

**Oakland Community College
Association of Retired Personnel
OCCARP Board Minutes
August 4, 2017**

Present: Diane Fisher, Barb Frey, Sally Hanna, Dan Jenuwine, Cheryl Kozell, Cathy Raffle, Debbie Schmidt
Bill Stuart, Judi Yerkes, Bob Zemke

1. Chair Bob Zemke, called the meeting to order at 10:08 a.m.
2. There were no substitutes seated.
3. The minutes of June 2, 2017 were approved.
4. Reports:
 - A. Chair Bob Zemke passed around a thank you note from Dan Jenuwine for a generous welcome and looking forward to a closer partnership with OCCARP.
 - B. Cheryl Kozell, Treasurer, reported that we have \$3,733.58 in the treasury. That amount includes the deposit from the Princess Cruise event.
 - C. Bill Stuart, Membership Coordinator, sent out 110 renewal letters to members and shared a copy with the board.
5. Other Business:
 - A. An Email Statistic Report from the OCC Foundation was reviewed by board.
 - B. Chair Bob Zemke will talk to Susan Williams to send out letter with ballot in August for board elections. The ballots must be back by the end of August. There are five board positions to be filled.
 - C. Dan Jenuwine said that there may be new volunteer opportunities coming up for mentoring students. Dan mentioned open door outreach with Highland Lakes Campus. There is also a need for a volunteer to take inventory of art work on the walls at all campus sites. We need member connections with outside group to know what is involved with various community service groups. That would help with student needs. Dan is looking for a seven-foot grand piano for college use.
 - D. Bob said that Kathleen Dell is the new Administrative Specialist in the Foundation Office.
 - E. Barb Frey said that the Tipping Point Theater is scheduled for Wednesday, May 30, 2018.
 - F. Judi Yerkes will speak to Susan regarding updating our current web site. The web site dates need to coincide with the dates in the handbook.

The meeting adjourned at 11:30 a.m.

Respectfully submitted, Debbie Schmidt/OCCARP Secretary

Next meeting: Friday, September 8, 2017, 10:00 a.m., Kaiser Room-DO

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