

OAKLAND COMMUNITY COLLEGE
Association of Retired Personnel
OCCARP Board Minutes
December 1, 2017

Present: Diane Fisher, Barb Frey, Dan Jenuwine, Sally Hanna, Cheryl Kozell, Cathy Raffle, Debbie Schmidt, Jackie Sibley

1. Barb Frey, called the meeting to order at 10:10 a.m.
2. Barb Frey was a substitute for Chair Bob Zemke and Jackie Sibley is a substitute for Bill Stuart.
3. The minutes of November 3, 2017 were approved.
4. Reports:
 - A. Barb Frey said that Laurie Huber, Director of Admissions will be presenting first.
 - B. Laurie Huber and Keith Pawlovich both came to the Board Meeting and explained how the college has organized the new Admissions Department. They have Director of Admissions which is Laurie Huber, two new Administrative Coordinators, CRM Specialist and Specialist for F-1 Visas. The front-line service training will be housed at D.O. with Train Brand Ambassadors. The CRM Group will share ideas. Laurie had some new brochures to pass out.
 - C. The college will have transition tours for Michigan Vocational Rehab and for home-lander kids. The training is December 15, 2017, R.O., 9:00 a.m.-11:00 a.m. If anyone is interested send names to Dan Jenuwine.
 - D. Chery Kozell, Treasurer reported that we have \$5,242.86 in the treasury.
5. Other Business:
 - A. Sally Hanna said the Brainstorm Seminar will be Thursday, January 18, 2018, O.R., G-106, 1:00-2:55 p.m. Sally developed a 2018 Events sheet that she wants to be added to the Annual Meeting packet that will be passed out at the holiday luncheon.
 - B. Debbie Schmidt gave the board a packet of what will be passed out at the Annual Meeting on December 7, 2017. Dan Jenuwine volunteered to make copies the packet and will bring to the holiday luncheon.
 - C. Judi Yerkes suggested that we have the capability to get from the newsletter to the web page and will be checking into it.
 - D. Jackie Sibley said that on the front of the address book it should be added that members can visit us on Facebook.

The meeting adjourned at 11:30 a.m.

Respectfully submitted, Debbie Schmidt/OCCARP Secretary

Next Meeting: January 5, 2018, 10:00 a.m., Kaiser Room – DO
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