

**MINUTES of the November 11, 2014, meeting of the
OCC Foundation Board of Directors**

Board Members Present	Board Members Absent	Ex-Officio Present	Others in Attendance
Shirley Bryant	Robert Allesee	Carol Furlong	Julie Burley
Brian Carney	Richard Berkfield	Sharon Miller	Candy Geeter
Vince DeLeonardis	Lee Green		Peter Provenzano
Jan Dolan	Peter Karadjoff		
Antoine Joubert	Maureen Krauss		
Deborah Niemer	Don Schiemann		
David Ong	Bill Wildern		
Randy Ston			
Thomas Sullivan			

I. Call to Order

The meeting was called to order by David Ong at 4:38 p.m. at the Doris Mosher Foundation House.

II. Welcome to Carol Furlong and introductions

Sharon Miller introduced and gave a brief summary of Carol Furlong's history to the board members. Introductions were made around the table. During the introductions David Ong congratulated Jan Dolan on her Distinguished Volunteer award by the Association of Fundraising Professionals.

Approval of Minutes:

David Ong asked if there were any changes to the Minutes of September 9, 2014. None were offered; a motion by Tom Sullivan and seconded by Deborah Niemer to approve the minutes. The minutes were unanimously passed.

III. Chancellor's Report

The Chancellor was not present.

IV. Treasurer's Report

Tom Sullivan reviewed the 1st quarter reports.

The Oakland Community College Foundation Board of Directors unanimously passed a motion (moved by Tom Sullivan and seconded by Deborah Niemer) to accept the resolution granting Carol Furlong, Executive Director of the Oakland Community College Foundation, authority over all bank accounts in which funds of the organization are deposited. Ms. Furlong may withdraw funds, perform deposits and transfers, and sign checks written from one of the four (4) bank accounts on behalf of the Foundation and the Board of Directors.

Each bank is hereby authorized to accept, honor, cash and pay all monetary payments drawn, made or signed by Carol Furlong, as designated by the Board of Directors of the OCC Foundation, until written notice of Board revocation of authority has been received by the aforementioned bank.

The Board received the Foundation's 2014 Audit performed by Plante Moran and Vice Chancellor Peter Provenzano informed the Board that the Foundation received the highest marks with no findings or concerns reported.

The review of the Foundation Audit was unanimously accepted by the entire board (moved by Randy Ston and seconded by Shirley Bryant).

V. Foundation/Comprehensive Campaign Updates

Sharon Miller, Vice Chancellor of External Affairs reported that

- Rick Nahm has moved to Virginia but will still be available to her and Carol Furlong.
- The November Comprehensive Campaign newsletter will be the last one that Sharon will send out. She has relinquished that responsibility to Carol Furlong who will be taking over.
- The Annual Appeal will be going out in a week.
- Sharon recapped the time line for the campaign:
 - May 2015- The Foundation Board of Directors will agree upon goal
 - November 2015- A Public Announcement will be made about the campaign
 - 50th Anniversary Gala will take place on November 6, 2015
 - December 2015- The campaign would have reached the goal set forth in May.
- The Motown the Musical donor event, held on Thursday, November 6th at Fisher Theater was a huge success. Sharon thanked all the board members who were able to attend. While the event was a Foundation donor event, funding came from the 50th Anniversary budget. The office of External Affairs plans on sending out photos to remind the guests of the wonderful evening.

VI. Executive Director

Carol Furlong is proud to be a part of the OCC team. She looks forward to learning more about the college and getting out into the community. She is honored to be the Executive Director.

VII. New Business and Announcements

- Dave Ong spoke about the transition from Nominating Committee to a Board Governance Committee and would like to set up a committee workshop to structure the committees. He would like to see this done before the end of the year.
- The MOU (Memo of Understanding) is still a priority, and the board plans on moving forward with it now that Carol is on board.
- The Nominating Committee will have the nominations ready for the February board meeting.
- Sharon asked about the \$50,000 that the board approved last May for the campaign consultant, which has not been used, she asked if the board still agreed that it could be used by Carol for Susan Kubik of eAdvancement or another consultant of her own choice.
- Sharon also stated that there were no plans to move forward on preplacing the Director Alumni & Annual Giving position at this time.

VIII. Adjourn

The Board Meeting adjourned at 6:35 p.m.

Minutes recorded by Julie Burley