

Illinois Consortium for International Studies and Programs (ICISP) Study Abroad Application

Applicant Name: _____
Home College: _____
ICISP Representative: _____

All applicants for ICISP consortial programs (Austria, Canada, Costa Rica, England, Ireland, and Spain) must meet the following admissions requirements:

- Age 18 or older by the program start date. The minimum age requirement is strictly upheld.
- Completion of at least 12 hours of college-level coursework by the intended program start date.
- Completion of one college writing course, commonly known as English Composition I and/or II (IAI C900, C1901R, C1900R or C1900) or the equivalent, with a B or higher.
- Cumulative college earned grade point average of 2.50/4.0 or higher.
- Approval and recommendation of their campus ICISP representative.

Submission is reviewed by the ICISP program coordinator, who reserves the right to request additional documentation and/or an interview in order to make a final decision on approval for study abroad. Any exceptions to eligibility are at the discretion of the ICISP program coordinator.

The following checklist constitutes a complete submission:

- Checklist and ICISP Representative approval (pages 1-2)
- ICISP Program Application
 - ✓ Student Applicant Information (page 3)
 - ✓ Preliminary Course Selection (page 4)
- Family Educational Rights and Privacy Act/FERPA (page 5)
- ICISP Liability Release and Terms of Program; COVID-19 Pandemic/Public Health Emergency Waiver; Health/Travel Insurance Information, Consent for Processing and Release of Personal Data (pages 6-8)
- Program Information (pages 9-10)
- Cancellation and Refund Policy (page 11)
- Student Code of Conduct and Agreement (pages 12-14)
- Agreement to Terms – signature form (page 14)
- Emergency Contact Form (page 15)

Two recommendations: At least one recommendation must be completed by a faculty member from a post-secondary institution you have attended. The second recommendation can be college faculty/staff, an employer, or a community member (non-family) who has known you in an academic, professional, or volunteer role. Recommendations can be returned to you or submitted directly to the ICISP representative.

An unofficial college transcript to verify the following: 1) minimum GPA of 2.50 on a 4.0 scale; 2) completion of at least 12 hours of college level course work; and 3) completion of one college writing course (commonly known as English Composition I and/or II; IAI C900 and C1901R or C1900R or C1900) or equivalent, with grade of B or higher. Another transcript may be required at the conclusion of the current semester if eligibility requirements for the program are in progress. ICISP representatives are required to review transcripts to verify student eligibility. Do not send transcripts directly to ICISP.

A typed Statement of Purpose/essay (1000 word minimum):

- Tell us about yourself including your academic, professional, and personal goals, hobbies, and special interests. How does this study abroad program support those goals and interests?
- What aspects of yourself, your college, and your culture do you hope to share with others while you study abroad?

A copy of your passport. If you are in the process of applying for a passport, a copy of a government-issued identification (e.g. driver's license, state id) is acceptable. A copy of your passport must be sent to the ICISP office upon receipt prior to the program start date.

A \$500 deposit/application fee paid to the student's home institution must be submitted with the application. The fee will be applied to the program cost after acceptance.

Complete the ICISP EDIA survey. <https://forms.gle/xLRfC6XjfaZXJmKC8>

Optional: Submit ICISP Founders' Scholarship application, which requires an additional photocopy of the student's unofficial transcripts. (Deadlines: Fall Programs – May 15, Spring Programs – October 15, Summer Programs – February 15)

Additional application materials required with this application:

- Carlow: *Conditions and Application Form of the U.S. Semester Study Abroad Programme, Carlow College, St. Patrick's*. Official transcript required.

Additional materials required upon acceptance:

- Canterbury: *Canterbury Christ Church University US Study Abroad Application Form*. Link will be provided electronically after acceptance.
- Salzburg: *Salzburg College Application*. Link will be provided electronically after acceptance.
- Seville: Forms will be provided after acceptance.
- Toronto: Forms will be provided after acceptance.

ICISP Representative Approval

I verify that all items listed above are included in this application. Furthermore, I have reviewed the study abroad application, verified eligibility, and support the student's application to study abroad.

ICISP Representative's Signature

Date

\$ _____ payment received by home institution on _____ (date)

Comments: _____

The completed application packet must be submitted to the home institution's ICISP representative for approval. Please allow sufficient time for the representative to submit the packet to ICISP by the application deadline: Fall Programs – May 15, Spring Programs – October 15 and Summer Programs - March 1. Late applications will be considered on a case-by-case basis.

Housing and Course Information – Complete with ICISP rep.

Canterbury, England: Accommodations – Dorm, No Meals
Required for Fall/Spring Study: Modern Britain (Divided by a Common Language), British History (Sites and Sights of Britain), and two electives. List four alternate courses.

Carlow, Ireland: Accommodations - Dorm, No Meals Meal Plan (semester only, extra fee)
Required for Fall/Spring: The Irish Experience, and three electives. List three alternate courses.
Required for Summer: The Irish Experience and one course designated by ICISP.

Salzburg, Austria: Accommodations – Dorm, Two meals/day incl. Home-stay, Two meals/day incl.
Required for Fall/Spring: German Language (appropriate level as determined by placement test), The European Experience, and two electives. List two alternate courses.
Required for Summer: Courses vary.

Seville, Spain: Accommodations - Home-stay, three meals/day included.
Required for Fall/Spring: Culture and Society of Spain, Spanish Language course sequence, plus 1-3 electives. List two alternate courses.
Note: Beginner and Intermediate levels of Spanish REQUIRE enrollment in a 3-course sequence that totals 9 credits at most institutions. Along with Culture and Society of Spain, this is a full (12 credit) load. One additional elective is possible, but not required.
Advanced Spanish courses are 3 credits each and allow for an additional 2-3 electives.
Required for Summer: One Spanish Language course and Culture and Society of Spain.

Toronto, Canada: Dorm, breakfast and lunch included. Summer courses vary by year. Choose one course and one alternate course.

Costa Rica: Home-stay with 2 meals/day included. Culture of Costa Rica and one Spanish Language course.

COURSES: Contact your ICISP representative to learn about course offerings and discuss your course selection. Indicate your preliminary course selections and alternative courses below. Note that course availability is subject to change and varies by term. Courses pre-approved (articulated) by ICISP are recommended, as these courses will more likely be approved for credit by your home institution. Courses not pre-approved (articulated) by ICISP can be taken, but pre-approval (articulation) by your ICISP representative at your home institution is essential. Students must be enrolled full-time in semester programs, unless otherwise approved by the ICISP representative and the program coordinator.

Name of ICISP Course

Home College Equivalent

1.

2.

3.

4.

5.

Alternate course(s)

1.

2.

3.

4.

Family Educational Rights and Privacy Act (FERPA)

I understand that under the provision of the Family Educational Rights and Privacy Act (FERPA), 20 USC Section 1232g, my records at ICISP cannot be released to a third party without my approval. ICISP must have signed consent from me before educational information can be released to a third party. This waiver will be used in conjunction with ICISP study abroad programs only.

I hereby grant permission to authorized ICISP and its representatives to release my academic and other records described below and/or the information contained therein to my home institution, parents or legal guardians, and all appropriate U.S. and foreign governmental agencies. The purposes of this release are to keep ICISP and my home institution advised of my progress in the study abroad program in which I am participating and to permit ICISP to provide information as requested or required by U.S. and foreign governmental agencies.

The records and information I authorize to be disclosed by ICISP are:

- Academic transcript or other records relating to my academic performance
- Records reflecting disciplinary issues, sanctions or proceedings
- Information regarding health, medical or emergency situations during my study abroad program
- Records reflecting financial aid and student accounts affecting my status at ICISP
- Other personally identifiable information as deemed necessary by ICISP
- Travel information that is an official part of the program

I understand that by signing this release form I am voluntarily waiving certain rights granted to me by FERPA. Furthermore, I understand that I have the right to revoke my consent at any time by notification in writing to ICISP.

I authorize the release of my records to the individuals/parties identified above. I acknowledge by my signature that I understand, although I am not required to release my records to these individuals, that I am giving my consent to release the information. I understand that this release remains in effect until I revoke this permission in writing.

I do I do not (check one)

give ICISP permission to discuss information relating to my participation in an ICISP study abroad program with my parent(s) or guardian.

Name of parent(s) or guardian if permission granted: _____
(Please print clearly.)

Student Name (print): _____

Student Signature: _____ Date: _____

Contact Info Release (Check one): Upon acceptance, I do do not permit my
name and email to be released in communication with other students from the same ICISP program.

ICISP Liability Release and Terms of Program

Please read the following information carefully. Your signature signifies that you have read and agree to all terms of the program.

I, _____, do covenant and agree as follows:

I am aware that during study abroad, under the arrangements of ICISP and its partners, certain risks and dangers may occur. These risks can include but are not limited to: death; injuries, including but not limited to those from adverse weather, rough terrain, equipment failure, transportation accidents, animals, or plants; drowning; trauma from falling objects; injuries caused by other people's actions or negligence; communicable diseases; accidents or illnesses in remote areas; and the hazards of traveling in diverse environments including but not limited to mountains, deserts, bodies of water, tropics, and other countries. I understand that I may experience illnesses or medical emergencies when traveling that may require hospitalization or medical treatment. The possibility of theft or loss of luggage or valuables exists. I release ICISP and the host institution from any liability or damage or loss of property, injury, illness, or death during the period of the program.

I understand that conditions in foreign countries are frequently quite different than conditions in the U.S. Physical and mental health problems can be exacerbated by local conditions, the stress of cultural adjustment and differences in medical practices abroad. Sanitary conditions may promote the spread of diseases not usually encountered at home. Medical facilities and medical care may differ from U.S. standards, and the means of medical care, evacuation, and trauma care available may be extremely limited. Problems created by a lack of familiarity with language and local customs can, in rare instances, result in serious injury. Upon acceptance to the program, I will disclose all medical conditions and disabilities to ICISP and agree that ICISP will not be held liable for any problems incurred because of my failure to disclose such medical conditions. I also understand that if I have special needs, the program will attempt to make whatever reasonable accommodations are possible; however, it may be difficult for those with severe physical, mental, emotional, or learning disabilities to travel abroad. Faculty/directors will attempt to take reasonable precautions but cannot guarantee that the problems mentioned above will never occur. I understand that I will be responsible for any additional medical evacuation or expenses incurred as the result of loss, injury, illness, or theft.

I understand and agree that neither ICISP, its agents, officers, or employees, nor any educational institution associated in this endeavor shall be held liable for events beyond their control including but not limited to; strikes; war; terrorism; loss or theft of personal property; weather; government actions, restrictions, or regulations; or delays, changes, or cancellation in itineraries; for acts, errors, changes, or omissions of persons or entities outside their control including but not limited to; transportation companies; tour companies; hotels; restaurants; hospitals; and other program providers.

I further understand and agree that while participating in the Program, I shall be subject to the supervision and authority of ICISP, its agents, officers, and employees, including the sole decision-making responsibility with respect to any participants whose conduct or academic standing may warrant expulsion or withdrawal from the Program. I understand that participants are expected to attend classes regularly unless otherwise indicated by illness or unavoidable circumstances and to conduct themselves in a mature and responsible way as representatives of their colleges and their country.

Initial here

I further understand and agree that when I travel independently from travel arrangements and fieldtrips organized by the host college and/or by ICISP for participants in the Program I do so at my own risk. I assume responsibility for my own health, safety, and responsibility for all my luggage and valuables as a result of this decision. I hold the host college and ICISP harmless for this decision and was advised as to my personal responsibility for this decision.

I hereby acknowledge and agree that if I should be required to withdraw from the program for failure to maintain appropriate standards of study or behavior, that my rights to a refund of any program fees may be limited and that I would no longer have access to any of the facilities of the Program.

I agree that, should there be any dispute concerning my participation in the Program that would require the adjudication of a court of law, such adjudication will occur in the McLean County Illinois Circuit Court and be determined by the laws of the State of Illinois.

I represent that I am at least eighteen years of age or, if not, that I have secured below the signature of my parent or guardian as well as my own. I further represent that my agreement to the provisions herein is wholly voluntary, and further understand that, prior to signing this agreement, I have the right to consult with any advisers, counselors, or attorneys of my choice.

I agree that, should any provision or aspect of this agreement be found to be unenforceable, that all remaining provisions of the agreement will remain in full force and effect.

Public Health Emergency Waiver

Participants are encouraged to be fully vaccinated for COVID-19; must meet their home institution, host-country or program provider health and vaccination-related requirements; and must be prepared to cover any costs associated with vaccination, testing, travel disruptions, and quarantine.

I understand and agree that the Program may be altered due to public health guidelines and restrictions stemming from public health emergencies. I agree to follow all health and safety guidance provided by the Program and the host college, which may include mask-wearing, social distancing, periodic quarantine, and/or a switch to online/remote instruction while in the host country.

I understand that I may be required to leave the host country prematurely, due to host country restrictions, ICISP/home institution restrictions, or U.S. government travel restrictions, and complete the academic program online from the U.S. I agree to hold the host college and ICISP harmless for a decision to alter or suspend the Program due to public health emergencies.

I understand that a refund of the program fees will be limited. I will not be eligible for a refund of tuition costs if instruction continues online/remotely for courses in which I am enrolled. I understand that refunds for flights are based on individual ticket purchases and airline policies and are not the responsibility of ICISP.

I agree that, should there be a dispute arising from or in connection with my participation in the Program or relating to any Program term or agreement that would require adjudication by a court of law, the Circuit Court of McLean County, IL will have exclusive jurisdiction and the laws of the State of Illinois will apply.

Initial here

Health/Travel Insurance Information

NOTE: All ICISP programs provide supplemental health and travel insurance, either through ICISP or the ICISP institution sponsoring the program. ICISP recommends that students consider purchasing additional Cancel for Any Reason insurance (CFAR). There are many companies that offer these plans. CFAR insurance often must be purchased within 21 days of the date when your initial deposit is submitted for your study abroad program. Plan accordingly.

I understand that ICISP recommends that I purchase additional Cancel for Any Reason insurance (CFAR) at my own expense to protect me from the financial impact of travel interruptions, cancellations, quarantines, or other factors that may arise due to COVID-19 or other unforeseeable events. I understand that if I do not purchase CFAR insurance I will be fully responsible for all expenses related to travel interruptions, cancellations, quarantines or other factors and their financial impacts, and that reimbursement for unused program fees and/or refunds are not guaranteed.

Consent for Processing and Releasing Personal Data

Pursuant to the European Union General Data Protection Regulation (EU-GDPR), the United Kingdom General Data Protection Regulation (UK-GDPR), and the Canadian Personal Information Protection and Electronic Document Act (PIPEDA), hereby called "Data Acts", ICISP, in its capacity as a data controller and/or processor under the Data Acts, must obtain your explicit, affirmative, and informed consent before it can collect or process any personal data for a lawful basis, including, but not limited to, admission and enrollment, study abroad, internship abroad, etc. Personal data refers to any information relating to an identified or identifiable natural person (a "data subject"). Any personal data that is collected from you will be for the sole purpose of planning, organization, enrollment, and/or participation in a study abroad program in EU/UK/Canada that is necessary for the purposes of study abroad. This may include processing and sharing the personal data as required to execute contractual obligations in connection with the previously described purpose and compliance with applicable laws, to execute the obligations to you concerning your enrollment in an ICISP study abroad program. Personal data regarding a legal process which may have been provided to ICISP or its partners by public authorities will be processed only for the purposes relating to a health or safety emergency and complying with any applicable law. ICISP may process personal data without your consent under certain conditions, such as when the processing of information is necessary under a legal, safety, or contractual obligation. Personal data will be handled and processed only by the persons who are responsible for the necessary activities for the purpose above, and may be transmitted from the EU/UK/Canada to ICISP, the host institution, or your home institution. Refusal of consent may make it impossible for ICISP to carry out its necessary activities for the purpose above and may preclude ICISP's ability to provide requested study abroad services to you.

Having read this notice, I hereby give consent do not give consent
for the use of my personal data, and the transfer of personal data internationally, for the purposes outlined in this notice.

Initial here

ICISP Program Information

Program Price

Your campus ICISP representative has provided you with an itemized list of activities and services covered by the program price. It also stipulates anticipated expenses that are not covered by your program fees. The costs are estimated based on the rates of exchange between U.S. dollars and foreign currencies at the time the price was established. As a result, the **program cost is subject to change**. Every effort is made to establish a realistic price for the program. However, in the unlikely event that it becomes necessary to increase the program cost after it has been advertised, participants may withdraw from the program within seven days of the date of the revised invoice with no penalty whatsoever. Withdrawal for reasons other than price increase falls under the normal cancellation policy described in a separate section.

Use of Photos and Testimonials

Students participating in ICISP study abroad programs permit ICISP to use their names and photographs taken during the education abroad experience and statements made in written program evaluations in study abroad publications, reports, press releases, promotional literature, websites, and posters. ICISP reserves the right to copyright all photos and promotional literature used by the consortium.

Passports

Students who do not have a passport at the time of application are strongly encouraged to apply for a passport immediately. Failure to secure a passport may mean that the student will not be able to participate in the program and program refunds are not guaranteed.

Visas

Depending on the length of the program and student's citizenship, a visa may be required. Before booking flights, students should be aware of all travel regulations concerning visas including for any independent travel that might be planned before, during, or after the program.

For U.S. citizens:

- For Canterbury, Salzburg, and Toronto, visas are not required.
- For Carlow (fall and spring), students will be assisted with the visa process upon arrival in-country.
- For Seville (fall and spring), a visa is required. A valid passport is necessary to obtain the visa prior to departure. The passport is submitted with the visa application and returned to the student with the visa. Students will receive a letter of acceptance from the International College of Seville (ICS) to take to the consulate appointment.

Non-U.S. citizens: Requirements for international travel and/or visas vary based on citizenship. It is the responsibility of the student to understand visa/entry requirements for a given country. Any costs incurred in the visa process are at the expense of the student.

Air Transportation

Participants will make their own flight arrangements to their destination. Each ICISP program will provide information on meeting the group at a pre-arranged time and place (usually an airport or the point of entry for the group). If a student chooses to deviate from this plan or fails to meet the group at the designated time and place, any extra costs incurred are solely the responsibility of the participant.

Orientation

Students will be informed of orientation by ICISP at the time of acceptance. Orientation is mandatory; dates and times will be communicated by the program coordinator.

Financial Aid

Students apply for financial aid on their home campus. Students who will receive financial aid, but not in time to make scheduled payments, must arrange for a short-term loan or other arrangement with their home institution. Deposits must be made on time to overseas institutions and vendors so the Consortium cannot wait for payments beyond the established deadlines.

Deposits and Payments

A \$500 deposit is due with the submission of the application and is subject to the cancellation and refund policy listed below. All payments (payable to the applicant's home institution) are submitted through the ICISP representative.

Students should check with the ICISP representative for information about making a deposit and the final payment schedule their home institution. If payments are not made on schedule, the student risks being dropped from the program.

Cancellation/Withdrawal/Dismissal Refund Policy

DEFINITIONS

Cancellation: The Consortium cancels a scheduled study abroad program prior to departure. Note - ICISP's only liability will be to refund the monies paid to the program by the student. Non-covered expense (ie - airfare, visa fees) are the sole responsibility of the student.

Withdrawal: An accepted student voluntarily withdraws from the program either before departure or during the study abroad. Note - The student must submit a withdrawal request in writing to ICISP. See contact info below.

Dismissal: A student's acceptance is rescinded prior to departure or a student is dismissed for cause while the program is in progress.

Your right to a refund is limited. The following refund schedule applies to all ICISP consortial programs.

	Fall Programs	Spring Programs	Summer Programs
Program Application Deadlines (Late applications may be accepted on a case-by-case basis.)	May 15	October 15	March 1
Deposit (\$500) due to home institution with application.			
Refund Policy and Deadlines			
Full refund	Up to June 30	Up to October 31	Up to March 31
\$500 deposit is non-refundable. Any other payment made at time of withdrawal will be refunded.	July 1-30	November 1-30	April 1-30
\$500 deposit is non-refundable. Any other refund will be determined by ICISP based on payments made on behalf of the student. (No refunds are available after the program start date, if it falls within this date range.)	August 1-31	December 1-31	May 1-31
NO REFUND	Sept. 1 and after	Jan. 1 and after	June 1 and after

Withdrawal requests MUST BE MADE IN WRITING (e-mail acceptable) and send to:

Heartland Community College/ICISP
1500 West Raab Road
Normal, IL 61761-9446
EMAIL: ICISP@heartland.edu

APPEAL PROCESS: Students may appeal a refund decision if extenuating circumstances exist. Appeals must be made in writing (e-mail acceptable) to the ICISP Executive Board via ICISP@heartland.edu within 10 business days of the student receiving notification of their final refund.

No refunds will be made to participating students for any services listed in the program itinerary that are not used or are canceled by program coordinators due to in-country circumstances beyond control.

If you have any questions regarding the above information, please contact your ICISP representative or email ICISP@heartland.edu.

ICISP Student Code of Conduct and Agreement

I, _____, do covenant and agree as follows:

Participation in the Illinois Consortium International Studies and Programs (ICISP) study abroad program is conditional upon the understanding and following of specific behaviors, rules of the host country and your home institution, and accountability for one's actions while participating in the program. Therefore, ICISP representatives, as well as those in charge of ICISP programs on site, have full authority to enforce agreed-upon standards. Further, they have full authority to take necessary steps to provide for the safety and full participation of all students, while participating in on-campus activities, off-campus field trips, and other travel as decided upon by the student. This may include, but not be limited to, advising the student's ICISP representative and home institution, as appropriate, advising the student's family, giving a warning of possible future dismissal from the program, and finally, sending the student home at the student's expense, with no reimbursement of payments. The student agrees to the following:

Personal Conduct

As a guest in another country, students are responsible for abiding by all laws of that country and rules, customs, and standards of the host institution. Be aware that you are also under any code of conduct determined by your home institution. Students must conduct themselves in an appropriate manner at all times. Inappropriate behavior is cause for dismissal from the program.

Program Participation and Class Attendance

Students are expected to attend classes, maintain a full-time course load as defined by the program, and attend all field trips. Attendance is mandatory unless specific arrangements are made with the on-site program directors. Unauthorized absences are grounds for disciplinary action and possible dismissal from the program.

Independent Travel

While it is assumed that students may wish to participate in additional travel unrelated to the program, students must understand that commitment to their educational program at the overseas institution is primary and takes precedence over all other recreational travel. Students must understand and acknowledge that they accept full responsibility for personal travel. Students must inform their host family, as well as the ICISP or other representatives of the program, of overnight absences, and provide their itinerary so that in case of emergency they may be contacted. Students should be aware of all regulations concerning visas and independent travel they are planning to take before, during or after the program.

Legal Problems

The student is responsible for all legal problems with any foreign nationals or government jurisdictions of the host country. ICISP cannot be held responsible for the well-being, health, or safety of the student when he/she is absent from the program. The student accepts liability and is financially responsible for any damage or injury he/she may cause. The host institution, ICISP, or the student's Host College does not guarantee what, if any, assistance can be provided.

Dismissal Policy

The In-Country Program Directors reserve the right to dismiss any student at any time for any of the following infractions:

- violation of any rules mentioned above
- disruptive behavior
- excessive absences from the academic program including field trips
- use of illegal drugs (as defined by host country)
- excessive use of alcohol
- any conduct that appears in the In-Country Program Director's judgment to be disruptive or incompatible with the interest or welfare of the student, others or the reputation of the program

Students dismissed from the program will remain responsible for all program costs incurred on their behalf and will be sent home at their own expense. Full loss of academic credit may also result.

Dismissal Procedure

1. The In-Country Program Directors, the host institution, or the host family identifies violation of any program rules.
2. In-Country Program Directors discuss the violation with the student and a course of action is agreed upon and documented. This is sent to the ICISP Program Coordinator who will contact the student's ICISP representative.
3. If remediation does not occur within the agreed-upon time frame, and if the student continues to break the rules of the agreement, he or she will be contacted by the In-Country Program Directors for immediate dismissal.

All students participating in an ICISP program must sign this agreement. Any student who refuses to sign will not be allowed to participate in an ICISP program.

Statement on Alcohol Use

The legal drinking age in many countries is age 18 or over. ICISP encourages all students to make informed and responsible decisions regarding the use of alcohol while abroad. Please consult with your home institution regarding any restrictions or policies on alcohol use while abroad. Students should note that while they may be legally able to drink abroad in certain countries, excessive use of alcohol will result in dismissal from the program.

Sexual Harassment

Students participating in ICISP-sponsored or approved study abroad programs are entitled to an experience free from sexual harassment. Sexual harassment is defined as unwelcome sexual advances, requests for sexual favors, or other verbal or physical conduct of a sexual nature when submission to such conduct:

1. Either explicitly or implicitly is made a condition of your education, or
2. Interferes with your academic performance, or
3. Creates an intimidating, hostile or offensive educational or living environment.

If you are traveling/studying abroad, you must realize that ideas of what constitutes harassment are different in other countries. If you feel you are a victim of sexual harassment during a study abroad experience, you

should tell the offending person to stop what s/he are doing, and you should report the incident to the faculty/director(s) in charge who will notify the appropriate ICISP official and the host institution.

Sexual harassment is illegal in the USA, under both state and federal law. In some cases, it may be susceptible to prosecution under the Criminal Sexual Conduct Law. As a student participant in an ICISP-approved program, you may not harass others nor should you condone any harassment, either verbal or physical, of others. All complaints of sexual harassment will be investigated, and students guilty of sexual harassment will be subject to disciplinary action.

AGREEMENT TO TERMS OF ICISP STUDY ABROAD PROGRAMS

I acknowledge that I have read and understand the following documents:

- Family Education Rights and Privacy Act (FERPA);
- ICISP Liability Release and Terms of Program;
- COVID-19 Pandemic/Public Health Emergency Waiver;
- Health/Travel Insurance Information;
- Consent for Processing and Releasing Personal Data;
- Program Information;
- Cancellation and Refund Policy;
- And Student Conduct and Agreement.

As an applicant to the ICISP Study Abroad program in _____ for the
 _____ semester, 20_____, I agree to all terms outlined in the above documents.
 Fall Spring Summer

 Signature of Student Applicant

 Date

 Printed Name

Signature of Parent or Legal Guardian _____ Date _____
If Participant is under 18 years of age at point of application

ICISP Study Abroad Application

Emergency Contact Information

Please provide the following information for contacts who will be accessible in case of emergency while you are abroad.

Your Name: _____

Date of Birth: ____/____/____

E-mail address: _____

Cell phone: _____

In case of an emergency, we may contact your emergency contacts listed below. Please list two.

Contact #1:

Name of contact:

Relationship:

Address:

Email address:

Phone:

Contact #2:

Name of contact:

Relationship:

Address:

Email address:

Phone:

(This page was left blank on purpose.)



Thank you for your candid appraisal to help us determine whether the applicant is ready for this program.

<i>Please rate per your observation of the student.</i>	Excellent	Average	Concern	Unknown
Probable academic success				
Dependability				
Ability to get along with others				
Maturity				
Independence				
Adaptability to a new environment				
Trustworthiness				
Open-mindedness				
Good ambassador from your college/United States				

For how long and in what capacity have you known the applicant?

Please use the space below or attach a separate letter outlining your recommendation for the applicant's potential to be successful in a study abroad program. You may give your letter of recommendation back to the student (sealed or unsealed) or email to the ICISP representative listed above.

Signature of Reference _____

Date _____



Thank you for your candid appraisal to help us determine whether the applicant is ready for this program.

<i>Please rate per your observation of the student.</i>	Excellent	Average	Concern	Unknown
Probable academic success				
Dependability				
Ability to get along with others				
Maturity				
Independence				
Adaptability to a new environment				
Trustworthiness				
Open-mindedness				
Good ambassador from your college/United States				

For how long and in what capacity have you known the applicant?

Please use the space below or attach a separate letter outlining your recommendation for the applicant's potential to be successful in a study abroad program. You may give your letter of recommendation back to the student (sealed or unsealed) or email to the ICISP representative listed above.

Signature of Reference _____

Date _____



HEALTH STATEMENT for Study Abroad Programs

Part I: FOR THE STUDENT (to be completed and signed before you see your medical provider.)

NOTE: This Health Statement is not required to apply to an ICISP study abroad program. It is required upon acceptance. The form is provided here so that you have ample time to complete it with your medical provider. This form must be submitted to icisp@heartland.edu on or before the date specified in your acceptance letter.

Medical Agreement and Release/Permission for Emergency Treatment: On rare occasions, an emergency will develop which requires medical care, hospitalization, or surgery for a participant. So that such treatment can be administered without delay, we ask that each applicant sign the following statement authorizing ICISP representatives abroad to secure any necessary treatment.

In the event of injury or illness, I, _____,
Student's Name Printed or Typed

hereby authorize any ICISP representative, study abroad program coordinator and/or the study abroad program/faculty liaison to secure any necessary treatment, including the administration of an anesthetic and surgery. I understand that I may encounter certain illnesses or medical emergencies when traveling that may require hospitalization or medical treatment. I further understand that neither ICISP nor any international partner, tour agency or provider has any responsibility to me or any member of my family for medical costs incurred on my behalf in the event of an illness or medical emergency. I understand that basic medical insurance is included in the cost of the program and is required of all participants. In the event of an accident, illness or death, I agree to pay for any medical expenses and evacuation that the basic insurance does not cover.

I have the following current or recurring condition (physical or psychiatric) which would or could require medical attention while I am overseas:

I have the following allergies:

Check here if you carry an EpiPen:

I am taking the following prescription medication that I must continue to take while overseas:

Signature of Student

Date signed



HEALTH STATEMENT for Study Abroad Programs (continued)

PART II: Medical Provider Statement (to be completed and signed by your medical provider)

Note to students: You must take your completed and signed Part I (page 1) to your medical exam in order for your medical provider to respond to the questions in Part II.

Note to Medical Provider: Please review and 1) Verify the student's responses to Part I with reference to the student's medical history and results of your physical examination of the student. 2) Indicate any condition or predisposition, which could become a significant health problem if the student were overseas for an extended period of time. 3) Provide your specific recommendation on whether or not the student is physically and mentally capable of overseas study.

1. _____

2. _____

3. _____

Medical Provider's additional comments:

Medical Provider Name, printed or typed

Medical Provider Signature

Date Signed

Address of Medical Provider