



# SA3

Your Student Voice

RSO Name & Campus \_\_\_\_\_ Date \_\_\_\_\_

Person Submitting Funding Form & Title \_\_\_\_\_

Is your Org. up to date and fully registered with Student?      Yes      No

Date RSO Become Recognized by Student LIFE \_\_\_\_\_

**Complete your P.A.C.E.S. and S.C.O.R.E. funding!** SA3 student government determines the funding eligibility of your RSO using a set of criteria such as leadership, professionalism, services, etc. Please detail and demonstrate how your organization has accomplished and implemented the criteria for each letter category below. If the criterion requires a specific number of projects, please indicate all for full points. Your ending score will help SA3 in determining whether to fund your proposal. Please note this scoring is based on objectives derived from General Education Outcomes listed in the College catalog. This form is to be used only by student organizations and faculty at campuses with an SA3 Student Government.

### GUIDELINES

**Points:** Each category is worth 20 points. A minimum of 100 points is required for funding consideration.

**Limitations:** Requests over \$500 will also require SA3 Advisor approval prior to presenting to SA3. Cumulative awards cannot exceed 25% of annual SA3 budget.

**Submission Instructions:** Use additional paper (typed) if necessary. Submit this form, along with the Budget Outline (page two of this form) to [occsa3ah@gmail.com](mailto:occsa3ah@gmail.com) at least one week prior to the monthly SA3 Open Meeting. Please visit [www.oaklandcc.edu/studentlife/studentgovernment](http://www.oaklandcc.edu/studentlife/studentgovernment) for the SA3 Open Meeting Schedule. Note: proposals are funded Sept-March, with the last proposal of the year accepted at the March SA3 Open Meeting.

### P.A.C.E.S / S.C.O.R.E WORKSHEET

**P**rofessionalism – RSO demonstrates organizational skills, reporting docs. submitted on time, follows rules, professional courtesy, participate in leadership conferences.

**A**cademics – Club officers all maintain 3.5 GPA.

**C**ollaboration/Communication – Group works collaboratively with others.

**E**ngagement/Personal Development – Actively participates and promotes Student LIFE.

**S**ervice-Oriented – Group performs three or more Community Service projects.

**S**ocial Responsibility – Example: RSO recognized a need in the campus community and developed a program to correct it.

**C**ritical Thinking/Problem Solving – Example: Officers participate in annual Leadership Workshop and recruit members for Debate Workshop.

**O**utreach/Diversity – Recruiting for and welcoming diversity into group and recognizing value of global viewpoints are RSO hallmarks.

**R**esourcefulness/Fiscal Responsibility – RSO has a history of fundraisers to match Student LIFE funding and financial reporting accuracy.

**E**xpand Aesthetic Awareness – Example: Create an event (concert, play, art exhibit) for students to display their talents.

\_\_\_\_\_  
President Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Advisor Signature

\_\_\_\_\_  
Date

**(continued)**

**Student LIFE**  
**Funding Request Form**  
*From SA3 Activities Committee (page 2)*

*(This form is to be used only by student organizations at campuses with an SA3 Student Government)*

**Budget Outline** *(attach this form to your Funding Proposal Form with copies of your vendor quotes)*

Name of Club/Organization \_\_\_\_\_

Provide a brief description of your club and what you will use the funding for:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Description of Items to Be Purchased with Funding**

List the items you seek funding for and attach any printed quotes received. Note: For each item, you MUST FIRST try to acquire a quote from the campus bookstore, prior to seeking the item from an outside vendor.

Quantity	Unit	Precise Description of Material Required	Price	Total

\_\_\_\_\_  
Vendor's Name

\_\_\_\_\_  
Vendor's Address, City, State and Zip

\_\_\_\_\_  
Estimated Cost (attach quotes if over \$50)

\_\_\_\_\_  
President Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Advisor Signature

\_\_\_\_\_  
Date