



Proposed name and acronym of organization: _____

Organization, Purpose or Mission Statement:

Explain how members are to be chosen:

Type of organization (academic/social/political/recreational/etc.): _____

Do you have affiliation with state, local or national organizations? Yes No

If yes, please provide name and website of the affiliate organization:

Is the state, local, or national organization a tax exempt entity? Yes No

If yes, please provide the tax exempt ID of the affiliate organization: _____

Will dues be collected? Yes No

If yes amount and frequency of collection. You must create a 511 account. **Work with the Student Engagement Coordinator and the Business Manager to create the 511 account.** _____

Will the group be involved in fundraising activities on campus? Yes No Don't Know

If so, briefly explain:

Will the group be participating in off-campus activities, like trips, conferences, etc.)? Yes No Don't Know

If so, briefly explain:

Oakland Community College recognizes the right of any group of students to form a voluntary organization for any purpose not forbidden by law. If an organization composed chiefly or exclusively of students desires to hold meetings in College buildings, it is required to have an advisor who is a member of the professional staff of the College and to file required documents with the Office of Student Engagement. Information may be required about its purposes, officers, memberships, dues, etc. and shall be uniform for all organizations. An organization which has fulfilled these requirements is called a Recognized Student Organization (RSO). The College assumes no responsibility for recognized organizations or their programs; however, some organizations, if closely connected with the activities of academic departments of instruction, honor societies and/or student government may in some cases receive special help and supervision.

We **have read and understand** the procedures for forming a new student organization, the responsibilities of a student organization and the policies guidelines and procedures for student organizations at Oakland Community College. We are aware that our recognition may be revoked if we do not adhere to student organizational policies and procedures outlined in the Student Organization Handbook.

STUDENT ORGANIZATION OFFICER SIGNATURE DATE

DEAN OF STUDENT ENGAGEMENT DATE