



Payroll Gift Deduction Authorization Form

I hereby authorize the Payroll Department of Oakland Community College to deduct from my wages my tax-deductible donation to the Oakland Community College Foundation in the following amount each pay period (minimum of \$10 per pay period):

EMPLOYEE NAME (TYPE OR PRINT) _____

\$ _____ AMOUNT PER PAY _____ OCC EMPLOYEE NUMBER _____ OCC CAMPUS/WORKSITE

CHOOSE ONE OF THE FOLLOWING OPTIONS:

Continue my donations (deductions) until further notice. Limit my donation to ____ number of pay periods (minimum of 26).

PURPOSE OF GIFT:

Greatest need Specific Scholarship or Fund _____

Tribute gift: In memory of _____ In honor of _____

EMPLOYEE GROUP:

- | | | | |
|------------------|---------------------|---------------|-------------|
| Administration | Classified | Faculty | Maintenance |
| Management Staff | Operating Engineers | Public Safety | |

EMPLOYEE SIGNATURE _____

DATE _____

Please email completed, signed form to the OCC Foundation at occfoundation@oaklandcc.edu. If you have questions, please contact the OCC Foundation via email or at 248.341.2137.