

# OAKLAND COMMUNITY COLLEGE

## Medical Assisting (MDA.AAS) - Full Time Fall Start 2021-2022

\*\*Students should meet with an OCC counselor before attempting this plan of study\*\*

**MILESTONE:** Attend MDA orientation prior to starting any MDA courses. Prior to start, student must have current CPR card and First Aid Card.

### Year 1 - FALL

COURSES		
CIS 1000	Computer Literacy	1
-OR-		
CIS 1050	Personal Computer Productivity Tools	4
MDA 1051	Medical Assisting-Administrative Procedures	4
MDA 1053	Medical Office Software Applications	1
MDA 1103	Medical Terminology	3
MDA 1140	Medical Assisting Clinical Procedures	4
MDA 1130	Medical Assisting Clinical Skills	3
<b>MILESTONE:</b> Student must earn a "C" or higher in all program courses. Student must also apply for practicum a semester in advance through MDA department.		
<b>TOTAL CREDITS: 16-19</b>		

### Year 1 - WINTER

COURSES		
MDA 1170	Medical Assisting Laboratory Procedures	3
MDA 1250	Phlebotomy	1
MDA 1461	Medical Assisting Practicum I	3
MDA 2010	Medical Office Medications	3
MDA 2380	Medical Office Insurance Coding & Billing	4
MDA 2383	Medical Office Insurance Coding & Billing Applications	1
<b>TOTAL CREDITS: 15</b>		

### Year 1 - SUMMER

COURSES		
MDA 1350	Medical Law and Ethics	3
MDA 2460	Medical Assisting Practicum II	3
MDA 2560	Medical Assisting Seminar	4
<b>TOTAL CREDITS: 10</b>		

### Year 2 - FALL

COURSES		
ACC 1500	Accounting for the Small Business Owner	3
BIO 1600	Human Structure and Function	3
ENG 1510	Composition I	3
PSY 2510	Introduction to Psychology	3
-OR-		
PSY 2630	Psychology of Organizational Behavior	3
<b>TOTAL CREDITS: 12</b>		
<b>Milestone:</b> Make an appointment to meet with a Counselor to apply for graduation for the degree.		

### Year 2 - WINTER

COURSES		
BIO 1570	Microbiology of Health and Disease	3
COM 1290	Interpersonal Communication	3
-OR-		
COM 1600	Fundamentals of Speech	3
Gen Ed	Fine Arts/Humanities	3
<b>TOTAL CREDITS: 9</b>		

**Total Credits: 62-65**

