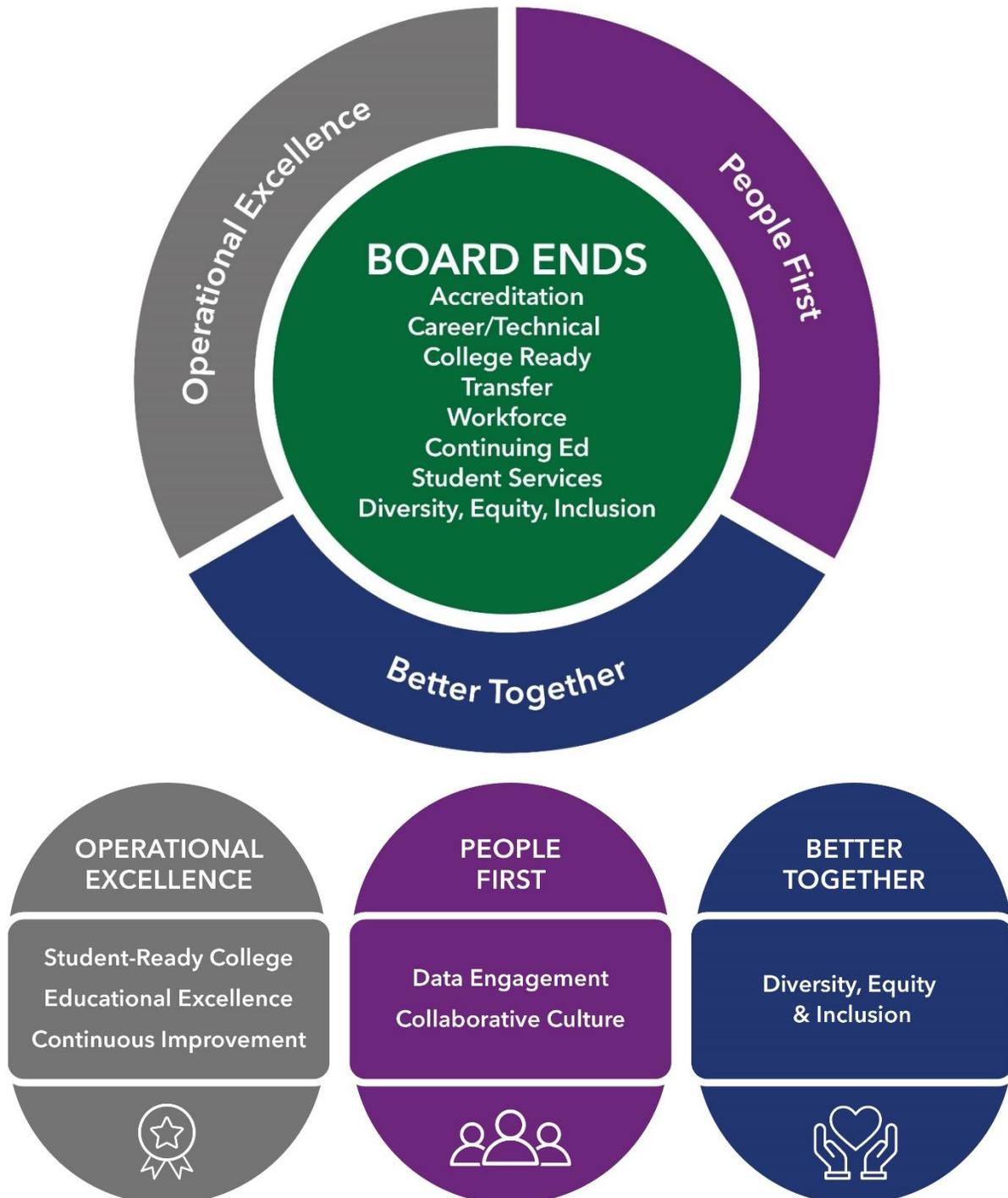
- 2.1 [Create transparent data infrastructure that allows for high levels of accountability and engagement from all employees](#)
- 2.2 [Promote a culture of communication, collaboration, respect, and civility](#)

### Strategic Direction 3: Advance Diversity, Equity, and Inclusion Policy and Practice

- 3.1 [Build an integrated diversity, equity, and inclusion infrastructure to support students, staff, and community](#)

## Board Ends and Strategic Objectives

According to Board of Trustee [Policy 4.1](#), Oakland Community College's purpose is to provide affordable higher education services to the people of Oakland County and the regional community, which advance individual economic mobility, personal growth, and the local economy, at a cost commensurate with the value of services provided. The eight Board Ends and the updated Strategic Plan create an educational environment that fosters student learning and supports student success.



## Key Performance Indicator (KPI) Tracking

In service of OCC's Board Ends and strategic objectives, and as core measures of continuous improvement, the College has established several Key Performance Indicators (KPIs) to track and evaluate throughout the year.

- Each indicator links to a report section with additional data, context, and interpretation.
- Targets for each indicator were determined based on the range of normal fluctuation, a forecast aligned with recent performance, the current context inside and outside OCC, and the College's actions for improvement.
- Enrollment projections specifically use statistical ARIMA methods that incorporate past enrollment, the number of high school graduates, the unemployment rate, and student applicant activity to predict future enrollment. However, projections are particularly challenging with current external factors such as public health and economic impacts during the pandemic that are difficult to incorporate into the statistical model.
- Input from faculty and staff helped inform targets. Ongoing research and analysis will continue to refine targets and support alignment with the College's strategic plan.

### Fall Semester KPIs

<b>Fall Semester Core KPIs</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2020-21 % Change</b>	<b>2021 Target</b>	<b>Target to Actual</b>
<a href="#">Conversion rate</a>	32.4%	33.0%	35.7%	32.5%	-9.0%	33.0%	-0.5
<a href="#">Headcount enrollment</a>	15,942	15,668	14,727	14,174	-3.8%	14,878	-704
<a href="#">Average enrolled credits</a>	8.17	8.18	8.51	8.19	-3.8%	8.44	-0.25
<a href="#">Course success (C or higher)</a>	72.4%	72.5%	69.4%	69.5%	+0.1%	70.0%	-0.5
<a href="#">Fall to Fall persistence</a>	54.1%	56.4%	52.3%	52.6%	+0.6%	53.0%	-0.4

## 1.1: Become a student-ready college, promoting agency, access, and success for all students

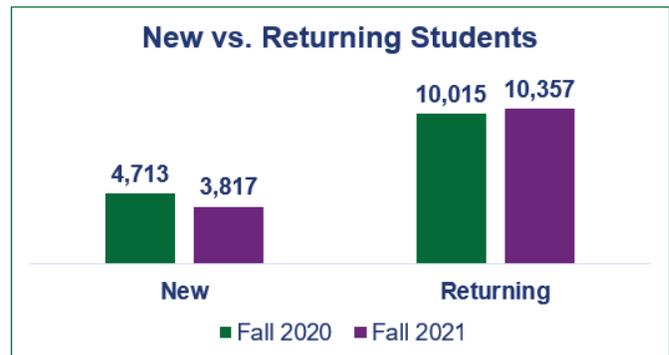
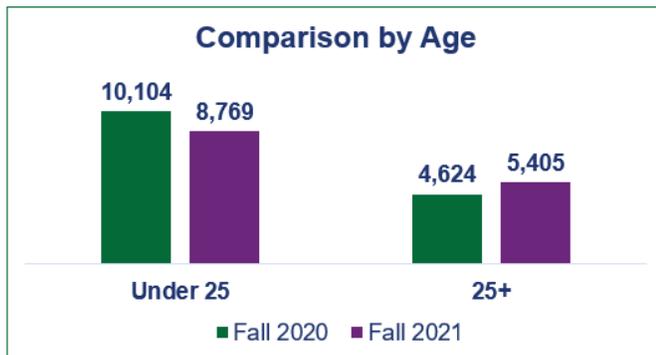
This mission-critical strategic objective of the College involves meeting students where they are, empowering them through equitable systems and support structures, and providing services to help ensure their successful goal completion. Current strategic actions in this area include:

- Improvement of developmental education outcomes through access, placement, and corequisite models
- Expansion of online programs and courses
- Understanding and supporting the African American/Black Student Experience
- Building equity of student retention

Efforts to promote student success begin from when a student is first recruited and admitted to OCC, then continue throughout their pathway to goal completion.

### Fall 2021 Enrollment Insights

- Added 781 Students age 25+; up from 31% in Fall 2020 to 38% in Fall 2021; impact of MI Reconnect grant, economy, etc.
- Increase in returning students compared to new students



Comparison as of day 162 of registration (12.20.21), Source: Institutional Effectiveness Registration Dashboard

### Adult Learners

**1,603** [Futures for Frontliners](#) students enrolled in Fall 2021

**1,130** [Michigan Reconnect](#) students enrolled in Fall 2021

Further, OCC won a competitive grant through a partnership of the [Michigan Department of Labor and Economic Opportunity \(LEO\)](#) and the [Michigan College Access Network \(MCAN\)](#) to support the success of these student cohorts through credit for prior learning opportunities and coaching





OCC partnered with Oakland County, Oakland Schools, and [Oakland County Michigan Works!](#) to host the seventh annual Manufacturing Day Event, where a thousand high school students participated in live, online tours with professionals from ten local [advanced manufacturing companies](#). As part of the county’s Oakland80 goal, the event raises awareness of OCC’s [Engineering, Manufacturing and Industrial Technology \(EMIT\) programs](#), which offer students a number of certificates and degrees that prepare them for an in-demand career in the skilled trades.

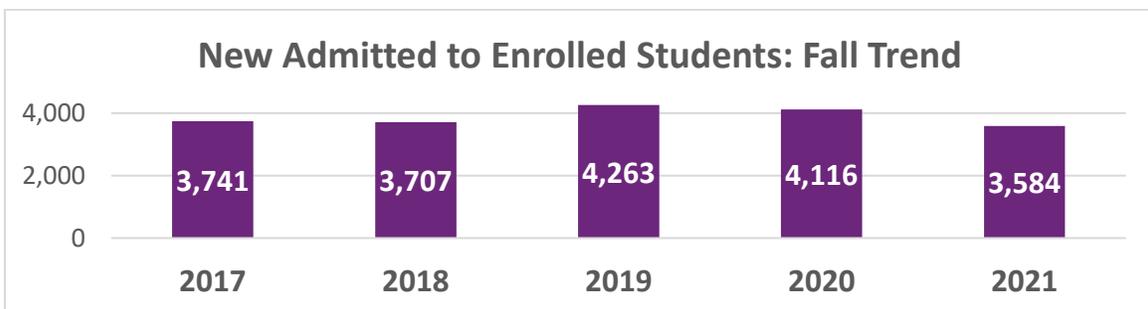
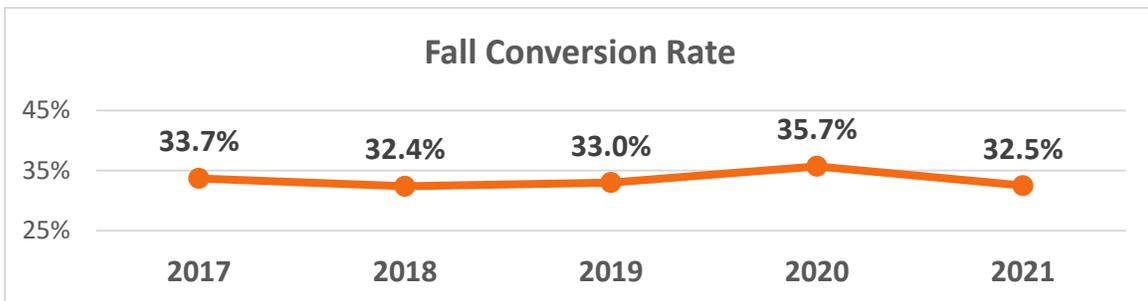
OCC’s Marketing & Communications team received regional Gold and Bronze Medallion Awards from the [National Council for Marketing & Public Relations](#). The 2021 Medallion Awards recognize excellence in design and communications at community and technical colleges.

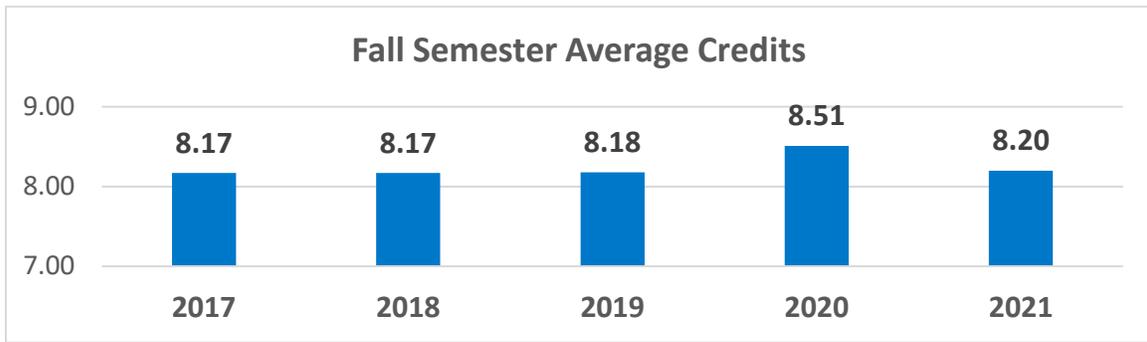


### Enrollment Data Trends



Several external and internal factors impact enrollment, including economic changes, public health, demographics, marketing and outreach, competition from other higher education institutions, admissions and onboarding, awareness and timely completion of the financial aid process, course scheduling and delivery, etc.





Data Source: Institutional Effectiveness, End of Session Data

An analysis of Fall 2021 student course enrollment found:

- Increasing demand for online sections
- Greatest gain in average enrolled credits among students taking both on-ground and online courses simultaneously
- A balance of modalities can help meet the needs of various student populations and support their progression toward achieving academic goals

Fall 2021: Student Course Taking Type	# of Students	Average Course Credit
On-Ground Only Student	8,029	7.8
Online Only Student	2,670	6.7
Hybrid Student (Both Online and On-Ground)	3,481	10.2
<b>OVERALL</b>	<b>14,180</b>	<b>8.2</b>

According to the [National Student Clearinghouse Research Center](#), community colleges lost 15% of their student enrollment over the past two years. Public two-year institutions were the hardest hit by the pandemic impacts on higher education. While many peer institutions experienced double digit decline in 2020 particularly, OCC has remained relatively stable. New dynamic tools have now been created to help the College track and respond to student course demand in real-time.

## Initial Data - Winter 2022

Category	Winter 2021	Winter 2022	# Change	% Change
Total Headcount	14,063	13,696	<b>-367</b>	<b>-3%</b>
Total Credits	115,680	110,966	<b>-4,714</b>	<b>-4%</b>
Average Credits	8.27	8.09	<b>-0.2</b>	<b>-2%</b>

Comparison as of day 94 of registration (1.26.22)

Source: Institutional Effectiveness Registration Dashboard

- Increase of students age 25+ continues
- Real-time analysis of enrollment behaviors can increase agility of course offerings and modality in future terms
- Need to boost average credits to encourage student momentum, progress, and completion

Since establishing Winter 2022 KPI targets in the [2020-21 Annual Monitoring Report](#), the statistical ARIMA model used for forecasting headcount and credit enrollment has adjusted the winter enrollment target to 13,656 and the average credit metric to 7.86. By continually integrating the most recent data into the statistical model, the College can increase the accuracy of its forecasting for planning efforts and real-time response.

## College Readiness

In Fall 2021, OCC launched new [corequisite course](#) options in English and math, supported by cross-functional teams through strategic planning. The corequisite support options can shorten the time to completion for students who otherwise would have placed into lower-level prerequisite developmental courses. Funding from OCC's Foundation allowed students to enroll in the corequisite courses for no additional cost. Initial analysis shows a positive impact on student outcomes and equity. The evaluations will continue as the population of students who have taken corequisite sections grows.

### English:

- In English, the new ENG 1510E course allows more students to enroll directly in college-level Composition I, by providing additional class time and enhanced support for their success. The discipline plans to offer dozens of sections of the new course in Fall 2021 and instructors will be trained on corequisite course delivery and pedagogy.

- The Guided Self-Placement (GSP) process has continued to evolve since its creation in Winter 2020. GSP allows students to make informed choices about what English course to take in order to maximize their success. The process was created in collaboration with faculty to address student placement when in-person exams were no longer possible due to COVID-19. So far, data show that GSP placement is comparable to the average success rate of other placement methods in terms of course completion.

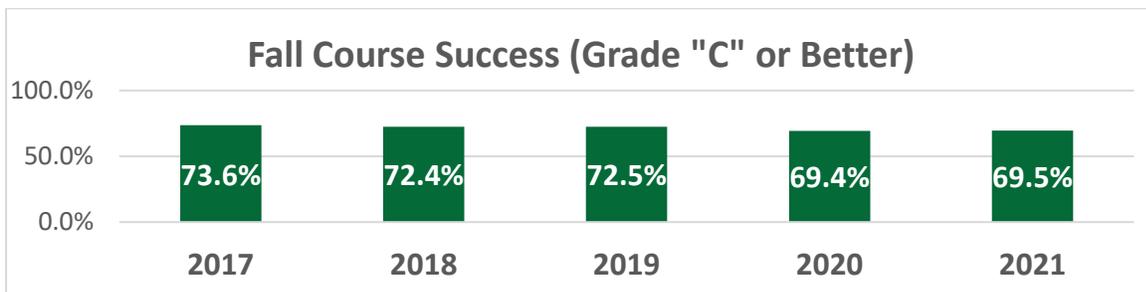
Math:

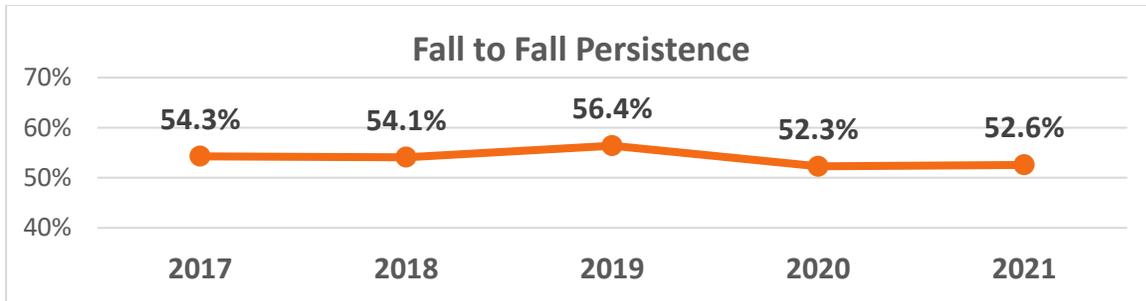
- Four new Math corequisite courses in Fall 2021 will allow students to begin at higher levels and accelerate developmental education progress with additional support, across both STEM and non-STEM math pathways.
  - STEM corequisite courses (cohort-based):  
*MAT 1100E, MAT 1150E, MAT 1540E (+2 credits = 6 credits each)*
  - Non-STEM corequisite course (comingled):  
*MAT 1125E (+1 credit = 5 credits)*
  - Corequisite pilot courses place students a level higher than previously & increase access to college-level math within one year

Already, improvements to developmental education placement, practices, and curriculum have improved student outcomes in English and Math over the past several years. It is hoped that corequisite innovations can further advance student success and close equity gaps in student attainment of college-level coursework.

### Course Success and Fall to Fall Persistence

The economic and public health aspects of the pandemic continue to affect student lives in complex ways, including an impact on course success and fall to fall persistence. OCC has ongoing and expanded resources to support students to promote their success in a context of increased stress and financial strain.





## Online Program Development

Ongoing faculty training and curriculum development continue to increase [OCC Online](#) program options for students. By the start of Winter 2022, OCC has launched fourteen online programs and certificates, helping to increase student access, provide flexibility for students juggling work and family responsibilities, meet diverse student learning preferences, compete with local colleges, and broaden market reach. Over 1,000 students have already declared an OCC Online degree or certificate program of study.

Associate in Arts	Associate in General Studies	Associate in Science	Associate in Technological Sciences
Transfer Studies Certificate	Associate in Business Administration	Business Admin with Accounting ABA	CIS - Business Systems Analysis AAS
Management Development (Business) AAS	Criminal Justice Generalist AAS	Criminal Justice - Homeland Security CA	Fire Fighter Technology AAS
	Library Services & Tech AAS	Library Services & Tech CA	

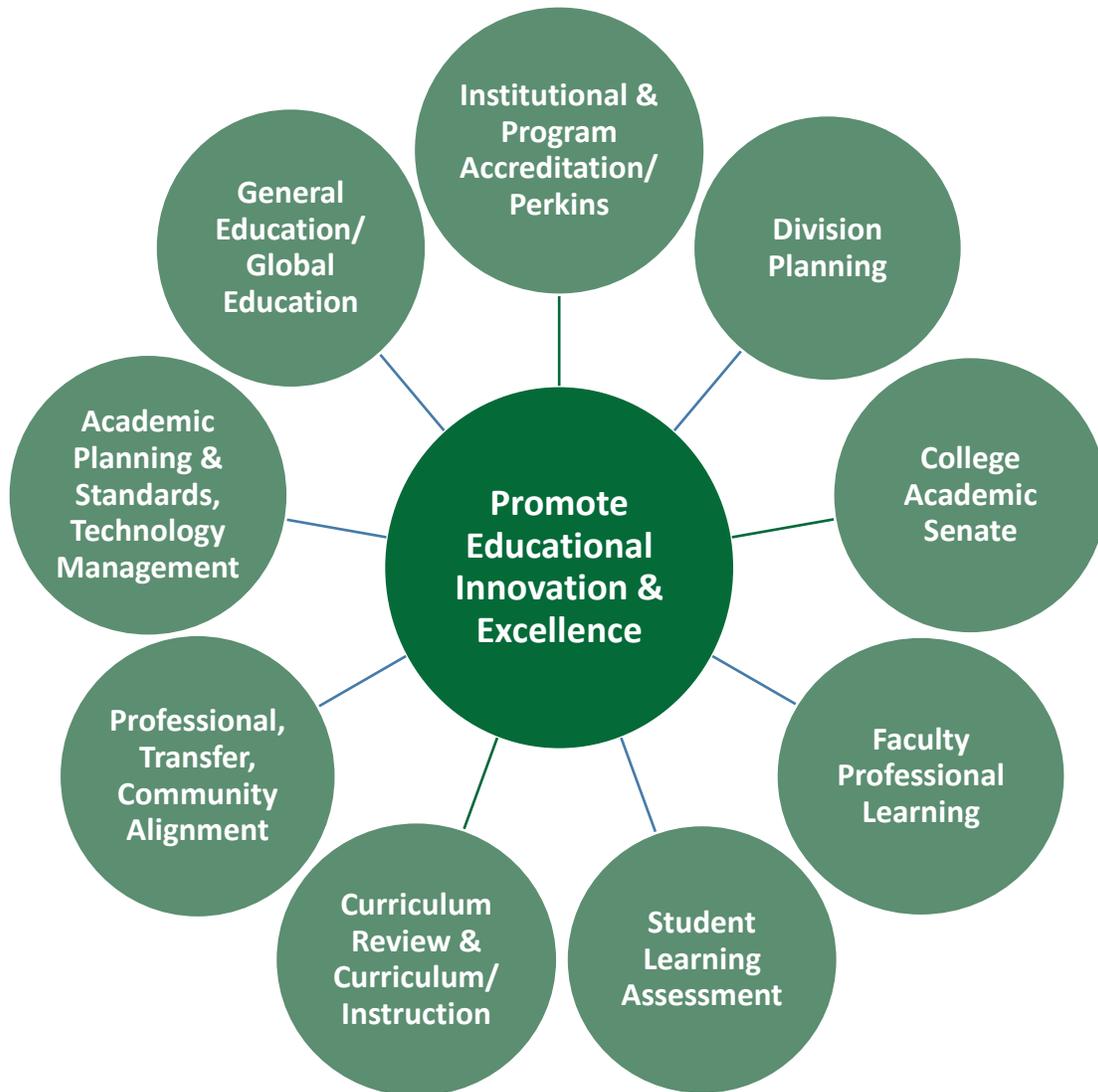
### Online Training and Development:

- By the end of Fall 2021, 278 full-time and adjunct faculty have completed training for the development and teaching of online/hybrid courses.
- Training opportunities continue to grow, with two six-week cohorts beginning in February 2022, open for up to 100 faculty.



## 1.2: Promote educational excellence, innovation, and support

The continuous pursuit of educational excellence includes both the quality of academic content and the success of student learning. Numerous departments, faculty groups, and cross-functional committees at the College collaborate to continually advance curriculum, teaching practices, and student learning outcomes. Comprehensive student and academic support services provide students with resources, guidance, and growth throughout their college experience. Current strategic actions in this area include the assessment of student experiences and engagement at OCC, as well as the growth and advancement of OCC's Teaching and Learning Center (TLC).



## OCC Teaching and Learning Center (TLC)

**TLC Mission:** Effective professional learning is coordinated through the Teaching and Learning Center, where faculty and staff innovate and improve through the study of best practices in pedagogy, discipline-specific content, and current academic research. The Teaching and Learning Center utilizes internal and external data to inform and promote teaching excellence.



Through OCC's Teaching and Learning Center (TLC), faculty collaborate on projects to advance educational excellence and innovation through communities of practice, professional partnerships, action research, and content research. Examples of recent projects include equity and inclusion in the classroom, using technology to enhance student engagement, helping students connect to resources, scaffolding learning, and teaching with a global perspective. The TLC works to advance teaching excellence and focuses on student success through its Help One More Student Stay initiative.

OCC's Teaching and Learning Center (TLC) and the Office of Institutional Effectiveness hosted the College's first Data, Research, and Innovation Summit in Fall 2021. Faculty and staff came together to discuss innovative practices, student success data, transparency, collaboration, and advancing the College's Strategic Plan goals across several concurrent sessions. Data summits will continue to be offered each semester, to further the collegewide sharing and dialogue.



## Curricular Highlights

New and innovative programming continues to provide opportunity and pathways to successful careers for prospective and current students.

In celebration of [National Apprenticeship Week](#), OCC hosted two [events](#) on November 17-18, highlighting the benefits of [Pre-Apprenticeships](#) and [Registered Apprenticeships](#) to help address area businesses workforce challenges while providing students with a pathway to in-demand skilled-trades careers. Events were hosted by OCC's Apprenticeship Program in partnership with the Department of Labor, Oakland County Michigan Works! and the Workforce Intelligence Network for Oakland County Businesses.





The [PLC \(Programmable Logic Controller\) and Robotics Technician](#) 14-week training program continues at the Auburn Hills campus. At one point this Fall, three different cohorts of students were in training at once. Part of the program includes student interviews with local companies, integrating career development and opportunity for program participants.

Starting in Fall 2021, OCC [launched](#) a pre-engineering [Associate of Applied Science \(AAS\) degree](#) that enables students to earn almost half of the required credits needed to earn an engineering bachelor's degree when they transfer to a four-year institution. In addition to preparing for transfer to a four-year program, students who complete the Pre-Engineering AAS degree will also be qualified to work as an engineering technician in the electrical, mechanical, computer, or industrial industries.



OCC's Dean of Health Professions, Dr. Mary Miles, was awarded the [Beaumont Health Excellence in Healthcare Award](#) during the Auburn Hills Chamber of Commerce Silver & Gold Awards. The awards recognize individuals, companies, and organizations for significant achievement in education, innovation, and business throughout the year. During the pandemic, OCC's Health Sciences Department used state-of-the-art technology and a simulation laboratory to safely continue hands-on learning and ensure that students in the health professions could graduate prepared for success in their fields.



The [OCC Culinary Institute](#) reopened its [restaurants](#) and held also culinary [events](#) at the Orchard Ridge Campus this Fall. These [spaces and programming](#) not only enrich the community with wonderful food and experiences, but provide hands-on experience for culinary students to showcase their skills and artistry.

The [Michigan Occupational Deans Administration Council \(MODAC\)](#) chose OCC's Automobile Servicing Faculty, Claude Townsend, to receive the 2021 Trends in Occupational Studies Outstanding Educator Award. Among the Automobile Servicing program's recent high honors is accreditation from the [ASE Education Foundation](#). In his commitment to teaching excellence, Townsend has worked to earn professional distinction as a certified [NC3 Master Instructor](#) – the only community college instructor to earn this certification in Michigan. Townsend has also been at the forefront in developing OCC's new [Heavy Equipment Repair](#) program to effectively address the skills gap within the region. Launching this Winter 2022, it is the only community college program of its type offered in Southeast Michigan.



Education Foundation





[Open Educational Resources \(OERs\)](#) are free, open access resources for teaching, learning, and research. They come in a multitude of formats, including textbooks, full courses, modules, videos, labs, assignments, and assessments. Thanks to support from the [OCC Foundation](#) Provenzano Empowerment Fund, the Reduced Materials Cost Working Group, and OER [Consultant Tina Ulrich](#), the number of OCC faculty developing and using OERs continues to grow, including nine new faculty in Fall 2021. In Fall 2021, **1,979 students saved \$152,521** by using low or no-cost course materials at OCC. In calendar year 2021, **3,118 students saved \$306,905**. Report of OER usage for Fall was submitted to Michigan Colleges Online for compilation with other college reports for the [MCO OER Initiative](#).

As part of the [NASA Community College Network](#), OCC is one of 25 community colleges across the country and the only community college in Michigan to receive an [eVscope](#), an easy to use and powerful telescope with image enhancement capabilities. It enhances astronomy education at OCC by providing access to 200 times more targets than conventional telescopes including galaxies, nebulae, and supernovae. The telescope is portable, easy to use, and offers mobile connectivity. Thanks to a financial grant from the [Gordon and Betty Moore Foundation](#), and the [SETI Institute](#), [Unistellar](#) is providing eVscope telescopes, training workshops for students and educators, and network collaboration opportunities.



Finally, in Fall 2021, OCC celebrated the momentous opening of the [New Science and Computer Science Building](#) on the Auburn Hills Campus. This innovative facility includes more than 81,000 square feet of new and renovated space, featuring high-tech labs, flexible classrooms, and collaborative spaces. It leads to new educational opportunity and advancement for students now and into the future.

## Curriculum, Student Learning, and Evaluation

The [Office of Curriculum, Student Learning, and Evaluation \(CSLE\)](#) within Institutional Effectiveness works collaboratively with OCC faculty and staff to provide data and information that supports effective teaching, learning, and services for OCC students.

- **Expanded Degree Audit Summaries** of current and recent students help faculty reach out to students in an effort to increase persistence and completion. These processes use data to help faculty and program staff track and encourage student progress toward degree or transfer goal attainment. Their outreach and efforts can help students meet with counseling for guidance and complete their remaining requirements.
- **Curriculum Review** occurs on an ongoing, five-year cycle for every program, discipline, and general education outcome at OCC. Through an in-depth review of curriculum, initiatives, student outcomes, and goals, faculty and academic leadership track progress and develop actions plans for improvement.
- **Student Learning Assessment** efforts are supported by staff throughout the year. Workshops and an annual Assessment Day engage faculty in their understanding and implementation of effective assessment practices and their impact on improving student learning and success. Assessment is evolving to focus on equity in student learning outcomes, in alignment with the updated strategic plan of the Higher Learning Commission (HLC) called [EVOLVE](#) (Equity, Vision, Outcomes, Leadership & Value).
- **Student Services Evaluative Framework** includes a comprehensive, cyclical review of data and information related to student service departments at OCC. This three-year review cycle of each department guides continuous quality improvement and gives OCC staff data and information to guide decision-making and the development of improvement plans.
- An **Action Strategy Dashboard** was developed by Institutional Effectiveness that will aid the college in continuing to use data to drive improvement. This dashboard will allow all actions from any discipline, program or department to be readily available and sorted for budgetary inclusion, impact on Perkins reporting, etc. This dashboard is designed to support the completion of improvement action plans across the college.



Myriad services provide essential guidance and support for students at every step of their college journey:



### Robust Student Support

- Numerous funding sources continue to bolster holistic student support in 2021-22 and college staff help students navigate options for resources during challenging pandemic semesters
- **\$14 million** to students via the federal Higher Education Emergency Relief Fund (HEERF) in Fall 2021-Winter 2022
- State scholarships cover tuition for eligible students
- OCC Financial Aid, Scholarships & Student Success Fund
- Community support for student academic and life needs



U.S. Department of Education



OCC's [Student Success Fund](#) has provided more than \$34,000 and 25 computer devices to 100 students in need since 2018. The Student Success Fund is the College and Foundation's rapid response to students in crisis. If approved, a student can receive up to \$500 monetary assistance to pay for non-academic emergency needs such as housing, transportation, food and other bills; students may also apply to receive a new computer device to ensure learning is uninterrupted during the Pandemic. With the expansion of the fund, the application process has been streamlined to make the funds more accessible for students in need. The goal of the Student Success Fund is to provide help for students facing financial emergencies that would otherwise lead to disruptions in their academic journey.



Endowment earnings and annual contributions funded 759 [OCC Foundation](#) scholarship awards to 628 students in 2021, delivering \$477,504 toward making college more affordable - more than double the amount just five years ago. A second year of special summer awards achieved a significant effect on student persistence and completion. 81.9% of students who received a Foundation scholarship in summer 2020 or 2021 continued in the fall or graduated that semester, compared to 48.5% of students who received federal or state financial aid or no aid.

Fall semester virtual seminars from [Counseling](#) helped guide students through the process of transferring to a four-year college or university, as well as managing their time to maximize their success and well-being while in college.



This Fall, the Student LIFE Leadership Series included a virtual event focused on “personal leadership readiness,” led by Keynote Speaker, [Dr. Joshua Fredenburg](#).

For two weeks leading up to the Fall semester final exams, OCC hosted a Finals Frenzy series of events to help students destress and perform their best. Activities were held both virtually and across all five campuses. This supportive programming was a collaborative effort of OCC's Student Services Deans, Counselors, Academic Support Centers, Libraries and many more.



OCC student veterans provided [free food packages](#) to veterans, military and service families, and community members in need. The giveaway was hosted by OCC's Student Veterans of America, in coordination with [Gleaners](#) and the American Legion William H. Campbell Post #25.

OCC's [Phi Theta Kappa](#) Alpha Omicron Rho Chapter (Auburn Hills) received a \$1,000 Honors in Action grant, supported by [The Andrew W. Mellon Foundation](#), to research how the global pandemic has affected local economies and the benefits of buying locally.



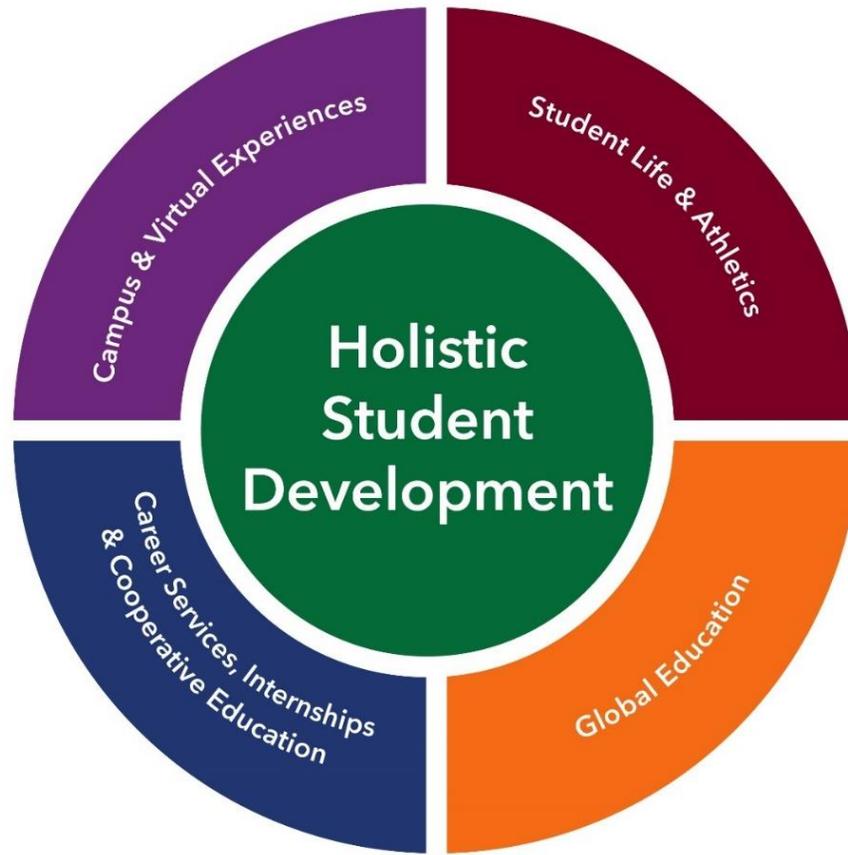
The [Peer Mentoring Program](#) pilot is designed to provide a connection for [Promise Zones students](#) in their transition to the OCC community by providing support and resources to increase their success and engagement within the OCC community.

Program objectives include:

- Provide assistance and direction to students participating in Promises Zones.
- Introduce students to OCC campus resources.
- Support and encourage students to maintain a good academic standing and participate in campus activities.
- Encourage team building and leadership development among mentors.
- Identify and implement specific networking activities among peer mentors and mentees.
- Provide support and resources to help students adjust academically and socially to the campus community.

In Fall 2021, OCC implemented the [Ruffalo Noel Levitz Student Satisfaction Inventory](#), a validated survey tool benchmarked against both regional and national peer institutions. The survey design, refinement, and implementation took significant work and cross-institutional collaboration. The resulting response rate of 14% with near 2,000 student respondents lends validity to the results. Winter 2022 will include an in-depth analysis of the survey outcomes and a collegewide communication plan for the data and areas of priority.





College learning and development happens both inside and outside the classroom. OCC offers opportunities for students to get involved that contribute to their intellectual, professional, social, and cultural growth. Extracurricular and experiential learning activities enrich the college experience and support student success.

OCC's [Career Services](#) office moved to the Academics department for greater support between academic programs, employers, faculty and staff, and more efficient communications and collaboration. Career Services works closely with faculty, deans, and others in Academics to develop company relationships and opportunities for career employment, whether by way of student internship, career start or move with a job opportunity. Some of the services include:

- In person and virtual workshops for *Resume Writing*, *Job Search Techniques*, *Interview Skills* and *Cover & Thank You Letters*. Other workshops include *Job Fair Preparation* and *Professionalism in the Workplace*.
- Presentations to the community. Past workshops have included: *Get an Inside Look at Internships* for employers through Michigan Works!; *Resume Writing* for ESL students; *Professionalism* to [OTEC students](#); and *Mock Interviews* to [OEC students](#).
- Job fairs and employer panel discussions.
- Resume review services to current students, alumni, and community members
- Online job board ([www.collegecentral.com/oaklandcc/](http://www.collegecentral.com/oaklandcc/)) bringing employers, students, alumni and community members together for employment opportunities.

Tony Baracco, OCC Faculty in History and Social Science, received a Certificate of Appreciation from the Vice-Rector for International Affairs of Tecnológico de



Monterrey in Mexico recognizing his contribution and effort in the implementation of a Global Classroom. He was lauded for helping transform the student learning experience at OCC and Tecnológico de Monterrey in Mexico. [The Global Classroom](#) program aims to link a course at Tecnológico de Monterrey with a course at a partner international college or university through a digital environment, making use of technology to connect students in collaborative activities that promote learning in multicultural settings.



The OCC [Global Education](#) office, the Orchard Ridge [Diversity, Equity, Inclusion & Justice Committee](#), and the [Culinary Arts Institute](#) hosted an event on the diverse origins, history, and future of the food cultures of Singapore.

### 1.3: Engage in continuous improvement through organizational analysis to nimbly respond to external opportunities and threats

- Existing data structures and planned expansion of evaluative and analytical tools will support forecasting efforts and the analysis of external opportunities and threats
- National standards for organizational excellence, such as the [Baldrige Performance Excellence Program](#), provide a structure for the College to utilize in its self-assessment and strategies for improvement



### 2.1: Create transparent data infrastructure that allows for high levels of accountability and engagement from all employees

OCC's [Analytical Studies Department](#) serves as a resource for the college community, by providing accurate and timely information to a variety of stakeholders. Data, research, and analysis can support college decision-making and policy development through a variety of analytic activities, reports, and projects. The department operates as a strategic partner across the college community, promoting a culture of evidence-based decision-making and institutional improvement through collaboration and engagement.



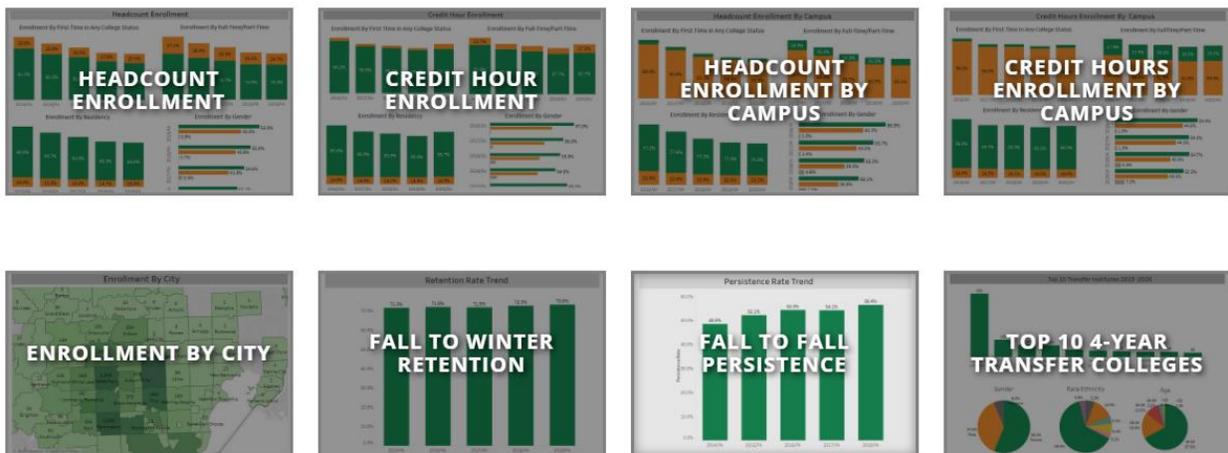
**Data and Shared Goals**

Shared institutional performance metrics and an ongoing use of data support continuous improvement while building transparency and trust. The rollout of several data dashboards throughout the College (such as the Student Lifecycle Data Center) provide up to date information to help identify areas for improvement, set targets, and measure the success of actions and initiatives.

**Data Dashboards**

After a comprehensive development process, OCC has launched a dynamic, multi-faceted, interactive [data](#)

[dashboard](#) with information about the academic progress of OCC's students, as well as general enrollment data. These tools provide institutional transparency while empowering the College and community to use both current and trend data to better understand and support OCC's diverse student population. Several specialized internal dashboards are in progress, to empower OCC's administration, faculty, and staff with deeper insights to help guide continuous improvement and institutional excellence.





The [Government Finance Officers Association \(GFOA\)](#) has awarded OCC its coveted [Distinguished Budget Presentation Award](#), the highest form of recognition in governmental budgeting, for the fiscal year beginning July 1, 2021. The GFOA also awarded a Certificate of Recognition for Budget Preparation to the College’s Budget and Financial Planning Department. This is the fourth year OCC has received a budget award from the GFOA.

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*“As careful stewards of the resources entrusted to us by our community, we strongly believe in financial transparency and financial stability,” OCC Chancellor Peter Provenzano said. “These awards and documents are a testament to that commitment.”*

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## 2.2: Promote a culture of communication, collaboration, respect, and civility



### **Communication and Collaboration**

Through structures and processes of clear communication, individuals and departments across the College can collaborate to build efficiency and maximize impact. Growing a culture of collaboration brings the strength of multiple viewpoints and skillsets to institutional improvement, fostering an inclusive environment that values diverse voices and perspectives.

Current strategic actions for this objective include:

- Collaborative Decision-Making Model
- Continuous Improvement of Institutional Culture

### 3.1: Build an integrated diversity, equity, and inclusion infrastructure to support students, staff, and community

OCC is continually strengthening and expanding its commitment to [diversity, equity, inclusion, and justice \(DEIJ\)](#). In the words of the College’s [Director of Diversity, Equity, Inclusion, and Justice, Kristina Marshall](#), when it comes to the work of DEIJ, “We don’t just say it. We live it.”

- **We listen** - listen intently, with compassion, to understand others.
- **We inspire** - inspire others by working together and by the examples we set.
- **We value** - value ourselves, others and the contributions we all make, our differences and our rights to a fair society, and the integrity we show one another through our words and deeds.
- **We empower** - empower a culture of caring, of speaking out when something’s not right, a culture where all have the opportunity to be their best.

At Oakland Community College, we prepare our students to be contributors to the larger world as global citizens. Toward that end, we foster a campus community that is inclusive—for students, faculty, and staff, independent of appearance or how they began life or where they came from. What matters is that they are here. And we are here for them.

College and Campus [Committees for Diversity, Equity, Inclusion & Justice](#) continue to support initiatives, programming, policy, and practice

In Fall 2021, OCC implemented the [Global Diversity, Equity & Inclusion Benchmarks \(GDEIB\): Standards for Organizations Around the World](#) for both students and employees. The results are currently being analyzed and will be used to help identify DEIJ, gaps, barriers, and needs, create actions and initiatives, continuously improve systems and processes, and increase equity across the institution.



The College acknowledged Constitution Day on September 17 through the reflections of its Director of Diversity, Equity, Inclusion, and Justice.

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*“We at OCC believe that diversity, equity, inclusion, and justice are critical to our success as a democracy and as a community. At OCC, we are committed to exposing everyone to diverse perspectives to promote effective citizenship. Our constitutional democracy is at its best when it includes all voices.”*

*Kristina M. Marshall, JD, Director of Diversity, Equity, Inclusion, and Justice*

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OCC commemorated the 2021 National Hispanic Heritage Month (Sept. 15-Oct. 15) with an informative, interactive, and culturally-rich presentation where participants got to “virtually visit” three Latin American countries and territories. Attendees learned Spanish words and phrases from OCC Hispanic and Latinx colleagues while enriching their cultural awareness of the growth, presence, and contributions of these diverse ethnic groups.



OCC and the Marilyn Violet Foundation (MVF) [donated 420 desks](#) to the K-8 Marion Law Academy in Detroit, organized by OCC Board of Trustees Chair Pamela Jackson and her daughter, Melissa Jackson.

OCC recognized October as [LGBTQ+ History Month](#), an opportunity to share, understand, and celebrate the contributions and impact of the LGBTQ+ community.



For the sixth consecutive year, OCC has earned “Gold Status” from the [Michigan Veterans Affairs Agency \(MVAA\)](#) in its annual ranking of veteran-friendly schools. The [Michigan Veteran-Friendly School program](#) recognizes higher education institutions who are committed to supporting the needs of [student veterans](#) and dependents.

Expressing someone’s chosen name and [pronouns](#) is one way our college community can help support transgender and nonbinary students and educators. It shows respect for a person’s identity and creates a more inclusive environment for all. The College has been proactive in recognizing students, employees and others we interact with may use a [chosen name](#) other than their legal first name to identify themselves.



Active student organizations such as the [Black Student Union](#), [International Student Club \(ISC\)](#), and [other groups](#) provide opportunities to connect, learn, and grow in DEIJ understanding and action.

## Conclusion

As OCC approaches the two-year point of the pandemic, the College has continued to evolve and adapt to meet student needs, helping to keep them on track. During this challenging time, the College has also found ways to innovate and advance in its strategic work, to increase options for students as they advance toward attaining their academic, personal, and professional goals.

## Acknowledgements

Many thanks to the collaboration of numerous faculty, staff, and administrators from across OCC that contributed their insights, writing, review, and revision to this report, from its earliest stages through to the final draft. Their ongoing work and efforts help the students represented by these numbers to achieve success at OCC.

## Glossary

**CTE:** [Career and Technical Education](#) programs provide students with core academic skills, employability skills, and technical, job-specific skills across a wide range of careers. They meet employer needs for a skilled workforce in sectors ranging from manufacturing to IT to healthcare, hospitality, and public services.

**Conversion Rate:** The number/percentage of admitted students that register and stay enrolled in the semester past the drop/add deadline.

**Diversity:** The entire range of human and cultural differences that includes, but is not limited to, race, ethnicity, gender, gender identity and expression, sexual orientation, age, socioeconomic status, veteran status, physical and cognitive ability or attributes, religious affiliation, national origin, citizenship, and political beliefs.

**End of Session:** Data and information based on the number of students enrolled in an entire semester and reported after a semester has ended, including late start and condensed format classes.

**Enrolled:** In OCC's definition within this report, an "enrolled" student registers for a course or multiple courses, then stays enrolled past the drop/add deadline, which includes submitting payment for that course.

**Equity** in education is when educational policies, practices, interactions, & resources are representative of, constructed by, and responsive to all people so that each individual has access to, meaningfully participates in, and has positive outcomes from high-quality learning experiences, regardless of individual characteristics and group memberships. (Fraser, 2008; Great Lakes Equity Center, 2012)

**FAFSA:** The Free Application for Federal Student Aid is the federal form that prospective and current students need to complete to determine their eligibility for financial aid.

**FTIAC:** First Time in Any College students are those with no record of prior college attendance.

**Headcount:** This is an unduplicated count of students, in which each student is counted once, even if enrolled in multiple courses or at more than one campus.

**Inclusion:** Involvement and empowerment where the inherent worth and dignity of all people is recognized. An inclusive college promotes and sustains a sense of belonging for all; it values and respects the talents, beliefs, backgrounds, and ways of living of its community members. Everyone's unique perspectives and concerns are heard and their voices truly matter.

**Onboarding:** The [process](#) for new students to join OCC, learn about its programs and processes, and prepare for academic success from the start. It includes admission, orientation, financial aid and placement testing as applicable, counseling, enrollment, purchasing books, etc.

**Pell:** The [Pell Grant](#) is the federal financial aid offered to students with the highest level of financial need. Pell eligibility can show the economic diversity among a college population and help inform support services and processes.

**Persistence:** In OCC's definition within this report, persistence includes students enrolled in a fall semester that also enroll in the following fall semester, minus those that successfully complete a credential or transfer to a four-year institution.

**Registered:** In OCC's definition within this report, a "registered" student has some [registration](#) activity of adding/dropping courses to their schedule for that semester.

**Retention:** In OCC's definition within this report, retention includes students enrolled in a fall semester that also enroll in the following winter semester, minus those that successfully complete a credential or transfer to a four-year institution.



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## ACTION

Board Agenda Item 7.1  
February 15, 2022

### 2022-2023 TUITION RATES

#### PROBLEM/NEEDS STATEMENT

The College needs to establish the 2022-2023 tuition rates to provide funding to offset the cost of College operations.

#### WHY THE ACTION IS BEING RECOMMENDED

Oakland Community College has taken into consideration the taxes paid by students who reside within the county, and the state of Michigan, and has set the College tuition rates accordingly. In addition, an increase to the Student Service fee is recommended to offset a portion of the added technology costs incurred to provide optional learning modalities. This Student Service fee has not been increased since first instituted in 2017.

#### MOTION

Move to adopt the following 2023 Fiscal Year tuition rates beginning with the Fall 2022 semester:

Tuition Rates		
\$103.00 per contact hour	In-district students	\$4 increase
\$199.00 per contact hour	Out-of-district students	\$7 increase
\$110.00 Student Service Fee		\$10 increase



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# INFORMATION

Board Agenda Item **8.1**  
February 15, 2022

**QUARTERLY FINANCE REPORT**  
**For the Quarter Ended December 31, 2021**



## INTRODUCTION

Oakland Community College is a public, non-profit educational institution operating five academic campuses. The academic services of the College are provided during semesters and the majority of the expenditures follow the semesters– not calendar months. In the General Fund, the College has three major revenue sources following different receipt schedules. Tuition revenues are received on a semester schedule. State appropriations are received on a monthly schedule, October through August. Property taxes are received primarily from August through October.

The Operating Funds of the College are included in the quarterly report – General Fund, Designated Funds, and Auxiliary Funds.

## COMMENTS

### For the Quarter Ended December 31, 2021

This report includes year-to-date information as of the 2nd quarter of the fiscal year and reflects financial activity from July 1, 2021 to December 31, 2021.

### FINANCIAL HIGHLIGHTS

#### Revenues:

In the General Fund, the College recorded total revenues of \$135,685,198 (column 3) compared to \$132,506,425 (column 4) as of the end of the same quarter last year. In Designated Funds, the College recorded total revenues of \$1,484,710 (column 3) compared to \$1,011,854 (column 4) at the end of the same quarter last year. In Auxiliary Funds, the College recorded total revenues of \$1,758,129 (column 3) compared to \$1,940,203 (column 4) at the end of the same quarter last year.

Property Taxes: The total amount is \$91,921,334 (column 3) compared to \$88,904,748 (column 4) at the end of the same quarter last year in the General Fund. Property taxes are received from August through October. Property tax revenues are higher than fiscal year 2021 at quarter end. For fiscal year 2022 and beyond, the College will continue to closely monitor any impact of COVID-19 on property tax values and tax revenues.

Tuition and Fees: The total amount is \$31,875,098 (column 3) compared to \$32,378,476 (column 4) in the General Fund as of the end of the same quarter last year. Enrollment for fall 2021 was down compared to budgeted headcount and credit hours. In the Designated Funds, tuition and fees have been impacted by COVID-19 and campus closures but have increased with more offerings and a

return to campus for all students in fall 2021. Tuition and fees for economic and workforce development programs in the Designated Funds are \$1,373,548 (column 3) at the end of the 2nd quarter compared to \$924,596 (column 4) at the end of the same quarter last year.

Auxiliary Activities: The total amount is \$1,756,457 (column 3) compared to \$1,927,057 (column 4) in the Auxiliary Fund as of the end of the same quarter last year. The impact of campus closures due to COVID-19 have been the greatest impact on fiscal year 2020 and 2021 sales revenues. With the transition to Follett for bookstore operations in November 2021, revenues are less compared to last fiscal year for the same quarter. We expect the full transition including sales of inventories to Follett, liquidating remaining merchandise and the closure of the bookstore auxiliary fund to be complete by the end of the 3<sup>rd</sup> quarter.

### **Expenditures:**

The College recorded total expenditures in the General Fund of \$52,725,240 (column 3) compared to \$52,437,475 (column 4) as of the end of the same quarter last year. In the Designated Funds, the College recorded total expenditures of \$2,149,108 (column 3) compared to \$1,766,452 (column 4) as of the end of the same quarter last year. In the Auxiliary Funds, the College recorded total expenditures of \$1,823,605 (column 3) compared to \$1,881,128 (column 4) as of the end of the same quarter last year.

Employee Salaries and Wages: The amount is \$28,844,474 (column 3) compared to \$28,809,140 (column 4) as of the end of the same quarter last year in the General Fund. This increase in fiscal year 2021 would have been higher if there was not a shift in some general fund salary expenses over to the restricted CARES/HEERF grants. In the designated fund, the amount is \$1,049,028 (column 3) compared to \$930,984 as of the end of the same quarter. This increase is due to an increase in program offerings with a return to campus in fall 2021.

Benefits: The amount is \$13,425,199 (column 3) compared to \$13,108,967 (column 4) as of the end of the same quarter last year in the General Fund.

Other Operating Expenses: In the General Fund, other operating expenses \$8,288,703 (column 3) are slightly higher than year to date as of the same quarter last year \$8,270,061 (column 4). The fiscal year 2021 total would have been higher if there was not a shift in some general fund expenses over to the restricted CARES/HEERF grants, mainly for technology.

### **SUMMARY:**

The past two years were challenging but through hard work and collaboration, the College successfully operated throughout a global pandemic. Overall revenue is forecasted to be higher in 2022 than 2021. The College will continue closely monitoring the impact of the pandemic and various variants of the virus throughout the current fiscal year, reviewing both revenue and expenditures of the College and taking cost-cutting measures where appropriate as well as fully utilizing the federal HEERF grant to address the needs of the College related to the pandemic.



**OAKLAND COMMUNITY COLLEGE**

**GENERAL FUND BUDGET STATUS REPORT  
For the Quarter Ended December 31, 2021**

(1)	(2) TOTAL REVENUES BUDGET	(3) REVENUES YTD	(4) PRIOR YTD REVENUES	(5) YTD PERCENT OF REVENUES RECOGNIZED
<b>REVENUES:</b>				
Property Taxes	\$ 93,600,000	\$ 91,921,334	\$ 88,904,748	98.21%
State Appropriations	25,860,000	8,628,010	6,200,721	33.36%
Tuition & Fees	41,018,897	31,875,098	32,378,476	77.71%
Investment Income	6,800,000	2,899,081	4,760,025	42.63%
Miscellaneous Revenue	893,760	361,675	262,455	40.47%
Unrealized Gain/(Loss) on Investments	-	-	-	0.00%
<b>TOTAL REVENUES</b>	<b>\$ 168,172,657</b>	<b>\$ 135,685,198</b>	<b>\$ 132,506,425</b>	<b>80.68%</b>
<b>EXPENDITURES:</b>				
	TOTAL EXPENSES BUDGET	EXPENSES YTD	PRIOR YTD EXPENSES	YTD PERCENT OF EXPENSES INCURRED
Employee Salaries and Wages	\$ 70,990,766	\$ 28,844,474	\$ 28,809,140	40.63%
Fringe Benefits	34,950,256	13,425,199	13,108,967	38.41%
Contracted Temporary Personnel	2,621,501	814,976	975,650	31.09%
Utilities	4,191,871	1,351,888	1,273,657	32.25%
Other Operating Expenses	23,790,341	8,288,703	8,270,061	34.84%
<b>TOTAL EXPENDITURES</b>	<b>\$ 136,544,735</b>	<b>\$ 52,725,240</b>	<b>\$ 52,437,475</b>	<b>38.61%</b>
<b>TRANSFERS:</b>				
Transfer (to) from General Fund	\$ -	\$ -	\$ -	0.00%
Transfer (to) from Loan Fund	-	-	-	0.00%
Transfer (to) from Auxiliary Fund	-	-	-	0.00%
Transfer (to) from Endowment/Restricted	(400,000)	1,235,108	-	-308.78%
Transfer (to) from Plant Fund	(25,000,000)	-	-	0.00%
All Other Transfers	(3,536,321)	-	-	0.00%
<b>TOTAL TRANSFERS</b>	<b>\$ (28,936,321)</b>	<b>\$ 1,235,108</b>	<b>\$ -</b>	<b>-4.27%</b>



**OAKLAND COMMUNITY COLLEGE**

**DESIGNATED FUND BUDGET STATUS REPORT  
For the Quarter Ended December 31, 2021**

(1)	(2)	(3)	(4)	(5)
	TOTAL REVENUES BUDGET	REVENUES YTD	PRIOR YTD REVENUES	YTD PERCENT OF REVENUES RECOGNIZED
<b>REVENUES:</b>				
Property Taxes	\$ -	\$ -	\$ -	0.00%
State Appropriations	-	-	-	0.00%
Tuition & Fees	3,072,253	1,373,548	924,596	44.71%
Investment Income	-	-	-	0.00%
Miscellaneous Revenue	257,669	111,161	87,258	43.14%
Unrealized Gain/(Loss) on Investments	-	-	-	0.00%
<b>TOTAL REVENUES</b>	<b>\$ 3,329,922</b>	<b>\$ 1,484,710</b>	<b>\$ 1,011,854</b>	<b>44.59%</b>
<b>EXPENDITURES:</b>				
	TOTAL EXPENSES BUDGET	EXPENSES YTD	PRIOR YTD EXPENSES	YTD PERCENT OF EXPENSES INCURRED
Employee Salaries and Wages	\$ 2,649,446	\$ 1,049,028	\$ 930,984	39.59%
Fringe Benefits	1,303,968	461,498	376,826	35.39%
Contracted Temporary Personnel	1,744,256	344,989	210,892	19.78%
Utilities	-	-	-	0.00%
Other Operating Expenses	1,286,573	293,593	247,750	22.82%
<b>TOTAL EXPENDITURES</b>	<b>\$ 6,984,243</b>	<b>\$ 2,149,108</b>	<b>\$ 1,766,452</b>	<b>30.77%</b>
<b>TRANSFERS:</b>				
Transfer (to) from General Fund	\$ 3,536,321	\$ -	\$ -	0.00%
Transfer (to) from Loan Fund	-	-	-	0.00%
Transfer (to) from Auxiliary Fund	-	-	-	0.00%
Transfer (to) from Endowment/Restricted	-	-	-	0.00%
Transfer (to) from Plant Fund	-	-	-	0.00%
All Other Transfers	-	-	-	0.00%
<b>TOTAL TRANSFERS</b>	<b>\$ 3,536,321</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.00%</b>



**OAKLAND COMMUNITY COLLEGE**

**AUXILIARY FUND BUDGET STATUS REPORT  
For the Quarter Ended December 31, 2021**

(1)	(2) TOTAL REVENUES BUDGET	(3) REVENUES YTD	(4) PRIOR YTD REVENUES	(5) YTD PERCENT OF REVENUES RECOGNIZED
<b>REVENUES:</b>				
Property Taxes	\$ -	\$ -	\$ -	0.00%
State Appropriations	-	-	-	0.00%
Tuition & Fees	-	-	-	0.00%
Auxiliary Activities	4,176,015	1,756,457	1,927,057	42.06%
Investment Income	-	-	-	0.00%
Miscellaneous Revenue	7,400	1,672	13,146	22.60%
Unrealized Gain/(Loss) on Investments	-	-	-	0.00%
<b>TOTAL REVENUES</b>	<b>\$ 4,183,415</b>	<b>\$ 1,758,129</b>	<b>\$ 1,940,203</b>	<b>42.03%</b>
<b>EXPENDITURES:</b>				
Employee Salaries and Wages	\$ 957,800	\$ 232,322	\$ 355,474	24.26%
Fringe Benefits	528,675	113,093	187,564	21.39%
Contracted Temporary Personnel	50,470	40,739	26,960	80.72%
Utilities	-	-	-	0.00%
Other Operating Expenses	3,374,609	1,437,451	1,311,130	42.60%
<b>TOTAL EXPENDITURES</b>	<b>\$ 4,911,554</b>	<b>\$ 1,823,605</b>	<b>\$ 1,881,128</b>	<b>37.13%</b>
<b>TRANSFERS:</b>				
Transfer (to) from General Fund	\$ -	\$ -	\$ -	0.00%
Transfer (to) from Loan Fund	-	-	-	0.00%
Transfer (to) from Auxiliary Fund	-	-	-	0.00%
Transfer (to) from Endowment/Restricted	-	-	-	0.00%
Transfer (to) from Plant Fund	-	-	-	0.00%
All Other Transfers	-	-	-	0.00%
<b>TOTAL TRANSFERS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.00%</b>



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# INFORMATION

Board Agenda Item 8.2  
February 15, 2022

**COLLEGE FACILITIES QUARTERLY REPORT**  
**For the Quarter Ending December 31, 2021**

## 2021 RENOVATION / MAJOR MAINTENANCE PROGRAM

Quarter End Date: December 31, 2021

Project ID	Project Name	Initial Budget	Adjustments + / -	Adjusted Budget	Status	Committed Cost	Balance
AH21-002	G-240 Conference Room Update	\$200,000.00	\$0.00	\$200,000.00	1		\$200,000.00
AH21-004	Exterior Signage Upgrade Project	\$1,284,801.00	\$0.00	\$1,284,801.00	1		\$1,284,801.00
AH22-004	AH Bldgs. A & T Programming	\$283,950.00	\$0.00	\$283,950.00	1	\$69,520.00	\$214,430.00
AH22-005	Bldg. D Stairway Flooring Replacement	\$0.00	\$20,000.00	\$20,000.00	1		\$20,000.00
AH22-006	CW Paving & Sidewalk Restoration	\$0.00	\$800,000.00	\$800,000.00	1		\$800,000.00
CW19-006	CCTV Enhancements	\$435,000.00	\$0.00	\$435,000.00	1		\$435,000.00
CW21-003	Paving, Catch Basins & Sidewalk	\$400,000.00	\$0.00	\$400,000.00	1		\$400,000.00
HL22-003	Master Planning	\$80,000.00	\$25,000.00	\$105,000.00	1	\$4,600.00	\$100,400.00
OR20-011	Building M Remodel	\$99,389.00	\$0.00	\$99,389.00	1		\$99,389.00
OR21-002	Building L Renovation	\$4,990,000.00	\$0.00	\$4,990,000.00	1	\$21,934.00	\$4,968,066.00
OR21-012	Parking Lot Improvements	\$50,000.00	\$0.00	\$50,000.00	1		\$50,000.00
RO22-004	Building E	\$60,416,789.00	\$0.00	\$60,416,789.00	1	\$252,816.60	\$60,163,972.40
CW22-010	Roof Repairs and Preventive Maintenance	\$0.00	\$25,000.00	\$25,000.00	2	\$19,972.30	\$5,027.70
OR22-004	Bldg. J Video Studio Study	\$0.00	\$30,000.00	\$30,000.00	2	\$29,700.00	\$300.00
SF19-004	Chiller Study	\$160,590.00	\$0.00	\$160,590.00	2	\$34,888.48	\$125,701.52
SF21-003	Parking Lot Fixture Upgrades	\$200,000.00	\$0.00	\$200,000.00	2	\$12,183.06	\$187,816.94
SF22-004	Chiller Plant Upgrade	\$1,200,000.00	\$0.00	\$1,200,000.00	2		\$1,200,000.00
AH-CW17-003	Interior Door Hardware Renovation	\$718,305.00	\$0.00	\$718,305.00	4	\$3,225.20	\$715,079.80
AH18-009	Building C	\$16,590,217.00	\$0.00	\$16,590,217.00	4	\$5,657,005.30	\$10,933,211.70
AH21-009	Campus IT Upgrades	\$25,000.00	\$0.00	\$25,000.00	4		\$25,000.00
HL19-003	Burner Assembly Replacement, Central Plant	\$517,000.00	\$0.00	\$517,000.00	4	\$268,923.00	\$248,077.00
OR19-003	Signage Upgrade, Site Wide	\$505,045.00	\$0.00	\$505,045.00	4	\$137,994.30	\$367,050.70
OR20-002	Elevator Restoration - J Building	\$1,249,476.00	\$0.00	\$1,249,476.00	4	\$236,564.21	\$1,012,911.79
OR20-012	Door Replacements	\$319,545.00	\$250,000.00	\$569,545.00	4	\$101.83	\$569,443.17
OR21-003	Parking Lot 1,2,3 Replacement & Reconfiguration	\$4,424,570.00	\$0.00	\$4,424,570.00	4	\$2,610,964.34	\$1,813,605.66
OR21-005	Building E Compressor Installation	\$78,044.00	\$20,000.00	\$98,044.00	4	\$7,175.71	\$90,868.29
OR21-011	Elevator Restorations	\$29,804.64	\$0.00	\$29,804.64	4	\$20,130.24	\$9,674.40
OR22-005	Bldg. L/M Elevator Restoration	\$0.00	\$75,000.00	\$75,000.00	4		\$75,000.00
RO21-002	Parking Deck Fire Protection System Evaluation	\$50,000.00	\$0.00	\$50,000.00	4	\$3,340.12	\$46,659.88
RO21-003	Elevator Restorations	\$38,983.68	\$0.00	\$38,983.68	4	\$34,010.88	\$4,972.80
AH21-003	C Building Roof Replacement	\$750,000.00	\$0.00	\$750,000.00	5	\$324,109.92	\$425,890.08
AH21-005	Building B Foundation Restoration	\$80,000.00	\$110,000.00	\$190,000.00	5	\$38,867.58	\$151,132.42
AH21-006	Building G Furniture Evaluation	\$93,500.00	\$0.00	\$93,500.00	5		\$93,500.00
AH21-011	Building G Elevator Restoration	\$30,045.60	\$0.00	\$30,045.60	5	\$19,969.60	\$10,076.00
AH22-003	Bldg. B 2nd Floor Commons Carpet Replacement	\$0.00	\$25,000.00	\$25,000.00	5		\$25,000.00
PF-AH22-006	Insurance - MTEC Water Damage	\$0.00	\$10,288.28	\$10,288.28	5	\$10,288.28	\$0.00
HL21-003	Parking Lot Improvements	\$200,000.00	\$40,000.00	\$240,000.00	5	\$197,296.16	\$42,703.84
OR17-001	Boiler Replacement	\$200,000.00	\$0.00	\$200,000.00	5	\$1,673.00	\$198,327.00
OR19-006	Smith Theatre Lighting Upgrade	\$91,230.46	\$0.00	\$91,230.46	5	\$32,731.50	\$58,498.96
OR21-004	Building F/G Elevator Restoration	\$601,552.00	\$0.00	\$601,552.00	5		\$601,552.00
OR22-006	Bldg. J Partial Roof Replacement	\$0.00	\$100,000.00	\$100,000.00	5		\$100,000.00
RO20-004	Market Place & Bookstore Renovation	\$125,549.91	\$32,000.00	\$157,549.91	5	\$32,161.79	\$125,388.12
AH22-002	Building F Rooftop Unit Replacement	\$300,000.00	\$0.00	\$300,000.00	7		\$300,000.00
CW22-002	Restroom Upgrades	\$500,000.00	\$0.00	\$500,000.00	7		\$500,000.00
CW22-003	Parking Lot Fixture Upgrades	\$100,000.00	\$0.00	\$100,000.00	7		\$100,000.00
CW22-004	Elevator Restoration Program	\$500,000.00	-\$75,000.00	\$425,000.00	7		\$425,000.00
CW22-005	Infrastructure Evaluation	\$400,000.00	\$0.00	\$400,000.00	7		\$400,000.00
CW22-007	Roof Upgrades	\$1,000,000.00	-\$125,000.00	\$875,000.00	7		\$875,000.00
HL22-002	Interior Hardware Renovation	\$150,000.00	\$0.00	\$150,000.00	7		\$150,000.00
OR22-002	Interior Hardware Renovation	\$1,000,000.00	\$0.00	\$1,000,000.00	7		\$1,000,000.00
OR22-003	M Building Second Floor Renovation	\$750,000.00	\$0.00	\$750,000.00	7		\$750,000.00
OR22-007	CW Sidewalk Replacements	\$0.00	\$100,000.00	\$100,000.00	7		\$100,000.00
RO22-002	Interior Hardware Renovation	\$150,000.00	\$0.00	\$150,000.00	7		\$150,000.00
RO22-003	Parking Structure Evaluation	\$50,000.00	\$0.00	\$50,000.00	7		\$50,000.00
SF22-002	Interior Hardware Renovation	\$150,000.00	\$0.00	\$150,000.00	7		\$150,000.00
SF22-003	Master Planning	\$50,000.00	\$0.00	\$50,000.00	7		\$50,000.00
CW22-001	Construction Management Core Staff	\$400,000.00	\$0.00	\$400,000.00	8	\$207,176.53	\$192,823.47
CW22-006	Carpet/Flooring Replacement	\$200,000.00	-\$45,000.00	\$155,000.00	8	\$3,667.00	\$151,333.00
CW22-008	Paving, Catch Basins & Sidewalk Restorations	\$1,000,000.00	-\$900,000.00	\$100,000.00	8		\$100,000.00
CW22-998	Academic/Campus Enhancements	\$1,000,000.00	-\$85,000.00	\$915,000.00	8		\$915,000.00
CW22-999	Emerging Needs/Contingency/Emergency Repair	\$1,000,000.00	-\$230,000.00	\$770,000.00	8		\$770,000.00
AH22-001	Site Work & Small Projects	\$250,000.00	-\$40,288.28	\$209,711.72	8	\$17,829.23	\$191,882.49
DO22-001	Site Work & Small Projects	\$100,000.00	\$0.00	\$100,000.00	8	\$2,633.00	\$97,367.00
HL22-001	Site Work & Small Projects	\$150,000.00	-\$40,000.00	\$110,000.00	8	\$4,773.50	\$105,226.50
OR22-001	Site Work & Small Projects	\$500,000.00	-\$240,000.00	\$260,000.00	8		\$260,000.00
RO22-001	Site Work & Small Projects	\$150,000.00	-\$32,000.00	\$118,000.00	8	\$3,980.00	\$114,020.00
SF22-001	Site Work & Small Projects	\$100,000.00	\$0.00	\$100,000.00	8		\$100,000.00
	<b>Grand Total</b>	<b>\$106,468,387.29</b>	<b>\$0.00</b>	<b>\$106,468,387.29</b>		<b>\$10,352,398.83</b>	<b>\$96,115,988.46</b>



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# INFORMATION

Board Agenda Item 8.3  
February 15, 2022

**INFORMATION TECHNOLOGY QUARTERLY REPORT**  
**September 30, 2021 to December 31, 2021**

## Quarterly Status Report as of December 31, 2021

Select a Quarter End Date to view the Report:

December 31, 2021 

Description	Location	Status	Progress	2021-22 Budget \$	2021-22 Committed Costs	2021-22 Balance	Multi-year Project
Communication and Collaboration tools	CW	Complete		\$150,000	\$150,000	\$0	1
COVID-19 Screening App	CW	Complete		\$0	\$0	\$0	1
Ellucian Ethos	CW	Complete		\$0	\$0	\$0	1
Ellucian Experience	CW	Implementation		\$112,000	\$112,000	\$0	1
Hyflex Classroom Upgrade	CW	Implementation		\$350,000	\$301,810	\$48,190	1
Network Edge Replacement	CW	Complete		\$1,550,000	\$1,550,000	\$0	1
Recruit Backup	CW	Complete		\$50,000	\$45,600	\$4,400	1
SimpleFlex Classroom Upgrade	CW	Implementation		\$750,000	\$0	\$750,000	1
VDI	CW	Complete		\$1,000,000	\$1,000,000	\$0	5
Wayfinding	CW	Implementation		\$367,855	\$367,865	(\$10)	1
Web Advisor to Self-Service Migration	CW	Complete		\$100,000	\$29,500	\$70,500	1
Wireless Network Upgrade	CW	Implementation		\$851,799	\$851,799	\$0	1
<b>Totals</b>				<b>\$5,281,654</b>	<b>\$4,408,574</b>	<b>\$873,080</b>	

## IT Capital Project Descriptions

### **Communication and Collaboration tools**

This is a project to implement the Microsoft Office 365 suite for use by employees to improve college-wide efficiency, effectiveness, and collaboration. In addition, this same software suite will be used to replace our aging Infomart intranet.

### **COVID-19 Screening App**

This refers to a self-service electronic form hosted on the MyOCC website (for students) and Infomart (for employees) to record answers to COVID screening questions before students or employees arrive on campus. The Screening App provides information for contact tracing and communication compliance for Environmental Health and Safety.

### **Ellucian Ethos**

Ethos is a standardized data model with published Application Programming Interfaces (APIs) that enables easier integrations between our Colleague Student Information System and other OCC systems and 3rd party applications.

### **Ellucian Experience**

This new user interface offers each student a personalized dashboard to check classes, grades and schedules, and stay up to date on financial aid, for example. Integrating with both Ellucian and non-Ellucian solutions, Ellucian Experience provides instant access to content and real-time data using individual configurable "cards". Experience will also support real time wayfinding for our students to navigate our campuses.

### **HyFlex Classroom upgrade**

A Hybrid-Flexible ('HyFlex') course is a student-centered model of class delivery that can integrate face-to-face instruction, online synchronous video sessions, or asynchronous content delivery. The upgrade involves installing camera-, display-, audio- equipment as well as control hardware, software, and capture technology.

### **Network Edge Replacement**

This refers to the networking switches installed on campus that connect student, employee computers and other devices to the OCC network.

### **Recruit Backup**

This project captures prospective student data from our online admissions system, CRM-Recruit, passing it to our Institutional Effectiveness platform making it available for analysis and follow up with students who apply but do not enroll.

### **SimpleFlex Classroom upgrade**

A simpler design and configuration of the HyFlex installation. This simplified classroom technology configuration includes a camera and video display to enable the instructor to deliver academic content via video (Zoom) to students attending class remotely.

**VDI (Virtual Desktop Infrastructure)**

VDI is a virtualization technology that hosts a desktop (PC) operating system and/or software on a centralized server in a data center. VDI provides easier access to academic software for students by publishing the software to the device where they log in while allowing better asset utilization for the college by reducing the need for discipline-specific classrooms and labs.

**Wayfinding**

The convergence of our wireless network upgrade, Ellucian Ethos, Ellucian Experience, and a 3<sup>rd</sup> party Ellucian partner will enable students and community patrons to be guided through our campuses using turn by turn navigation provided on their mobile devices.

**Web Advisor to Self-Service Migration**

This is a long term, extensive project to transition many Colleague functions for both students and employees from Web Advisor (a platform that is scheduled to be shut down in 2021) to the new Colleague 'Self-Service' platform.

**Wireless Network Upgrade**

This project involves replacing and upgrading our campus wireless network (Wi-Fi) components improving coverage, speed, capacity, and security while enabling new services including Wayfinding.



# INFORMATION

Board Agenda Item 8.4  
February 15, 2022

OCC FOUNDATION REPORT  
QUARTERLY PROGRESS TOWARD CALENDAR-YEAR GOALS  
January 1 to December 31, 2021

The mission of the OCC Foundation is to obtain and allocate financial support to advance the mission and goals of Oakland Community College. The Foundation sets and tracks its goals on a *calendar-year basis* to correspond to the thinking and behavior of the typical donor.

## Highlights

The Foundation recorded its third-best fundraising total ever, displacing calendar year 2018 for the “bronze medal” finish. In CY2021, 483 donors contributed \$585,992, surpassing the dollar goal for the year by 17%. The year also saw the highest number of donors since CY2009. New donor acquisition was particularly strong, with both donors and dollars exceeding the goals in this category by about half.

With new scholarship management software now in place, the Office of Student Financial Resources & Scholarships distributed 289 donor-funded scholarships totaling more than \$145,000 for the fall semester. In total during CY2021, endowment earnings and annual contributions funded 759 scholarship awards to 628 students, delivering \$477,504 toward making college more affordable - more than double the amount from just five years ago. The new Scholarship Universe software promises to make Foundation scholarships and external resources easier for students to access.

New scholarships funded this quarter include four memorial scholarships to celebrate loved ones with important connections to the mission of OCC. The legacies of retired police officer Jim “Fish” Fisher, automotive engineer Gerald A. Williams, lifelong learner Gerald A. Clute and, teacher and ESL instructor Lynda Greely will live on in the students who receive the scholarships awarded in their names.

The Doris & George Mosher Legacy Society grew to 34 members with four additional supporters confirming their intention to remember the OCC Foundation in their estate plan. Alumni Gregory L. Meyer and Ignacia Vazquez, retired faculty member Dr. Vivian Telford Anderson and an anonymous friend will provide a legacy beyond their lifetimes with scholarship and unrestricted support through planned gifts.

The invested assets of the Foundation returned 11.08% for the calendar year, growing to another record market value of \$9,211,877 on December 31, 2021 compared to \$8,242,146 on December 31, 2021. The net return over the prior three years has averaged 12.00%; over the prior five years, 8.09%. One hundred thirty-seven donor- and board- designated endowed scholarships and funds make up approximately two-thirds of the Foundation's assets.



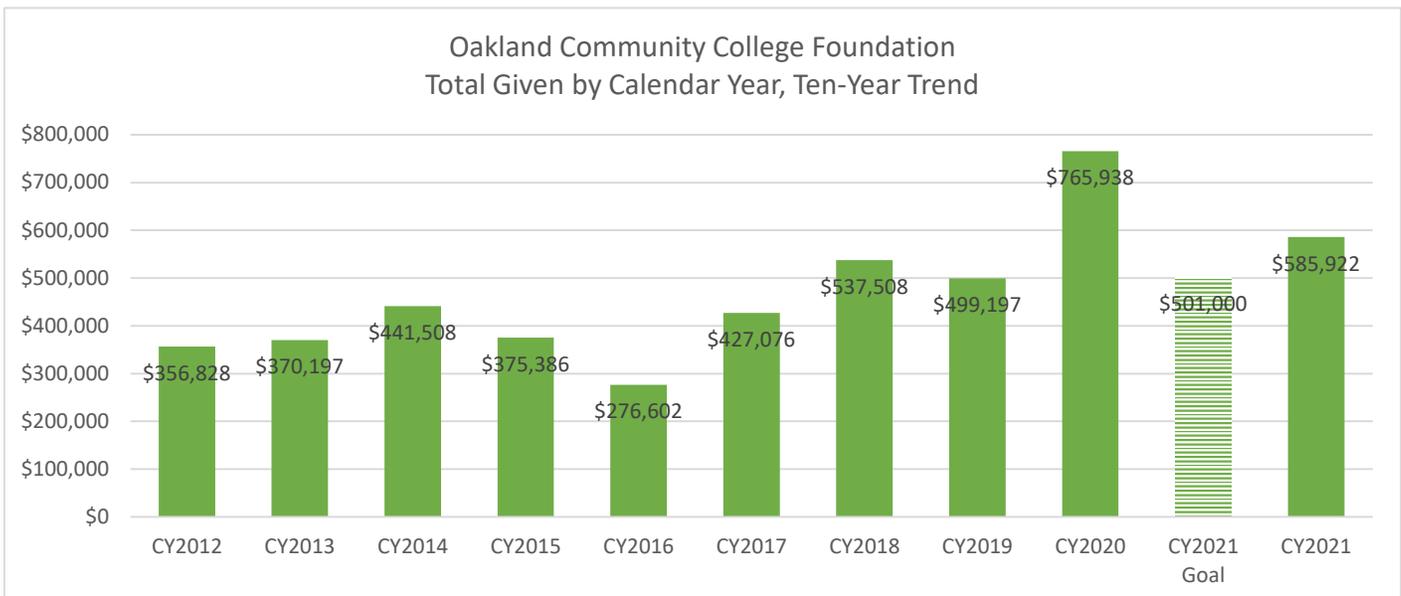
# INFORMATION

Board Agenda Item **8.4**  
February 15, 2022

**OCC FOUNDATION REPORT**  
**QUARTERLY PROGRESS TOWARD CALENDAR-YEAR GOALS**  
**January 1 to December 31, 2021**

The mission of the OCC Foundation is to obtain and allocate financial support to advance the mission and goals of Oakland Community College. The Foundation sets and tracks its goals on a *calendar-year basis* to correspond to the thinking and behavior of the typical donor. Fiscal year results are provided here as well.

	CY2020 Actual		CY2021 Goals		CY2021 Actual		% of Goal	
	Count	Amount	Count	Amount	Count	Amount	Count	Amount
<b>Total</b>	<b>412</b>	<b>\$765,938</b>	<b>433</b>	<b>\$501,000</b>	<b>483</b>	<b>\$585,922</b>	<b>111.5%</b>	<b>117.0%</b>
<u>Giving Level</u>								
\$100,000 and up	1	\$203,463	1	\$100,000	1	\$100,000	100.0%	100.0%
\$10,000 and up	12	299,161	10	140,000	12	145,206	120.0%	103.7%
\$1,000 to \$9,999	92	199,851	90	200,000	129	271,067	143.3%	135.5%
Under \$1,000	307	63,463	332	61,000	341	69,649	102.7%	114.2%
<u>Retention Status</u>								
Acquired	87	\$51,383	94	\$83,500	143	\$122,475	152.1%	146.7%
Recovered	79	49,115	92	58,000	94	75,088	102.2%	129.5%
Retained	246	665,440	247	359,500	246	388,359	99.6%	108.0%
Retained from Prior Year	58.2%	155.9%	60.0%	46.9%	59.7%	50.7%	99.6%	108.0%





OAKLAND COMMUNITY COLLEGE®  
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# INFORMATION

Board Agenda Item 8.5  
February 15, 2022

## STRATEGIC PLAN UPDATE

Strategic planning continues to advance the College. This past week, the College completed its annual strategic planning audit. Six Disciplines conducted the college audit and the findings will share to the Executive Cabinet by the end of February and share with the entire college community at the end of March as dictated in the strategic plan process. Overall findings were positive with 7/7 projects advancing and 6/7 advancing on time. Three projects from FY2022 have been completed and the findings will be shared with the Board at the April retreat. Specifically, the African American Student Experience Survey, Data Dashboards 1.0, and the Online Portfolio Expansion are all being brought to an end and handed to appropriate departments to continue as a regular part of college workflow. In April, the College will share data from the first collection milestone from one additional strategic action for Co-requisite Math and English, and the results from the Global Diversity, Equity, Inclusion Benchmarks assessment conducted during fall and winter.

Regular strategic plan processes including the spring all-campus address, the spring data summit, and a new strategic plan affirmation town hall will all occur during the winter semester. Finally, OCC is excited to announce formally the beginning of its journey on within the Baldrige Excellence Framework. After an initial kickoff meeting in January, OCC will formally begin the Michigan Performance Excellence application in February. The College is very excited about this process and the continuous quality improvement framework it brings.