

Student LIFE

LEARNING • INTERACTING • FAMILY • EMPLOYMENT

SA3 (Student Government)

Concern/Suggestion Form

This Form is not to be used for Grade Appeals

Any student expressing a concern or suggestion, positive or negative is encouraged to submit this form. This completed form should be submitted to the SA3 President; or may be received, dated and signed by the Student Life Office, Student Development Coordinator.

Please identify the nature of the Concern/Suggestion

- Academic Concern/Suggestion.
- Non-Academic Concern/Suggestion
- Behavioral Concern

Name _____ Student ID _____ Date _____
 Day Phone # _____ Evening Phone # _____

This concerns the following campus/site: AH HL OR RO SF Other

Description of the concern/suggestion or incident. If a specific person is involved, please include their name.

Please explain the level of your concern (threatened, uncomfortable, harassed, etc.):

If your concern involves a particular class or department, please complete below:

Course code: _____ Section Number: _____
 Department: _____ Instructor: _____

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Have you met with the instructor involved? Yes No NA
 Have you met with the Department Chair: Yes No NA

Actions/ Recommendations: _____

Date _____

X

Student Development Coordinator

X

SA3 President

Information recorded in the SA3 Data Base

Date:

By: